



**Office of Children
and Family Services**

Supervision and Treatment Services for Juveniles Program (STSJP)

Completing the Annual Plan

October 13, 2020

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Director, Bureau of Cross Systems Supports
Division of Youth Development and Partnerships for Success**

STSJP Overview

What is STSJP?

- In 2011, the Supervision and Treatment Services for Juveniles Program (STSJP) was created as part of the New York State juvenile justice reform to
 - incentivize the use of local programs to divert youth from detention or residential care and
 - to safely maintain the target population in the community pending a family court disposition or conviction in criminal court.
- Legislative changes (Raise the Age [RTA] and Persons in Need of Supervision [PINS] Reform) have expanded the youth eligible for STSJP services and afforded municipalities with additional opportunities to provide a continuum of community-based programming.
- The STSJP Program Year runs from October 1 through September 30.

What Youth Are Eligible for STSJP Services?

- Youth at risk of becoming, alleged to be, or adjudicated as Persons In Need of Supervision (PINS)
- Youth at risk of becoming, alleged to be, or adjudicated as Juvenile Delinquents (JDs), both non-Raise the Age (RTA) JDs and RTA JDs
- Youth who are alleged to be or convicted as Juvenile Offenders (JOs), Adolescent Offenders (AOs), or Youthful Offenders (YOs)

What Is Required to Use STSJP Funds?

- A municipality that elects to use STSJP funds for programs that prevent the detention and placement of youth must
 - designate a lead agency for the purposes of planning and administering services under STSJP;
 - engage in a collaborative effort to support the successful planning and administration of STSJP-funded programs (Executive Law § 529-b) ;
 - submit an STSJP Annual Plan for Office of Children and Family Services' (OCFS) review and approval, as prescribed in Executive Law § 529-b; and
 - each STSJP funded program is **required** to report data to NYS OCFS bi-annually.

What is the relationship between the Municipality's STSJP Annual Plan and the Comprehensive RTA Plan?

- Municipalities looking to create new or expand existing STSJP programs to serve RTA youth, and request 100 percent state reimbursement for this programming, must include those costs in their comprehensive RTA plan and receive NYS Division of Budget (DOB) approval of the RTA plan.
- STSJP-RTA is used as a distinction from current or typical STSJP programs
- STSJP-RTA programs must also be included in the municipality's STSJP Annual Plan.

STSJP Annual Plan

STSJP Annual Plan

The Annual Plan must detail how supervision and treatment services will be provided.

Municipalities need to

- utilize the STSJP Annual Plan (OCFS-2121) form and submit to OCFS by **October 20, 2020** for approval;
- rely on data to support the development of a continuum of services and degrees of supervision that would best meet the needs of the youth locally at risk of entering, or involved in, their juvenile justice system; and
- prioritize programs that will reduce racial, economic, and/or gender disparities where they exist.

Resources for Plan Development

- OCFS STSJP website: <https://ocfs.ny.gov/programs/youth/stsjp/>
- STSJP mailbox: stsjp@ocfs.ny.gov

- OCFS PINS website: <https://ocfs.ny.gov/programs/youth/pins/>
- PINS mailbox: PINS@ocfs.ny.gov

- Municipality detention and placement data on the OCFS Youth Development and Partnerships for Success website pages: <https://ocfs.ny.gov/reports/detention/> and <https://ocfs.ny.gov/programs/youth/stsjp/planning.php>
- Youth justice data available on the New York State Division of Criminal Justice Services website at <https://www.criminaljustice.ny.gov/crimnet/ojsa/stats.htm>



OCFS STSJP Website

▼ Supervision and Treatment

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When completing an STSJP plan, each municipality should rely on data to support the development of a continuum of services and degrees of supervision. The system should operate on the principles of using the least restrictive alternative possible, cultural competence, and accessibility to the youth served. To support municipalities in their planning efforts, OCFS is providing the following information:

- **Residential placement admissions** by custody and youth type for the preceding calendar year.
- **STSJP Monitoring Reports** showing county-level service and outcome data at each continuum point for STSJP and STSJP-RTA funded programming.
- **Approved STSJP Plans** from the most recent two years, when applicable.
- [Annual Juvenile Justice Detention Stat Sheets](#) for the preceding calendar year. These sheets provide annual detention admissions, lengths of stay, and various demographics.
- [Annual Juvenile Justice Detention Monitoring Report](#) for Detention Admission Trends (see Table 10).



