



**New York State  
Office of  
Children & Family  
Services**

[www.ocfs.state.ny.us](http://www.ocfs.state.ny.us)

November 2, 2009

Kelly A. Reed, Commissioner  
Monroe County Department of Human Services  
111 Westfall Road  
Rochester, NY 14620-4686

Dear Commissioner Reed:

This letter is in response to Monroe County's request to amend its Child and Family Services 2008 Annual Plan Update. Monroe County's amendment proposes to allow payment to child care providers when the child is absent (Appendix G-9).

Your request is approved and effective October 29, 2009. Attached for your records is a copy of Monroe County's approved amendment to Appendix G-9.

Sincerely,

  
Janice M. Molnar  
Deputy Commissioner  
Division of Child Care Services

Attachment: Monroe County Appendix G-9

cc: Kim Hare, Juvenile Justice Services Planner

Capital View Office Park  
52 Washington Street  
Rensselaer, NY 12144



An Equal Opportunity Employer

**APPENDIX G-9**

**PAYMENT TO CHILD CARE PROVIDERS FOR ABSENCES** (amended 2008  
APU to include payment for absences effective 10/29/09)

The following providers are eligible for payment for absences:  
(Check any that are eligible)

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Day Care Center       | <input type="checkbox"/> Legally Exempt Group             |
| <input checked="" type="checkbox"/> Group Family Day Care | <input checked="" type="checkbox"/> School Age Child Care |
| <input checked="" type="checkbox"/> Family Day Care       |   |

Our district will only pay for absences to providers with which the district has a contract or letter of intent.  Yes  No

Base period selected (check one)  3 months  6 months

Number of absences allowed during base period:

Period	Routine Limits (# of days)	Extenuating Circumstances (# of days)	Total Number of Absences Allowed (# of days)
In a month	4		4
Base period	24		24

List reasons for absences for which the district will allow payment:

- **Child to appear in court or keep appointments related to provision of preventive, foster care, adoption, or child protective services, or other needs as set forth in the child's Services Plan**
- **Child's Illness**
- **Parent's Illness**
- **Snow days IF PROVIDER IS OPEN**
- **School Vacations of 4 days or less**
- **Official school closings for other reasons IF THE PROVIDER IS OPEN**

List any limitations on the above providers' eligibility for payment for absences:  
**Program closures do not count as absences.**

**Payments will only be made for days on which the parent is scheduled to work or attend an approved program.**

**Note: Legally exempt family child care and in-home child care providers are not eligible to receive payment for absences.**