

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
PLANNING FOR YOUTH AGES 14-21 IN FOSTER CARE

Requirements		Age of Youth in Foster Care							
		14	15	16	17	18	19	20	21-26
<p><i>Bill of Rights for Children and Youth in Foster Care</i> Pub-2001 and Pub-2001-S (also available in other languages at https://ocfs.ny.gov/forms/) <i>*Provided when youths turn 14 years old in foster care or enter foster care after age 14. Recommended to review with youth annually.</i></p> <p>23-OCFS-ADM-15</p>		✓	✓ <i>*If not provided already</i>	✓ <i>*If not provided already</i>	✓ <i>*If not provided already</i>	✓ <i>*If not provided already</i>	✓ <i>*If not provided already</i>	✓ <i>*If not provided already</i>	-
<p>Credit Checks <i>*All three are required annually</i> 15-OCFS-ADM-13</p>	Experian	✓	✓	✓	✓	✓	✓	✓	-
	Equifax	✓	✓	✓	✓	✓	✓	✓	-
	Transunion	✓	✓	✓	✓	✓	✓	✓	-
<p>Independent Living Life Skills Assessment 15-OCFS-ADM-22 The Ansell-Casey and Daniel Memorial are often used. <i>*The Independent Living Skills Assessment window in CONNECTIONS provides a means for recording the results of the assessments and must be completed every six months regardless of a Permanency Planning Goal (PPG).</i></p>		✓	✓	✓	✓	✓	✓	✓	-
<p>The National Youth in Transition Database (NYTD)</p>	<p>Provision of Independent Living (IL) Services <i>*All youth regardless of a PPG must be provided with <u>at least one</u> IL service.</i></p>	✓	✓	✓	✓	✓	✓	✓	-
	<p>NYTD Survey <i>*Every three years begins a new 17-year-old cycle (baseline population) followed by 19 and 21 (follow-up population).</i></p>				✓		✓		✓

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May select two individuals to serve as members of the case planning team. 15-OCFS-ADM-22		✓	✓	✓	✓	✓	✓	✓	-
May be eligible for an APPLA goal. 15-OCFS-ADM-19		-	-	✓	✓	✓	✓	✓	-
Transition Plan <i>*Required at 17.5 unless youth consents to remain in foster care past their 18th birthday, in which case the transition plan must be completed six months prior to scheduled discharge.</i>	<i>Transition Plan,</i> OCFS-5112	-	-	-	✓	✓	✓	✓	-
	<i>Transition Plan Review/Update for Youth Ages 18-21</i> OCFS-5112	-	-	-	-	✓	✓	✓	-
90-Day Letter of Discharge Notice <i>*Required 90 days before planned discharge for youth with a PPG of Another Planned Permanent Living Arrangement with a Permanency Resource (APPLA) 18 NYCRR 430.12(f)(3)(b).</i>		-	-	-	-	✓	✓	✓	21 only
Essential Documents Provided to Youth 18-OCFS-ADM-16 <i>*Begin to obtain documents when youth enter foster care.</i>	An official or certified copy of U.S. birth certificate	-	-	-	-	✓	✓	✓	21 only
	Social Security card	-	-	-	-	✓	✓	✓	21 only
	Driver's license or non-driver's ID	-	-	-	-	✓	✓	✓	21 only
	Medical records and health insurance information	-	-	-	-	✓	✓	✓	21 only
	Education records	-	-	-	-	✓	✓	✓	21 only
	<i>Verification of Foster Care Placement Verification Form</i>	-	-	-	-	✓	✓	✓	21 only

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OCFS-5184								
Youth Reentry <i>*Dependent on the age youth left foster care.</i>	-	-	-	-	✓	✓	✓	-
Medicaid to age 26 <i>*If the youth leaves foster care at age 18 or older and was on Medicaid while in foster care.</i>	-	-	-	-	✓	✓	✓	✓