



# Instructions for setting up Multi-Factor Authentication (MFA) in MY.NY.GOV

A multifactor authentication (MFA) is an additional security step, in addition to a password, where a code is sent to your mobile device. This process is required by New York state. This code needs to be entered before you can finish logging into your account.

- [Login to My.NY.Gov](#)
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## Login in to MY.NY.GOV

1. Open <https://my.ny.gov/>. Then enter your Username and Password and select **Sign In**.

**NY.GOV ID**  
Secure Access to New York State Services

Username

Password

**Sign In**

[Forgot Username?](#) or [Forgot Password?](#)

[Create an Account](#)

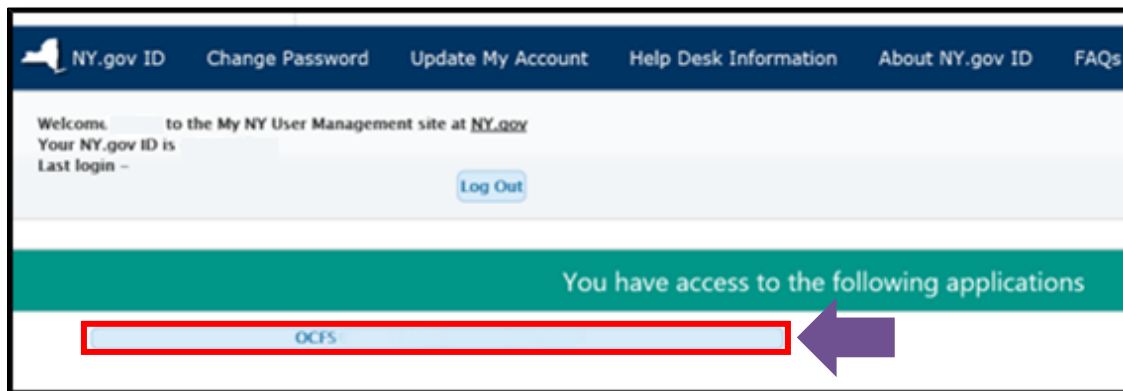
Need help? [Get Assistance](#)

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply

2. Your MY.NY.GOV ID page will load. This page will show you the applications that you can use.

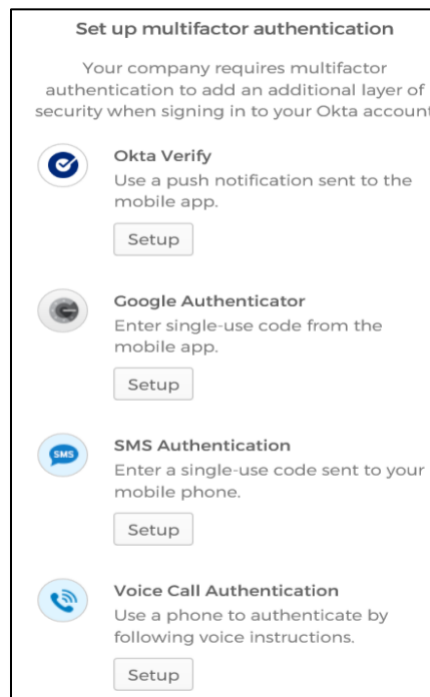


3. Select the name of the application you are trying to use.



## Setting Up MFA for First Time External User

Once you select an application, you will get a message to set up multifactor authentication (MFA). NYS recommends that you use SMS Authentication or Voice Call Authentication. The next section of this guide will cover how to set up both methods.