STSJP Monitoring Reports



Office of Children and Family Services

Publication Date: July 7, 2020

STSJP
PY 2019-2020

HIGHLIGHTS
PERIOD 10/1

The Supervision and Treatment Center is implementing Governor Cuomo's vision to transform the State's financial support to municipalities by increasing direct contact by engaging youth in treatment.

- Prevention (P)
- Early Intervention (EI)
- Alternatives to Detention (ATD)
- Alternatives to Placement (ATP)
- Reentry/Aftercare (R/A)

Funding is available from two sources: State reimbursement (Executive Law § 262.10) and RTA, where 100 percent of the cost is covered by Executive Law § 54-m).

Reporting Period: 10-01-2019 to 03-31-2020
Data Source: STSJP County Summary Sheets

Table 1. Characteristics of Youth Served by Program Type

STSJP Funded Programs New York State	Program Type ¹												Total Served ²	
	Prevention		Early Intervention		JO/JD ATD		PINS ATD/ATPDP		ATP		Reentry/Aftercare		#	%
	#	%	#	%	#	%	#	%	#	%	#	%		
Total Served	898	20%	617	13%	747	16%	111	2%	2,195	48%	30	1%	4,598	100%
Sex														
Male	524	58%	390	63%	570	76%	50	45%	1,548	71%	20	67%	3,102	67%
Female	374	42%	227	37%	175	23%	61	55%	626	29%	10	33%	1,473	32%
Unknown	0	0%	0	0%	2	0%	0	0%	21	1%	0	0%	23	1%
Ethnicity														
Hispanic	134	15%	100	16%	157	21%	30	27%	553	25%	4	13%	978	21%
Non-Hispanic	751	84%	509	82%	531	71%	80	72%	1,338	61%	26	87%	3,235	70%
Unknown	13	1%	8	1%	59	8%	1	1%	304	14%	0	0%	385	8%
Race ³														
Black	417	46%	212	34%	386	52%	73	66%	1,230	56%	18	60%	2,336	51%
White	386	43%	355	58%	267	36%	20	18%	558	25%	14	47%	1,600	35%
Asian/PI	6	1%	9	1%	4	1%	1	1%	58	3%	0	0%	78	2%
Native American/Alaskan	3	0%	2	0%	2	0%	0	0%	17	1%	0	0%	24	1%
Other	70	8%	40	6%	41	5%	7	6%	230	10%	0	0%	388	8%
Unknown	41	5%	16	3%	58	8%	11	10%	143	7%	0	0%	269	6%
Age at Program Start														
13 years and under	380	42%	177	29%	136	18%	9	8%	268	12%	3	10%	973	21%
14 years	166	18%	134	22%	166	22%	24	22%	383	17%	4	13%	877	19%
15 years	163	18%	158	26%	267	36%	25	23%	550	25%	11	37%	1,174	26%
16 years	115	13%	99	16%	109	15%	28	25%	532	24%	10	33%	893	19%
17 years	40	4%	50	8%	55	7%	24	22%	412	19%	2	7%	583	13%
18 years and over	34	4%	0	0%	14	2%	1	1%	50	2%	0	0%	99	2%
Average Age ⁴	13.4		14.4		14.7		15.3		15.2		16.6		14.7	

Annual Plan – Part I Municipality Level Details

Part I - Municipality Level Details

- A—Cooperative Application—only complete if applicable
- B—Municipality Level Analysis
 - 1—**Communities and factors** leading to high admissions in out of home settings
 - 2—**Racial/ethnic populations**, any **disparities**, and how plan addresses them
 - 3—**Collaboration** in STSJP Annual Plan development and implementation with required partners, including families and youth



Part I B3 – Collaboration

When developing STSJP plans, municipalities need to engage stakeholders in the development of the plan including

- local departments of probation and social services, law enforcement agencies, district attorneys, youth bureaus;
- courts and lawyers for children/defense bar; and
- service providers, schools and youth development programs.

