



Office of Children and Family Services

Andrew M. Cuomo
Governor

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RENSSELAER, NY 12144

Sheila J. Poole
Commissioner

Local Commissioners Memorandum

Transmittal:	21-OCFS-LCM-23
To:	Local District Commissioners
Issuing Division/Office:	Division of Administration
Date:	July 26, 2021
Subject:	SFY 2021-22 Social Services Block Grant (Title XX) Allocations
Contact Person(s):	See Section VI.
Attachments:	Federal Fiscal Year (FFY) 2021 Social Services Block Grant (Title XX) Allocations as authorized by the SFY 2021-22 Budget <ul style="list-style-type: none">• Attachment A: Adult Protective and Domestic Violence Services• Attachment B: All Other Eligible Title XX Services• Attachment C: Attachment for U.S. Department of Health and Human Services Grants

I. Purpose

The purpose of this New York State Office of Children and Family Services (OCFS) Local Commissioners Memorandum (LCM) is to provide local departments of social services (LDSSs) with their Title XX Social Services Block Grant (SSBG) allocations for State Fiscal Year (SFY) 2021-22. There are not any notable changes from last year's issuance of this LCM.

II. Background

SSBG (CFDA# 93.667) or Title XX of the Social Security Act (42 U.S.C. 1397 – 1397f) provides annual capped entitlement funding from the United States Department of Health and Human Services for a range of social services. In Federal Fiscal Year (FFY) 2021, New York State is expected to receive \$95,220,593 a net decrease of \$1,720,801 from the prior year.

Approximately five percent of the total New York State allotment, or \$4,761,030, is allocated to support training activities for LDSSs and OCFS staff. The remaining \$90,459,563 is allocated to LDSSs. Chapter 53 of the Laws of 2021 directs that \$66,000,000 will continue to be provided for the reimbursement of LDSS expenditures for

adult protective services (APS) and domestic violence (DV) services, and the remaining funding of \$24,459,563 will be available to reimburse other eligible Title XX services expenditures. The funds are available to reimburse LDSSs for eligible expenditures made from October 1, 2020, through September 30, 2021, and must be final accepted in the Automated Claiming System (ACS) by March 31, 2022.

III. Other Related 2021-22 Budget Actions

The SFY 2021-22 Enacted Budget continues to appropriate \$964 million of funding for the Flexible Fund for Family Services (FFFS) that provides LDSSs with the flexibility to determine local funding priorities. Under the FFFS, LDSSs have the option to transfer a portion of their FFFS allocation to the Title XX SSBG. Federal law requires that any FFFS funding transferred to the Title XX SSBG must be used for children and their families with incomes below 200 percent of the federal poverty level. These recipients also must be either U.S. citizens or qualified aliens as defined by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

For information on what LDSSs can use their FFFS allocation to fund, please refer to the annual FFFS Administrative Directive (ADM) from the New York State Office of Temporary and Disability Assistance (OTDA) located at: <https://otda.ny.gov/policy/directives/2020/ADM/20-ADM-11.pdf>

IV. Title XX Social Services Block Grant Methodology

The Title XX allocations provide \$66,000,000 for the reimbursement of LDSS expenditures for APS and DV services and \$24,459,563 for the reimbursement of other eligible Title XX services expenditures for a total of \$90,459,563. The allocation methodology is as follows:

Adult Protective and Domestic Violence Services (Attachment A): In accordance with appropriation language, \$66,000,000 is set aside to provide 100 percent reimbursement to LDSSs for eligible Title XX services expenditures for APS and for residential services for victims of DV who are not receiving public assistance during the time they are in a residential program, and for non-residential services for victims of DV (collectively "DV services") incurred on or after October 1, 2020, through September 30, 2021, and claimed by March 31, 2022, for settlement purposes. Allocation of this funding is based on each LDSS's share of claims for those services, net of any retroactive payments, for the 12-month period ending June 30, 2020, that were submitted on or before January 2, 2021.

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSSs with eligible claims that exceed their allocations. Eligible APS and DV services expenditures that exceed the allocation are eligible for state reimbursement at the rate of 49 percent after any additional federal reimbursement is applied.

It should be noted that FFFS funds also are available to cover costs eligible for Title XX below 200 percent. An LDSS can elect to transfer a portion of its FFFS funds allocation to Title XX, to fund APS and DV services **for children and their families** with incomes less than 200 percent of the federal poverty income level for the family.

All Other Eligible Title XX Services (Attachment B): The remaining funding amount of \$24,459,563 may be used to reimburse other eligible Title XX services expenditures incurred on or after October 1, 2020, through September 30, 2021, and claimed by March 31, 2022, for settlement purposes. The allocation of these funds is based on each LDSS's claims for eligible Title XX services for the 12-month period ending June 30, 2020, that was submitted on or before January 2, 2021. The allocation methodology for these funds does not consider APS and DV services, as those claims were considered in allocating the \$66,000,000 set aside mentioned above. Although the allocation of these Title XX funds did not include claims for APS and DV services, these funds may be used to reimburse the costs of such services. The allocation methodology considers claims for preventive services, child protective services, aftercare services, and adoption services (including post-adoption services).

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSSs with eligible claims that exceed their allocations. Title XX eligible services expenditures that exceed the allocation, other than APS, DV and child welfare services, are **not** eligible for state reimbursement.

V. Claiming

Expenditures for allocations included in this publication are claimed as follows:

Title XX	Services for Recipients	Schedule G	LDSS-1372
	Administrative Expenditures	Schedule D2	LDSS-2347-B
	Training	Schedule D6	LDSS-2347-C

Instructions for claiming services for recipients can be found in the *Fiscal Reference Manual*, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the *Fiscal Reference Manual*, Volume 3, Chapter 9. Instructions for claiming training expenditures can be found in the *Fiscal Reference Manual*, Volume 3, Chapter 13. The *Fiscal Reference Manual* is available at <http://otda.ny.gov/resources/fiscal-reference/>.