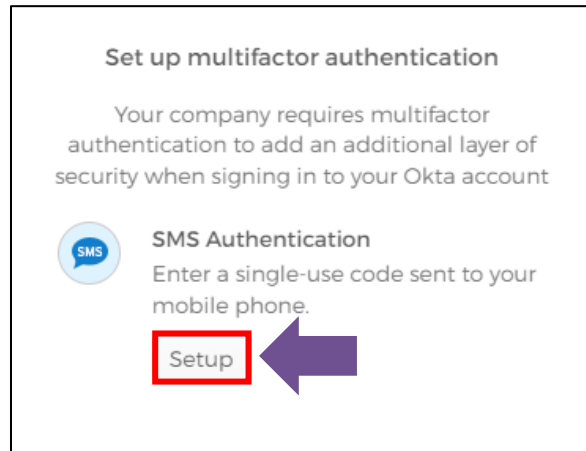


**Note:** You should only set up MFA on a mobile device that you will always have access to. You will need to authenticate every time you access your OCFS application.

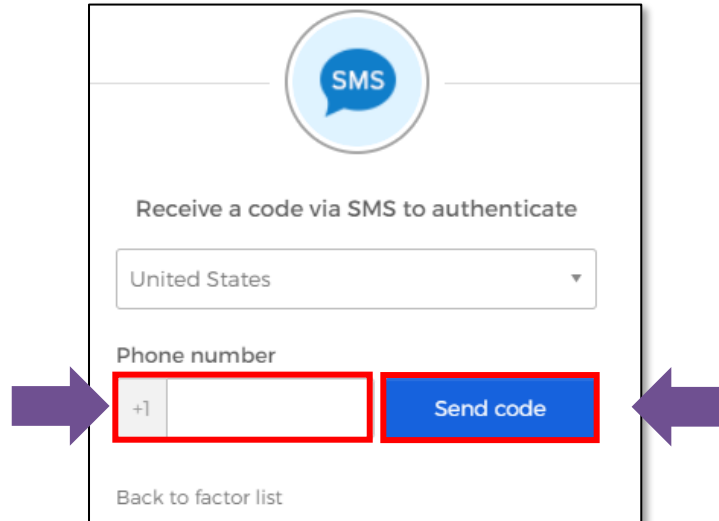


## SMS Authentication

1. Select **Setup** for SMS Authentication.



2. Enter the mobile number that you will use to receive the authentication code.
3. Select **Send code**.

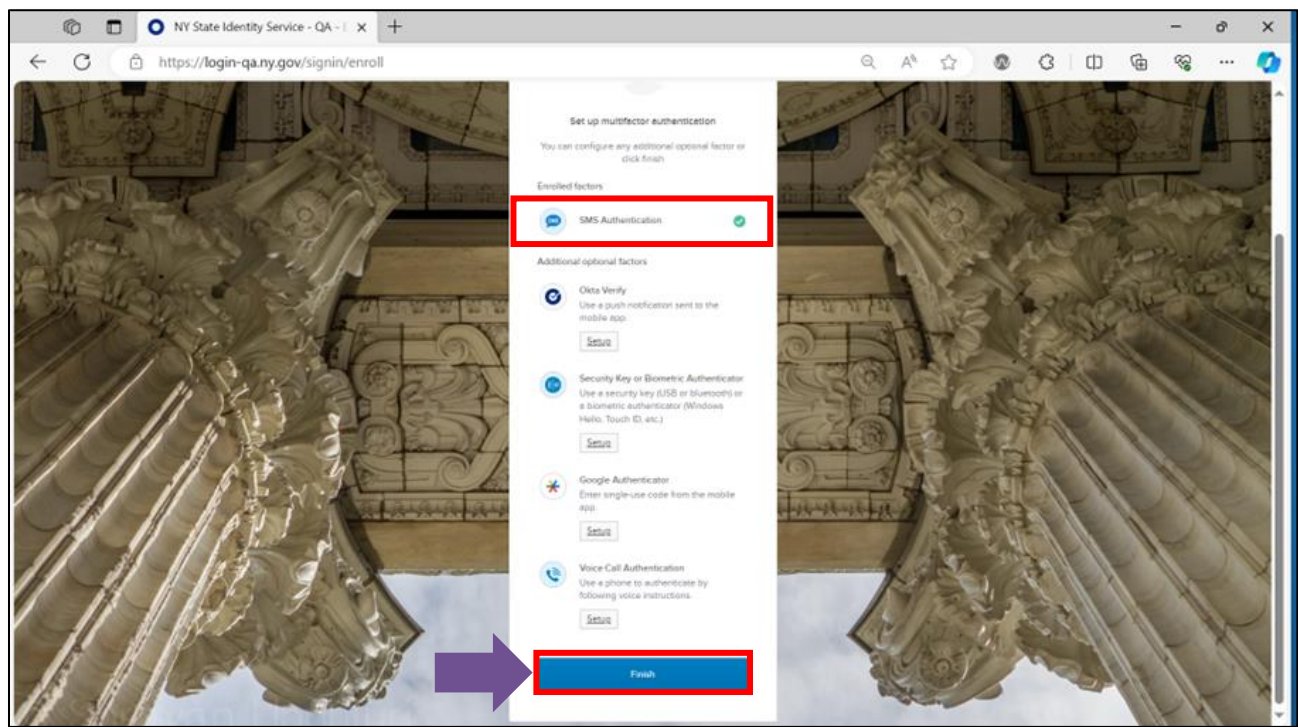




4. Enter the code sent to your mobile device and select **Verify**.