OCFS strongly urges inclusion of families and youth in all aspects of STSJP plan development.



Annual Plan – Part II

Program Level Details

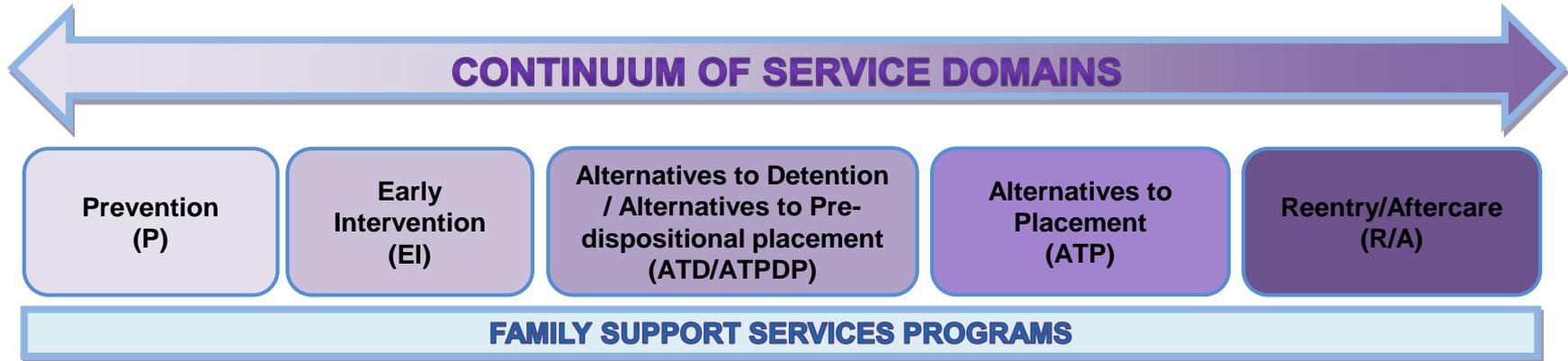
Part II – Program Level Details

- A—Program Contact Information
- B—Program Description and Target Population
 - 1—Family Support Services
 - 2—Service types for STSJP and STSJP-RTA programs
 - 3—Zip codes to be served
 - 4—Program Description
 - Family focused
 - Must include all narrative components relevant to all service types chosen and any specific populations (FSS is PINS only; RTA youth [16 & 17 year-olds])
 - 5—Ability to replicate



STSJP Programming

- A youth's level of system involvement will determine their programming needs along the continuum of care.
- Service domains align with key decision points in the youth justice system, making STSJP an outcome-based approach to serving youth and families.
- Family Support Services (FSS) is not an additional domain on the youth justice continuum, but a specific comprehensive set of legislatively outlined services that can be utilized across the youth justice continuum for PINS youth.



STSJP Programming – FSS

- The enacted PINS legislation of 2019 created a new Title 12 of Article 6 of the Social Services Law relating to **Family Support Services Programs (FSS)**, which may be created at local option.
- The goal of these programs are to provide community-based services to children and families to prevent PINS petitions from being filed, PINS adjudications and PINS out-of-home placements.



