



**Office of Children  
and Family Services**

**KATHY HOCHUL**  
Governor

**SUZANNE MILES GUSTAVE, ESQ.**  
Acting Commissioner

September 21, 2023

Meghan Lutz, Commissioner  
Niagara County Department of Social Services  
20 East Avenue, Box 506  
Lockport, NY 14095

Dear Commissioner Lutz:

This letter is to inform you that the child care section found in your Child and Family Services Plan, 2023 Annual Plan Update, was approved and became effective on September 20, 2023.

Please ensure needed system adjustments are made to the Child Care Time and Attendance (CCTA) system and the Welfare Management System (WMS) in accordance with your approved plan.

This approval is being issued separately from the approval of other sections of your plan in order to accommodate your county's need to implement the child care services provisions. A letter approving the remaining sections of your plan will be sent upon their approval.

If you have any questions about this approval or the child care section found in your district's Child and Family Services Plan, 2023 Annual Plan Update, please contact Maryellen DeCicco at 518-408-3395, or by email at [Maryellen.DeCicco@ocfs.ny.gov](mailto:Maryellen.DeCicco@ocfs.ny.gov).

Sincerely,

A handwritten signature in black ink that reads "Nora Yates".

Nora K. Yates  
Deputy Commissioner  
Division of Child Care Services

Enc: Approved 2023 Annual Plan Update