

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
FOSTER BOARDING HOME TRANSPORTATION LOG

CHILD INFORMATION			FOSTER PARENT INFORMATION			
NAME OF CHILD:			NAME OF FOSTER PARENT:			
CIN:		CASE NUMBER:	ADDRESS OF FOSTER PARENT:			
DATE	DETAILED ADDRESS		PURPOSE	ODOMETER READING		MILES
	FROM	TO		START	END	
Example 3/1/2018	Foster Parent Home-123 Holland Ave., Troy, NY 12180	Bio-Parent Home-578 Main St., Albany, NY 12202	Visit with Bio-Parent	45850	45870	20
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I hereby certify that the foregoing information and account is true and correct, and the said services were rendered as stated and the amount stated herein is actually due and owing.				TOTAL MILEAGE		
FOSTER PARENT/DRIVER SIGNATURE: X			DATE: / /	MILEAGE RATE		
APPROVER SIGNATURE AND TITLE: X			DATE: / /	AMOUNT DUE \$		

Instructions for Completing the Foster Boarding Home Transportation Log

Child Information

NAME: The name of the child being transported. If two or more children are being transported at the same time please put all names on the Transportation Log. Use a separate sheet of paper if necessary.

CIN: Enter child identification number

CASE: Enter the child's case number

Foster Parent Information

NAME: Enter foster parent(s) name

ADDRESS: Enter foster parent(s) address

Transportation Log

DATE: The date of transport

DETAILED ADDRESS FROM: Start location *Ex. Foster parent home-123 Holland Ave, Troy NY 12180*

DETAILED ADDRESS TO: End location *Ex. Parent home-578 Main Street, Albany NY 12202*

PURPOSE: Destination and reason for travel *Ex. visit parent, visit sister, to school*

ODOMETER READING START: Odometer reading at start location

ODOMETER READING END: Odometer reading at end location

MILES: Miles traveled per trip

TOTAL MILEAGE: The total miles traveled

MILEAGE RATE: The amount charged per mile

AMOUNT DUE: The total number of miles traveled times the rate per mile

FOSTER PARENT/DRIVER SIGNATURE: Signature of the person transporting the child

APPROVER SIGNATURE & TITLE: Signature and Title of the person approving the Transportation Log