Part II – Program Level Details

PART II – PROGRAM LEVEL DETAILS

PROGRAM		1																						
A. Program 1 Contact Information																								
Program 1 Name: [REDACTED]																								
Operating Agency: [REDACTED]																								
Program Mailing Address: [REDACTED]																								
Address Line 2: [REDACTED]																								
City: [REDACTED]		State: NY	Zip Code: [REDACTED]																					
Program Contact's Name: [REDACTED]		Title: [REDACTED]																						
Phone: ([REDACTED]) [REDACTED]	Ext: [REDACTED]	Email: [REDACTED]																						
B. Program 1 Description and Target Population																								
1. This program meets the legal definition of a <i>Family Support Services (FSS) program (Social Services Law Section 458-m)</i> and will operate in this capacity for PY 2020-2021. <input type="checkbox"/> Yes <input type="checkbox"/> No																								
2. Please check all applicable boxes below to identify the service types that will be utilized for this program in PY 2020-2021:																								
<table border="1"> <thead> <tr> <th>STSJP</th> <th>STSJP-RTA</th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Prevention (P)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Early Intervention (EI)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Alternative to Detention / Pre-Dispositional Placement (ATD / ATPDP)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Alternative to Placement (ATP)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Reentry / Aftercare (R / A)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Indirect Services</td> </tr> </tbody> </table>				STSJP	STSJP-RTA		<input type="checkbox"/>	<input type="checkbox"/>	Prevention (P)	<input type="checkbox"/>	<input type="checkbox"/>	Early Intervention (EI)	<input type="checkbox"/>	<input type="checkbox"/>	Alternative to Detention / Pre-Dispositional Placement (ATD / ATPDP)	<input type="checkbox"/>	<input type="checkbox"/>	Alternative to Placement (ATP)	<input type="checkbox"/>	<input type="checkbox"/>	Reentry / Aftercare (R / A)	<input type="checkbox"/>	<input type="checkbox"/>	Indirect Services
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<input type="checkbox"/>	<input type="checkbox"/>	Indirect Services																						
3. Please list the zip codes this program will target: [REDACTED]																								



Part II – Program Level Details

<p>4. Describe the program, including how it is family focused. If you answered “yes” to Q1 (FSS), be sure to demonstrate how your program meets the definition. Also, please explain how each of the service types selected in Q2 will address the unique needs of youth at that system point, and how those services will aid in the reduction of youth detained and residentially or otherwise placed. If you selected Indirect Services, please list them.</p>
<p>5. Is the program capable of being replicated across multiple locations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>



Part II – Program Level Details

- C—Program Performance History
 - Refer to STSJP data files for programs funded in PY 2019-2020.
 - If program not funded under STSJP or STSJP-RTA in PY 2019-2020, go to Section D.

Part II – Program Level Details

C. Program 2 Performance History (Refer to your municipality's STSJJP data files.)

1. What funding did this program receive in PY 2019-2020?
 None (If none, skip to section D.) STSJJP STSJJP-RTA

2. Please use the table to record **how many youth (#) were served** by the program between 10/1/2019 and 3/31/2020. Enter zero (0) if not applicable.

Approved Funding	Program Type								Total
	P	EI	ATD/ATPDP				ATP	R/A	
			(PINS)	(JO/JD)	(JD-RTA)	(AO)			
STSJJP	<input type="text"/>								
STSJJP-RTA	<input type="text"/>								
Total	<input type="text"/>								

3. Based on the program's record of youth served (Q2), do you anticipate this program being over or under its budgeted capacity on 9/30/2020? Please explain:



Part II – Program Level Details

4. Please use the table to record the **average lengths of service (days)** for youth who exited the program between 10/1/2019 and 3/31/2020. Enter zero (0) if not applicable.

Approved Funding	Program Type							
	P	EI	ATD/ATPDP				ATP	R/A
			(PINS)	(JO/JD)	(JD-RTA)	(AO)		
STSJP								
STSJP-RTA								

5. How do the average lengths of service (Q4) compare to what you would expect for that point? For ATD/PDP and ATP points, compare with the average lengths of stay for youth who were in detention and residential placements during the same time period.

6. Will this program's outcomes meet the PY 2019-2020 projected goals by 9/30/2020?
 Yes (If yes, skip to section D.) Partially No

7. (a) What outcomes are on track to meet the goals set for PY 2019-2020? (b) How will they be met?

8. (a) What outcomes are not on track to meet the goals set for PY 2019-2020? (b) Please describe any contributing barriers.

9. What changes have been made to overcome the barriers identified in Q8, so that the program can achieve its desired goals for PY 2020-2021?