VI. Contacts

Questions pertaining to the allocations may be directed to:

Shonna Clinton, Local Operations Manager, Bureau of Budget Management,
(518) 474-1361
Shonna.Clinton@ocfs.ny.gov

Questions pertaining to the FFFS Plan and Fiscal Claiming may be directed to the Office of Temporary and Disability Assistance:

FFFS Plan:

Emily Maher, (518) 474-9313
Emily.Maher@otda.ny.gov

Automated Claiming System:

Regions 1-5: Lauren Horn, (518) 474-7549
otda.sm.Field_Ops.I-IV@otda.ny.gov

Regions 6: Michael Simon, (212) 961-8250
Michael.Simon@otda.ny.gov

/s/ Derek J. Holtzclaw

Issued by:

Name: Derek J. Holtzclaw

Title: Deputy Commissioner

Division/Office: Division of Administration

Adult Protective and Domestic Violence Services

District	Allocation	District	Allocation
Albany	1,002,390	Ontario	136,943
Allegany	66,697	Orange	755,358
Broome	326,724	Orleans	51,550
Cattaraugus	132,495	Oswego	197,607
Cayuga	141,133	Otsego	139,047
Chautauqua	213,181	Putnam	79,124
Chemung	215,867	Rensselaer	194,345
Chenango	84,640	Rockland	587,705
Clinton	171,645	Saratoga	176,881
Columbia	136,984	Schenectady	347,237
Cortland	99,837	Schoharie	62,016
Delaware	143,040	Schuyler	37,363
Dutchess	944,219	Seneca	53,963
Erie	1,538,258	Steuben	152,344
Essex	89,600	Saint Lawrence	190,533
Franklin	73,137	Suffolk	1,748,028
Fulton	77,824	Sullivan	162,680
Genesee	59,550	Tioga	80,434
Greene	91,643	Tompkins	145,387
Hamilton	5,384	Ulster	300,175
Herkimer	70,911	Warren	101,572
Jefferson	172,164	Washington	71,299
Lewis	41,430	Wayne	105,723
Livingston	114,576	Westchester	2,319,710
Madison	136,026	Wyoming	24,778
Monroe	868,035	Yates	26,959
Montgomery	57,588		
Nassau	1,182,180	Upstate	17,624,224
Niagara	266,160		
Oneida	291,053	New York City	48,375,776
Onondaga	561,092		
		Statewide	66,000,000

**Attachment B
Title XX
FFY 2021
All Other Eligible Title XX Services**

District	Allocation	District	Allocation
Albany	145,826	Ontario	64,604
Allegany	32,078	Orange	400,372
Broome	126,471	Orleans	20,862
Cattaraugus	42,667	Oswego	101,419
Cayuga	40,367	Otsego	47,047
Chautauqua	74,893	Putnam	57,643
Chemung	111,905	Rensselaer	78,161
Chenango	24,982	Rockland	188,108
Clinton	85,206	Saratoga	67,652
Columbia	60,413	Schenectady	181,759
Cortland	38,397	Schoharie	66,348
Delaware	38,753	Schuyler	18,368
Dutchess	285,588	Seneca	28,086
Erie	521,910	Steuben	74,152
Essex	38,174	Saint Lawrence	58,784
Franklin	40,366	Suffolk	583,571
Fulton	26,588	Sullivan	110,419
Genesee	23,535	Tioga	31,592
Greene	32,379	Tompkins	67,748
Hamilton	2,783	Ulster	134,523
Herkimer	26,080	Warren	29,371
Jefferson	65,535	Washington	33,976
Lewis	14,307	Wayne	61,393
Livingston	49,157	Westchester	1,078,635
Madison	41,466	Wyoming	10,097
Monroe	379,375	Yates	13,215
Montgomery	47,152		
Nassau	648,759	Upstate	7,439,876
Niagara	177,535		
Oneida	228,080	New York City	17,019,687
Onondaga	361,244		
		Statewide	24,459,563

Attachment C

ATTACHMENT FOR U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES GRANTS

Title 45 U.S. Code of Federal Regulations Part 75 (45 CFR 75), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards*, section 352 states “all pass-through entities must ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, includes the changes in subsequent subaward identification.”

(i)	Subrecipient name	Attachments A and B
(ii)	Subrecipient’s unique entity identifier	County LDSS office
(iii)	Federal Award Identification Number (FAIN)	2101NYSOSR
(iv)	Federal Award Date of award to the recipient by the HHS awarding agency	11/6/2020
(v)	Subaward period of performance start and end date	Section 2: Background
(vi)	Amount of federal funds obligated to the subrecipient by this action by the pass-through entity to the subrecipient	Attachments A and B
(vii)	Total amount of the federal funds obligated to the subrecipient by the pass-through entity including the current obligation	Attachments A and B
(viii)	Total amount of the award committed to the subrecipient by the pass-through entity	Attachments A and B
(ix)	Federal award project description	Section 2: Background
(x)	Name of the HHS awarding agency, pass-through entity, and contract information for awarding official of the pass-through entity	Section 2: Background
(xi)	CFDA number and name	93.667- Social Services Block Grant
(xii)	Identification of whether the award is Research and Development (R&D)	N
(xiii)	Indirect cost rate for the federal award (including if the de minimus rate is charged per section 75.414)	Please see uniform guidance 45 CFR 75.