**Note:** If you did not receive a code, select **Re-send code**.

5. Once the code has been entered, your web browser will display the SMS authentication with a green check, indicating it has been set up successfully. Select **Finish** to continue.

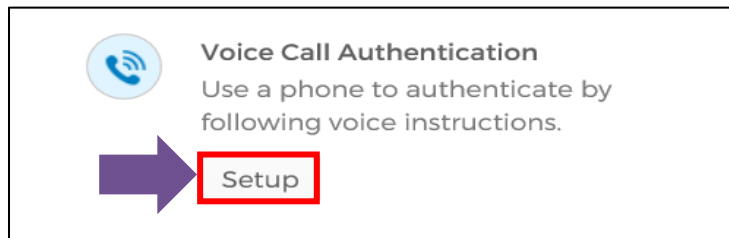




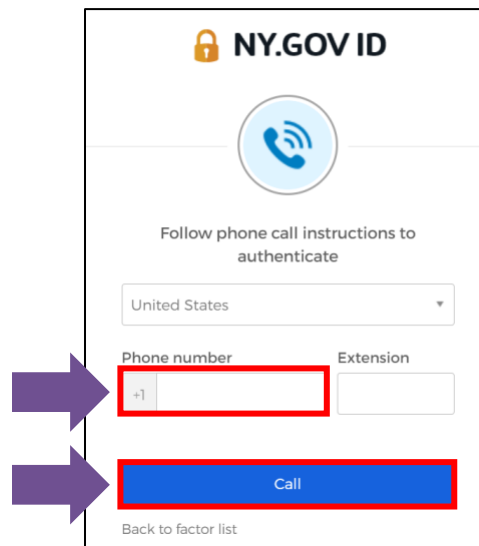
6. You will be logged into the MY.NY.GOV dashboard.

## Voice Call Authentication

1. Select the **Setup** button for SMS Authentication.



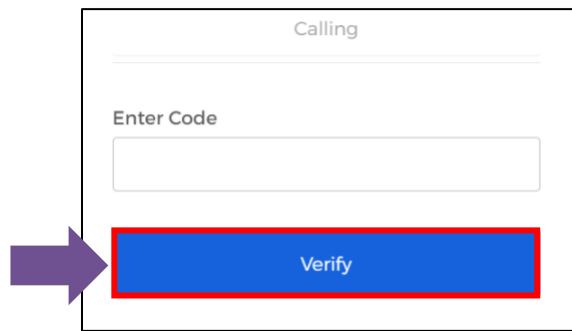
2. Enter the mobile number that you will use to receive the authentication code and select **Call**.