Part II – Program Level Details

- D—Program Service Projections for PY 2020-2021
 - Projected number of youth to be served (enter 0 where none) for each service type that program will serve under STSJP and STSJP-RTA.

D. Program 2 Service Projections for PY 2020-2021

1. Please use the table to indicate the projected # youth to be served by the program for PY 2020-2021. Enter zero (0) if not applicable.

Approved Funding	Program Type								Total
	P	EI	ATD/ATPDP				ATP	R/A	
			(PINS)	(JO/JD)	(JD-RTA)	(AO)			
STSJP									
STSJP-RTA									
Total									

Annual Plan – Part III Goals

Part III - Goals for PY 2020-2021

- Anticipated outcomes by service type
 - Only complete those goals that correspond to program service types indicated in the Annual Plan Part II - Program Level Details Section.
 - Aligned with state-required goals/outcomes for each service type in bi-annual data collection (2 new outcomes)
 - Percentage of youth expected to achieve each outcome
- Opportunity to outline locally collected outcomes



Part III – Goals for PY 2020-2021

PART III – Goals for PY 2020-2021

Please set the municipality's goals for its programs to achieve in PY 2020-2021. State-required outcomes have been included with space for you to add any locally collected outcomes. Goals are focused by service type and should reflect the percentage of youth expected to achieve the outcome described. Note: Outcomes are only recorded for youth once they have left the program; this may represent a subset of all the youth served during the period.

Prevention

STSJP		STSJP RTA		Outcomes
<input type="text"/>	%	<input type="text"/>	%	of youth will have no PINS referrals during service engagement
<input type="text"/>	%	<input type="text"/>	%	of youth will have no truancies during service engagement
<input type="text"/>	%	<input type="text"/>	%	of youth will have no school suspensions during service engagement
<input type="text"/>	%	<input type="text"/>	%	of youth will have no arrests or probation intakes during service engagement
<input type="text"/>	%	<input type="text"/>	%	of youth will be able to identify at least one accessible, positive adult connection *(new)
<input type="text"/>	%	<input type="text"/>	%	of youth will be engaged in at least one positive community activity *(new)
<input type="text"/>	%	<input type="text"/>	%	of youth will comply with program rules
<input type="text"/>	%	<input type="text"/>	%	of youth will attend at least 90 percent of programming

Other, locally collected outcomes:



Annual Plan – Part IV Funding

STSJP Funding

- Annual STSJP allocation is \$8,376,000, subject to the enacted budget.
- After OCFS approval is granted, municipalities may receive up to 62 percent state reimbursement of the cost of the approved STSJP services and expenditures, up to the municipality's allocation cap.
- Local detention allocations for 2020 may be shifted to STSJP at any time in the program year to enhance a municipality's STSJP programming. Any detention funding shifted to STSJP may be reimbursed at the 62 percent state reimbursement rate for eligible STSJP expenditures.
- Municipalities do not need prior approval to include a requested detention allocation shift in the submitted STSJP plan to OCFS.



STSJP-RTA Funding

- The RTA legislation provides
 - eligible municipalities with access to 100 percent state reimbursement for RTA-related expenditures if they meet certain criteria.
- For municipalities to receive RTA-related reimbursements
 - the expenditures must be included in the locality's comprehensive **RTA Plan and**
 - approved by OCFS, the Division of Criminal Justice Services (DCJS) and the New York State Division of Budget (DOB).
- STSJP-RTA funded programs will not be claimed against a county's STSJP allocation.
- The STSJP-RTA programs and associated funding, in both the RTA Plan and the STSJP Annual Plan, must be identical.



