



Office of Children and Family Services

Andrew M. Cuomo
Governor

52 WASHINGTON STREET
RENSELAER, NY 12144

Sheila J. Poole
Acting Commissioner

Administrative Directive

Transmittal:	18-OCFS-ADM-12
To:	Commissioners of Social Services Voluntary Agency Domestic Violence Residential Program Providers
Issuing Division/Office:	Administration
Date:	May 17, 2017
Subject:	Rest-of-State Domestic Violence State Aid Rates for January 1, 2018, through December 31, 2018
Suggested Distribution:	Directors of Social Services Accounting Supervisors Rest-of-State Domestic Violence Providers
Contact Person(s):	Roberta McKinney (518) 474-1361 or Roberta.McKinney@ocfs.ny.gov David Haase (518) 474-1361 or David.Haase@ocfs.ny.gov
Attachments:	A – Rest-of-State Domestic Violence Residential Programs 2018 Per Diem Rates B – Key: Agency-Specific Rate Chart C – State Aid Rates for Residential Domestic Violence Programs

Filing References

Previous ADMs/INFs	Releases Cancelled	NYS Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
16-OCFS-ADM-21		18 NYCRR Part 408	SSL §131- u		

I. Purpose

The purpose of this Administrative Directive (ADM) is to issue the 2018 domestic violence state aid rates (DVSARs) for licensed domestic violence (DV) residential programs outside of the five boroughs of New York City (Rest of State). These DVSARs are for the period January 1, 2018, to December 31, 2018. A separate directive is issued annually for licensed DV residential programs located within the five boroughs of New York City.

II. Background

The New York State Office of Children and Family Services (OCFS) issues DVSARs annually to local departments of social services (LDSSs) in an ADM, advising them of the methodology approved by the New York State Division of the Budget (DOB) for the purchase of services from licensed agencies providing residential DV services. Rates contained in these ADMs must be used by the LDSSs in the contracts they negotiate with voluntary agency providers of DV services. Issuance of these rates is governed by Social Services Law §131-u and the applicable regulations at 18 NYCRR Part 408.

III. Program Implications

The DVSARs promulgated in this ADM have been calculated using the DOB-approved 2018 DV rate methodology for residential Rest-of-State programs, which is the same methodology used in previous years except for the elimination of a “surplus penalty” (see 16-OCFS-ADM-03).

The approved rate methodology for licensed residential Rest-of-State DV programs includes the following features:

- The DV Per Diem Rates for 2018 have been proposed for the following cost-of-living adjustment (COLA) factors:
 - Personal Service (PS) = 3.25 percent
 - Non-Personal Service (NPS) = 2.7 percent
 - Food Add-On = 0.4 percent
- DV Per Diem Rates established by the LDSSs prior to the implementation of the current DV rate methodology continue to be grandfathered in where those rates are higher than the applicable DV Per Diem Rate. Affected programs will continue to receive DVSARs based on the higher of either the grandfathered-in rate or the 2018 DV Per Diem Rate.
- Programs that reported surpluses from government income in the base year will no longer have DVSARs that reflect a calculated rate reduction factor. In 16-OCFS-ADM-03 of the DVSAR allocation methodology that was originally set forth in 92-LCM-34 has eliminated the surplus penalty from the DVSAR methodology.
- The Food Add-On component of the DVSARs is a negotiated item between the DV residential program agency and the LDSS where the program is located. The Food Add-On is included in DVSARs when the agency and the LDSS formally request the Food Add-On Rate in writing to OCFS. Thereafter, the Food Add-On Rate is included as part of the DVSAR for the specified program until OCFS is notified otherwise.
- 17-OCFS-ADM-16 indicates that Residential DV programs are responsible for the background check costs and may not require applicants to pay it. Applicants include employees, volunteers, consultants and contractors. DV Agencies should track background check costs and include them in line 18, Dues/Licenses/Permits,

of the OCFS-DV-2652, *Report of Actual Expenditures*. The current 2.7 percent increase in the NPS portion of the DV Flat Per Diem Rate should defray these costs. OCFS will monitor the costs in line 18 and reevaluate whether reimbursement is sufficient to cover these costs in future years.

- OCFS will consider revisions to a DVSAR for the following reasons:
 - The Food Add-On Rate needs to be either added or deleted from the DVSAR;
 - The DVSAR reflects an incorrect DV Rate Per Diem for the program type and size.

Agencies have thirty (30) days from the issuance of a DVSAR to appeal the published rate. All appeals must be in writing and mailed to:

**Mr. David Haase, Manager
State Aid Rates Unit
Bureau of Budget Management
New York State Office of Children and Family Services
52 Washington Street, Room 314 South
Rensselaer, NY 12144**

IV. Required Action

The DVSAR rates noted in Attachments A and C must be paid by the LDSS to licensed DV residential agencies providing residential care to eligible victims of domestic violence during the period of January 1, 2018, to December 31, 2018.

V. Effective Date

The effective date of this policy is January 1, 2018.

/s/ Derek J. Holtzclaw

Issued By:

Name: Derek J. Holtzclaw

Title: Associate Commissioner for Financial Management

Division/Office: Administration

ATTACHMENT A**NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES
STATE AID RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS****REST-OF-STATE*
DOMESTIC VIOLENCE RESIDENTIAL PROGRAMS
2018 PER DIEM RATES****EFFECTIVE JANUARY 1, 2018, TO DECEMBER 31, 2018**

DV Program Type	2018 Base Rate	2018 Food Add-On
20 Beds or Less Shelter	\$106.22	\$6.00
21 Beds or More Shelter	\$87.92	\$6.00
Safe Dwellings	\$83.07	\$8.56
Safe Home Networks	\$37.06	\$8.56

* Rest of State includes all domestic violence programs located outside of the five boroughs of New York City.