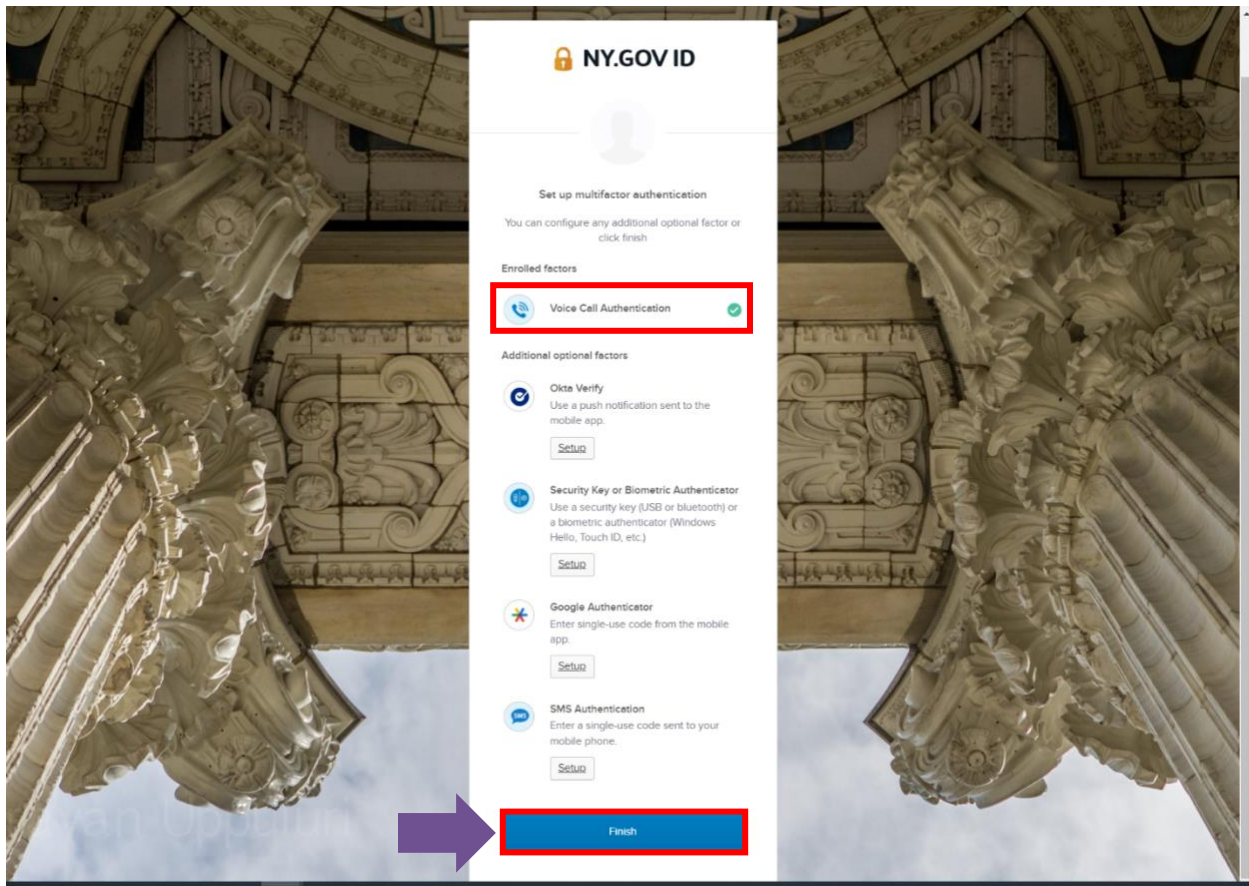
3. You will receive a phone call that will have the authentication code.



4. Enter the code and select **Verify**.



5. Once the code has been entered, your web browser will display the Voice Call authentication with a green check, indicating it has been set up successfully. Select **Finish** to continue.



6. Once the code has been entered and verified, you will be logged into MY.NY.GOV dashboard.