



Office of Children and Family Services

Andrew M. Cuomo
Governor

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Sheila J. Poole
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Local Commissioners Memorandum

Transmittal:	17-OCFS-LCM-10
To:	Local District Commissioners
Issuing Division/Office:	Division of Administration/Bureau of Budget Management
Date:	June 16, 2017
Subject:	SFY 2017-18 Social Services Block Grant (Title XX) Allocations
Contact Person(s):	See page 4.
Attachments:	Federal Fiscal Year (FFY) 2017 Social Services Block Grant (Title XX) Allocations as authorized by the SFY 2017-18 Budget <ul style="list-style-type: none"> • Attachment A: Adult Protective and Domestic Violence Services • Attachment B: All Eligible Title XX Services

I. Purpose

The purpose of this New York State Office of Children and Family Services' (OCFS) Local Commissioners Memorandum (LCM) is to provide local departments of social services (LDSSs) with their Title XX Social Services Block Grant allocations for State Fiscal Year (SFY) 2017-18.

II. Background

The Social Services Block Grant (SSBG) (CFDA# 93.667) or Title XX of the Social Security Act, (42 U.S.C. 1397 – 1397f) provides annual capped entitlement funding from the United States Department of Health and Human Services for a range of social services. In Federal Fiscal Year (FFY) 2017, New York State is expected to receive \$96,931,926, a net decrease of \$638,817 from the prior year.

Approximately 5 percent of the total New York State allotment or \$4,846,596 is allocated to support training activities for LDSSs and state staff. The remaining amount of \$92,085,330 is allocated to LDSSs. Chapter 53 of the Laws of 2017 directs that \$66,000,000 will continue to be provided for the reimbursement of LDSSs' expenditures

for adult protective and domestic violence services, and the remaining funding of \$26,085,330 will be available to reimburse other eligible Title XX services expenditures. The funds are available to reimburse for eligible expenditures made from October 1, 2016, through September 30, 2017, and must be final accepted in the Automated Claiming System (ACS) by March 31, 2018.

III. Other Related 2017-18 Budget Actions

The SFY 2017-18 Enacted Budget continues to appropriate \$964 million of Temporary Assistance for Needy Families (TANF) funding for the Flexible Fund for Family Services (FFFS). Under the FFFS, child welfare services may be funded for families that meet the TANF-Emergency Assistance to Families (EAF) eligibility criteria and/or for families with incomes up to 200 percent of the federal poverty level. LDSSs also have the option to transfer a portion of their FFFS allocation to the Title XX Social Services Block Grant. Federal law requires that any FFFS funding transferred to the Title XX Social Services Block Grant must be used for children and their families with incomes below 200 percent of the federal poverty level. Recipients of the Title XX below 200 percent funds also must be either U.S. citizens or qualified aliens as defined by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

Among the programs that can be supported with funds transferred to Title XX from an LDSS's FFFS allocation are the TANF Transfer to Title XX below 200 percent for preventive, child protective, aftercare and adoption services, and the TANF transfer to Title XX for otherwise eligible Title XX below 200 percent expenditures. Consistent with federal statute, a statewide total of 30 percent of the state's total TANF funds may be transferred to the Child Care and Development Block Grant (CCDBG) and/or to the Title XX Social Services Block Grant, with an upward statewide limit of 10 percent for the Title XX transfer. Under Chapter 53 of the Laws of 2017, for SFY 2017-18, an LDSS may transfer up to 32 percent of its FFFS allocation to the amount of TANF funds that may be transferred to the CCDBG and Title XX combined, with up to 25 percent of its FFFS allocation going to Title XX.

With the establishment of FFFS in SFY 2005-06, district-specific child welfare services thresholds were enacted. For SFY 2017-18, the total combined threshold continues to be \$342,322,341. In order for districts to receive state reimbursement for eligible child welfare expenditures, each district must expend FFFS funds for Title XX below 200 percent, TANF-EAF child welfare services, FFFS child welfare direct services for families with income below 200 percent, and administration at a level equal to or greater than that district's portion of the \$342,322,341 statewide child welfare services threshold. If districts do not meet the child welfare threshold through child welfare expenditures under FFFS and FFFS funds transferred to Title XX, they will not receive 62 percent reimbursement for their other child welfare costs, other than community optional preventive services.