ATTACHMENT B

NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES STATE AID RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS

K E Y: Agency-Specific Rate Chart

The following codes may appear in the columns that specify the rates for each program:

UR: Under Review

CODE: This is the Facility ID. The first letter identifies the regional office responsible for oversight, as follows:

Buffalo Regional Office	-B
Rochester Regional Office	-R
Syracuse Regional Office	-S
Albany Regional Office	-A
Spring Valley Regional Office (former Yonkers Regional Office)	-Y

FI: The FI column indicates whether the DVSAR includes a Food Add-On Rate. An F in that column indicates that a Food Add-On is included in the DVSAR.

ATTACHMENT C

**NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES
STATE AID RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS
Rest of State
January 1 – December 31, 2018**

AGENCY	CODE	PROGRAM OR SHELTER	FI	SAFE DWELLING	FI	SAFE HOME	FI
A New Hope Center, Inc.	S491341 S491413			\$83.07			
ACCORD, Inc.	B021310			\$91.63	F		
Advocacy Center of Tompkins County	S501338			\$91.63	F		
Willow Domestic Violence Center of Greater Rochester	R261226	\$93.92	F				
Behavioral Health Services North, Inc.	A091300 A091323			\$83.07			
Brighter Tomorrows, Inc.	Y471102	\$112.22	F				
Catholic Charities of Herkimer County	S211340			\$91.63	F		
Catholic Charities of Montgomery County	A271353			\$91.63	F		
Catholic Charities of Saratoga, Warren, and Washington Counties	A413344			\$91.63	F		
Catholic Charities of Schoharie County	A431317			\$91.63	F		
Cattaraugus Community Action, Inc.	B041313			\$83.07			

AGENCY	CODE	PROGRAM OR SHELTER	FI	SAFE DWELLING	FI	SAFE HOME	FI
Cayuga Seneca Community Action Agency, Inc.	S051307			\$83.07			
Center for Safety and Change, Inc. (formerly Rockland Family Shelter, Inc.)	Y391205	\$112.22	F				
Chances and Changes, Inc.	R241101	\$112.22	F				
Child and Family Services of Erie County – Haven House	B142218	\$87.92					
Community Action of Greene County, Inc. – Greene – A	A191244	\$112.22	F				
Community Action of Greene County, Inc. – Columbia – B	A191215	\$112.22	F				
Delaware Opportunities, Inc.	A121321			\$83.07			
DV and Rape Crisis Services of Saratoga County, dba Wellspring	A411311			\$91.63	F		
Equinox, Inc.	A011201	\$93.92	F				
Family and Children's Services of Niagara, Inc.	B291109	\$112.22	F				
The Family Counseling Center of Fulton County, Inc.	A171325			\$91.63	F		
Family of Woodstock, Inc.	Y511211	\$112.22	F				
Grace Smith House, Inc. – P	Y131208	\$108.96	F				
House of Faith Ministry	M666200	\$112.22	F				
Lewis County Opportunities, Inc.	S231339			\$83.07			
Liberty Resources, Inc.	S251318			\$83.07			

AGENCY	CODE	PROGRAM OR SHELTER	FI	SAFE DWELLING	FI	SAFE HOME	FI
My Sister's Place – Shelter 1	Y551233	\$112.22	F				
My Sister's Place – Shelter 2	Y551232	\$112.22	F				
The Safe Center LI, Inc. (formerly Nassau County Coalition Against DV, Inc.)	Y281214	\$112.22	F				
Hope's Door, Inc.	Y552231	\$112.22	F				
Opportunities for Otsego, Inc.	A361301			\$91.63	F		
Orange Co. Safe Homes Project, Inc.	Y331234	\$112.22	F				
Oswego County Opportunities, Inc.	S351104	\$112.22	F				
Pathstone Corporation	B341309			\$91.63	F		
Putnam Nothern Westchester Women's Resource Center, Inc.	Y371236	\$112.22	F				
Salvation Army of Elmira – Safe House	R071229	\$112.22	F				
Salvation Army of Jamestown	B061105	\$112.22	F				
SOS Shelter, Inc.	S031230	\$112.22	F				
St. Lawrence Valley Renewal House for Victims of Family Violence Inc.	S451304			\$83.07			
St. Lawrence Valley Renewal House for Victims of Family Violence Inc.	S451402					\$37.06	
Steuben Churchpeople Against Poverty, Inc.	R461228	\$112.22	F				

AGENCY	CODE	PROGRAM OR SHELTER	FI	SAFE DWELLING	FI	SAFE HOME	FI
LI Against Domestic Violence, Inc. (formerly Suffolk County Coalition Against DV, Inc.)	Y472210	\$112.22	F				
The Retreat, Inc.	Y473235	\$112.22	F				
Unity House of Troy, Inc.	A381217	\$102.92	F				
Vera House, Inc.	S311101	\$94.28	F				
Vera House, Inc.	S311303			\$91.63	F		
Victims Assistance Center of Jefferson County, Inc.	S221103	\$112.22	F				
Victims Resource Center of the Finger Lakes, Inc.	R541337 R541356			\$83.07			
YWCA of Cortland New York, Inc.	S111342			\$83.07			
YWCA of Genesee County	B181308			\$91.63	F		
YWCA of Niagara Frontier, Inc.	B292316			\$91.63	F		
YWCA of Schenectady	A421216	\$112.22	F				
YWCA of Mohawk Valley (Hall House)	S301108	\$112.22	F				
YWCA of Mohawk Valley (Lucy's House)	S301349			\$91.63	F		