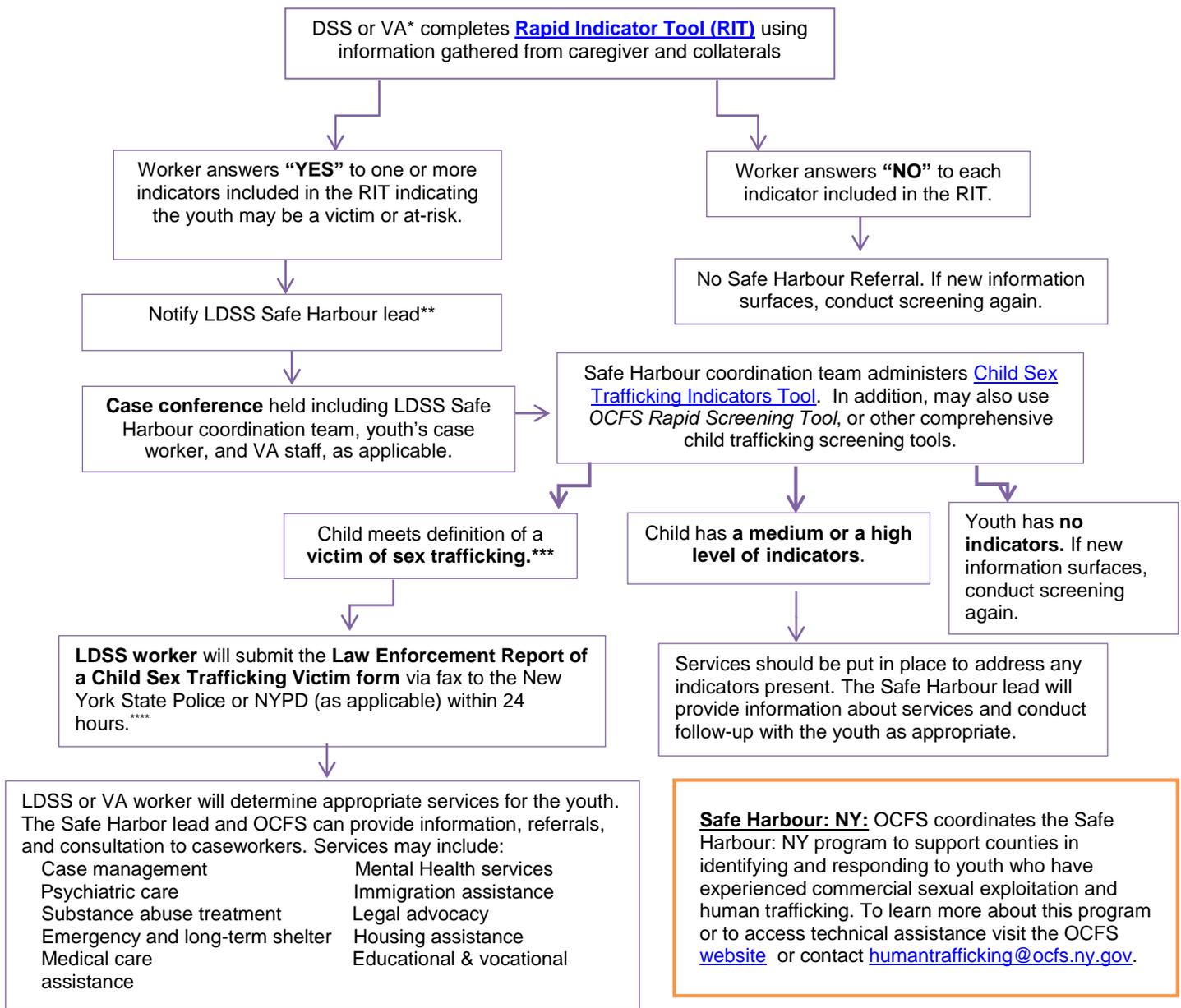




Sample Sex Trafficking and CSEC Referral Flow Chart: For youth in the care, custody or supervision of an LDSS, Voluntary Agency, or OCFS



Note: Mandated reporters are **required** to call the SCR if, at any time, it is suspected that a youth’s parent, guardian, or a person legally responsible for the youth is abusive or neglectful of the youth, including by trafficking or exploiting the youth.

***The LDSS and VA should determine in advance** which agency is responsible for the sex trafficking screening, reporting and determining services requirements.

****To find your local Safe Harbour lead, contact your OCFS Regional Office.**

*****It must be documented in the case record that the child is a victim of sex trafficking;** if the youth is in foster care, the documentation must indicate whether the victimization occurred prior to or while the youth was in foster care.

******Form OCFS-3922 must be faxed to the New York State Police at 518-786-9398 or the New York City Police Department at 646-610-7234.** Though LDSSs and VAs are required to report when a child is identified as a sex trafficking victim to law enforcement, the child is **not** required to cooperate with a law enforcement investigation, should one occur as a result of this report. However, children and youth should be given an opportunity to discuss with law enforcement if they wish. For more information on the required protocol when a youth is suspected to be at risk of sex trafficking refer to [15-OCFS-ADM-16](#). For more information on how to support youth and provide services to youth who may be at risk of experiencing trafficking, refer to *Responding to Commercially Sexually Exploited and Trafficked Youth: A Handbook for Child Serving Professionals*.

Referral pathway adapted from The Safe Center Long Island.