NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
Attachment B

ATTESTATION OF USE OF FAMILY FIRST TRANSITION FUNDS

Instruction:

This form must be completed to receive Family First Transition Funds. Please complete and return to FamilyFirstNY@ocfs.ny.gov by **June 15, 2019**. Such funds will not be used to supplant any other state or local funds. Claims for reimbursement under this appropriation will not be submitted for the same type and level of funding covered by any other state or locally authorized appropriation.

Section I

This is to certify that the Montgomery County Department of Social Services (insert LDSS name) plans to use the allocation of these funds authorized in the amount of $ $30,000 toward one of the purposes listed below. This plan is subject to change based on individualized technical assistance and strategy selection. How the funds were used will be documented in the *Family First Transition Fund Progress Report* (Attachment C). Outcomes resulting from such expenditures will be documented in the *Family First Transition Fund Outcomes Report* (Attachment D).

Plan for use of funds: (Check all that apply.)

☐ Additional/enhanced targeted technical support
☒ Family search and engagement
☐ Enhancing support for foster parents
☐ Supporting kinship foster parents in meeting approval/certification requirements
☐ Improving recruitment and retention of foster families, including kinship caregivers
☐ Establishing administrative review teams to review proposed placements in non-kinship and congregate care settings
☐ Other (describe)

Section II

The LDSS agrees to participate in OCFS administered centralized technical assistance, and may receive additional technical assistance which may include one or more of the following:

- OCFS administered LDSS-specific technical assistance to assist with data analysis
- Consultant administered strategy development, system improvements and monitoring progress toward target goals

The LDSS has already received technical assistance toward the goal of reducing children in congregate care and increasing children in kinship foster care settings:
☐ Yes ☒ No

If yes, describe:

Section III

Instruction:

OCFS has set statewide target goals for the percentage of children in foster care living in congregate care and kinship foster care, to be achieved by September 30, 2021, as follows: **12% congregate care placements and 30% kinship foster care placements**. To assist the state in meeting these targets, the LDSS must identify target goals to reduce congregate care and increase kinship foster care to be achieved by September 30, 2021. Progress toward these goals, as of September 30, 2020, will be documented in the *Family First Transition Fund Outcomes Report* due November 1, 2020.

Utilizing the data provided on the next page, fill in the placement percentages as of December 31, 2018. Establish and fill in target goals[1] which may also be identified in the 3-year Retention and Recruitment Plan:

1. Reduce congregate care from 32 %(on December 31, 2018) to 22 % by September 30, 2021
2. Increase kinship[2] foster care from 2 %(on December 31, 2018) to 10 % by September 30, 2021

Describe below how the LDSS will engage kinship resources with direct custody orders (1017) to consider becoming certified or approved foster parents

MCO DSS will work with its partners (i.e. Berkshire Farms) to develop and implement a process for identifying, recruiting, engaging , and supporting prospective foster care

Section IV

Name and title of person completing the form:	Thomas J. Lippie, Deputy Commissioner	Date:	6 / 19 / 19
Name of commissioner:	Michael McMahon	Date:	6 / 19 / 19
Commissioner's signature:			

[1] Measured from an in-care sample of children in the care and custody of the LDSS in such setting on December 31, 2018 and September 30, 2021

[2] Kinship foster care includes both approved foster homes, and certified foster homes where the foster parent is a relative or a non-relative with a positive relationship to the child or child's family (i.e. godparent, neighbor, family friend).