



**Office of Children  
and Family Services**

KATHY HOCHUL  
Governor

SHEILA J. POOLE  
Commissioner

January 12, 2022

Ms. Kristen Monroe, Commissioner  
Cortland County Department of Social Services  
60 Central Avenue  
Cortland, NY 13045-5590

Dear Commissioner Monroe:

As a result of 21-OCFS-ADM-30, *Changes to Child Care Subsidy Regulations: Parts 404 and 415*, amendments were required to your 2021 Child and Family Services Plan. This letter is to inform you that Attachment A: Required 2021 Child and Family Services Plan Amendment for Child Care Regulations as of December 1, 2021 was approved and became effective December 1, 2021.

The changes in the Attachment A address and bring your approved Child and Family Service Plan into compliance with Child Care Development Block Grant and OCFS regulatory changes.

If you have any questions regarding this approval for the Attachment A or your district's Child and Family Services 2021 Child Care Plan, please contact Darci Primeau at (518) 474-9095 or via email at [Darci.Primeau@ocfs.ny.gov](mailto:Darci.Primeau@ocfs.ny.gov).

Sincerely,

A handwritten signature in blue ink that reads "Janice Molnar".

Janice M. Molnar, Ph.D.  
Deputy Commissioner  
Division of Child Care Services

Attachments