PART IV – Funding

- A—Anticipated program expenses and funding distribution
 - Program Name and Service Types
 - STSJP and STSJP-RTA
 - Sum of Program Totals for All Columns



PART IV – Funding

A. Anticipated Program Expenses and Funding Distribution

Program Name & Service Types	STSJP					STSJP-RTA
	Detention Allocation Shifted	PY20-21 STSJP Allocation	Total Expenses (100%)	Local Share (38%)	State Share (62%)	State Share (100%)
1 Program A	\$61,510.00	\$65,900.00	\$205,500.00	\$78,090.00	\$127,410.00	\$100,000.00
Prevention						
Early Intervention						
ATD/ATPDP	\$37,810.00	\$40,000.00	\$125,500.00	\$47,690.00	\$77,810.00	\$100,000.00
ATP	\$23,700.00	\$25,900.00	\$80,000.00	\$30,400.00	\$49,600.00	
Reentry/Aftercare						
Indirect						
2 Program B	\$0.00	\$34,100.00	\$55,000.00	\$20,900.00	\$34,100.00	\$50,000.00
Prevention	\$0.00	\$34,100.00	\$55,000.00	\$20,900.00	\$34,100.00	\$50,000.00
Early Intervention						
ATD/ATPDP						
ATP						
Reentry/Aftercare						
Indirect						



PART IV – Funding

A. Anticipated Program Expenses and Funding Distribution

Program Name & Service Types	STSJP					STSJP-RTA
	Detention Allocation Shifted	PY20-21 STSJP Allocation	Total Expenses (100%)	Local Share (38%)	State Share (62%)	State Share (100%)
3 Program C	\$83,168.66	\$0.00	\$134,143.00	\$50,974.34	\$83,168.66	
Prevention						
Early Intervention						
ATD/ATPDP	\$83,168.66	\$0.00	\$134,143.00	\$50,974.34	\$83,168.66	
ATP						
Reentry/Aftercare						
Indirect						
Sum of Program Totals:	\$144,678.66	\$100,000.00	\$394,643.00	\$149,964.34	\$244,678.66	\$150,000.00



PART IV – Funding

- B—STSJP Reimbursement Summary
 - STSJP allocation amount
 - Locally approved amount of PY 2020-2021 STSJP allocation
 - Approved detention allocation shifted
 - Total approved for **state** reimbursement (62 percent of total program expenses)

B. STSJP Reimbursement Summary	
STSJP Allocation Amount	\$100,000.00
Locally Approved Amount of PY 2020-2021 STSJP Allocation	\$100,000.00
Approved Detention Allocation Shifted	\$144,678.66
Total Approved for State Reimbursement	\$244,678.66



PART IV – Funding

- C—STSJP-RTA Reimbursement Summary
 - STSJP-RTA approved plan amount (if not yet approved, requested amount)
 - Total approved for **state** reimbursement (100 percent of total program expenses)

C. STSJP-RTA Reimbursement Summary	
STSJP-RTA Approved Plan Amount	\$150,000.00
Total Approved for State Reimbursement	\$150,000.00



Annual Plan – Part V Plan Approval

Part V – Plan Approval

- A—Municipality Level Approval
 - Select **Municipality** from drop down list
 - Enter **Name** and **Title** of chief executive/administrative official
 - STSJP lead must enter **User ID**, **Name** and select **Date**

PART V – PLAN APPROVAL		
A. Municipality Level Approval – Chief Executive / Administrative Official		
As STSJP Lead for Choose an item., I certify that the Chief Executive/Administrative Official, [Name and Title] <input type="text"/> , has reviewed and approved the 2020-2021 STSJP Plan.		
User ID: <input type="text"/>	Print Name: <input type="text"/>	Date: Click here to enter a date.



Annual Plan Review Process

OCFS Review and Revision Process

- OCFS has designated STSJP Annual Plan Reviewers for each Municipality.
- The Reviewer will be your primary point of contact during the OCFS review process, after your initial submission.
- If you need to update the Annual Plan during OCFS review process, please use “**STSJP 2020-2021 Annual Plan—[Municipality Name] v[#]**” to indicate version number.



Required STSJP Data Submissions

Semiannual Data Collection Periods (on or before)

1st data collection period: Oct 1 – March 31 (due May 1)

2nd data collection period: April 1 – Sept 30 (due November 1)

Programs will need to know what service domain(s) under both STSJP and STSJP-RTA their program is targeting per the OCFS-approved STSJP Annual Plan.



Contact for questions

stsjp@ocfs.ny.gov