




How to complete the Market Rate Survey

This user guide shows how to access and complete the *2023 Child Care Market Rate Survey*. Note the survey is by invitation only and sent to the email address on file with OCFS. Only one survey invitation will be sent per provider email. The survey can only be submitted once.

[Open Survey Email Invitation](#)
[Tips for Survey Completion](#)

Open Survey Email Invitation

1. **Go to the inbox** for the provider email account on file with OCFS.
2. **Look for the email** with the subject “2023 Market Rate Survey” from the sender ocfs.sm.marketratesurvey@ocfs.ny.gov. **Tip:** If you do not see the email, check in your Spam, Junk or Quarantine folder.
3. **Click on the Begin Survey** button.



Office of Children and Family Services

2023 Market Rate Survey: School Aged Child Care (SACC) Programs

Dear Child Care Provider:

Every few years, the Office of Children and Family Services conducts a survey of the price of child care across the state of New York. This information is very important. It helps us to update child care subsidy payment rates so they reflect local prices. This is your invitation to participate in this year's Child Care Market Rate Survey for the following facility:

Facility Name: Lil' Tykes Day Care
Facility ID: DMY0050


To begin, click the "Begin Survey" button below. The survey takes about 15 minutes.

NOTE: This invitation is unique for this facility ONLY. Please do not share this email with other facilities. If you need to get more information midway through the survey, you can use the button below to return to the survey; picking up where you left off. Once you submit the completed survey, it is closed and no longer available for edits. We ask that you complete this survey within two (2) weeks of receipt of this invitation.

If you choose to participate, you will be asked what you charge for child care and how many children are in your care. Please base your answers using the rates you charge to your "private pay clients," not the rates you charge for children whose care is paid for by the County Department of Social Services (or in New York City by the Administration of Children's Services or Human Resource Administration).

If you have any questions, please contact us by email to ocfs.sm.marketratesurvey@ocfs.ny.gov.

Sincerely,
New York State Office of Children and Family Services

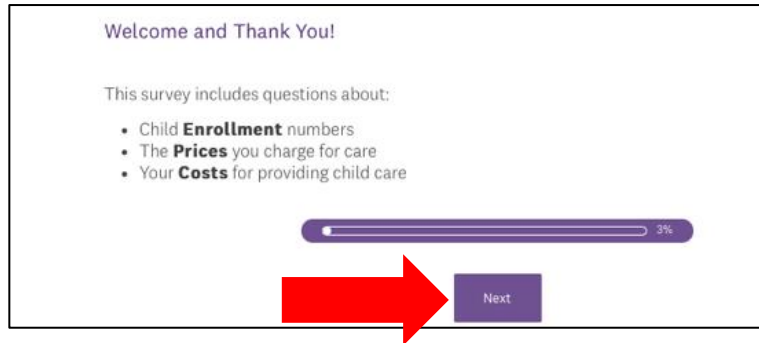


Please do not forward this email as its survey link is unique to you.
[Privacy](#) | [Unsubscribe](#)



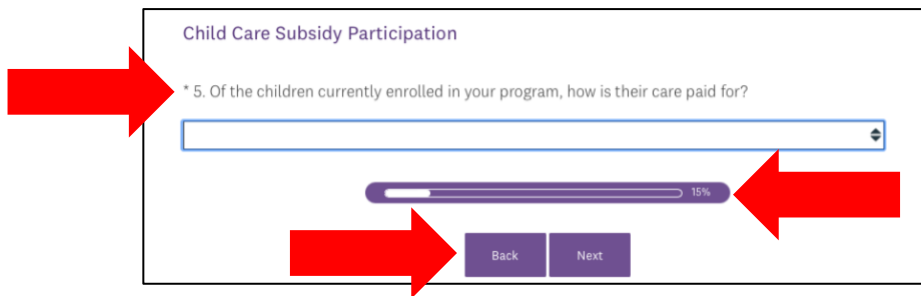


4. The survey will open in a web or mobile browser. **Click Next** to begin.



Tips for Survey Completion

1. The purple **progress bar** at the bottom will show you how much left you have left to complete. Use the **Back** and **Next** buttons to navigate through the survey.
2. Questions that require an answer to continue will be indicated with an *



3. When answering questions about rates, keep in mind:

- We're looking for your **regular rates for private pay** families for weekday care (Monday to Friday). If you only care for children in receipt of child care assistance (paid for by the DSS or in NYC ACS, HRA, or DOE), please enter those rates.
- **DO NOT** report sliding fee scales, discounted rates, extended care rates, or extra fees.
- **Full-time** is defined as 30 or more hours in a week.
- **Part-time** is defined as less than 30 hours in a week.
- **Do NOT** enter \$ into the rate entry fields.

Weekly Rates - Full-Time

11. What are your **Weekly Full-Time** (30 hours or more in a week) rates?

Infants (\$ per week)

Toddlers (\$ per week)

Preschoolers (\$ per week)