IV. Title XX Social Services Block Grant Methodology

The Title XX allocations provide \$66,000,000 for the reimbursement of LDSS expenditures for adult protective and domestic violence services, and \$26,085,330 for the reimbursement of other eligible Title XX services expenditures for a total of \$92,085,330. The allocation methodology is as follows:

Adult Protective and Domestic Violence Services (Attachment A): In accordance with appropriation language, \$66,000,000 is set aside to provide 100 percent reimbursement to LDSSs for eligible Title XX services expenditures for adult protective and for residential services for victims of domestic violence who are determined to be ineligible for public assistance during the time they are in a residential program for such victims and for non-residential services for victims of domestic violence (collectively “domestic violence services”), incurred on or after October 1, 2016, through September 30, 2017, and claimed by March 31, 2018, for settlement purposes. Allocation of this funding is based on each LDSS’s share of claims for those services, adjusted by the applicable cost allocation methodology and net of any retroactive payments, for the 12-month period ending June 30, 2016, that was submitted on or before January 3, 2017.

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSSs with eligible claims that exceed their allocations. Eligible adult protective and domestic violence services expenditures in excess of the allocation are eligible for state reimbursement at the rate of 98 percent of 50 percent (or 49 percent) after any additional federal reimbursement is applied.

It should be noted that FFFS funds also are available to cover costs eligible for Title XX below 200 percent. An LDSS can elect to transfer a portion of its FFFS funds allocation to Title XX, to fund adult protective and domestic violence services **for children and their families** with incomes less than 200 percent of the federal poverty income level for the family.

All Other Eligible Title XX Services (Attachment B): The remaining funding of \$26,085,330 may be used to reimburse other eligible Title XX services expenditures incurred on or after October 1, 2016, through September 30, 2017, and claimed by March 31, 2018, for settlement purposes. The allocation of these funds is based on each LDSS’s claims for eligible Title XX services, for the 12-month period ending June 30, 2016, that was submitted on or before January 3, 2017. The allocation methodology for these funds does not consider adult protective and domestic violence services, as those claims were considered in allocating the \$66,000,000 set aside mentioned above. Although the allocation of these Title XX funds did not include claims for adult protective and domestic violence services, these funds may be used to reimburse the costs of such services. The allocation methodology considers claims for preventive services, child protective services, aftercare services, and adoption services (including post-adoption services).

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSSs with eligible claims that exceed their allocations. Title XX eligible services expenditures, other than adult protective services, domestic violence services and child welfare services, in excess of the allocation are **not** eligible for state reimbursement.

V. Claiming

Expenditures for allocations included in this publication are claimed as follows:

Title XX	Services for Recipients	Schedule G	LDSS-1372
	Administrative Expenditures	Schedule D2	LDSS-2347-B
	Training	Schedule D6	LDSS-2347-C

Instructions for claiming Services for Recipients can be found in the *Fiscal Reference Manual*, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the *Fiscal Reference Manual*, Volume 3, Chapter 9. Instructions for claiming training expenditures can be found in the *Fiscal Reference Manual*, Volume 3, Chapter 13. The *Fiscal Reference Manual* is available at <http://otda.ny.gov/resources/fiscal-reference/>

VI. Contact Information / Questions

Questions pertaining to the allocations may be directed to:

Shonna Clinton, Local Operations Manager, Bureau of Budget Management,
(518) 474-1361
Email – Shonna.Clinton@ocfs.ny.gov

Questions pertaining to the FFFS Plan and Fiscal Claiming may be directed to the Office of Temporary and Disability Assistance:

FFFS Plan:

Elida Tomasulo, (518) 474-8905
Email – Elida.Tomasulo@otda.ny.gov

Fiscal Claiming:

Claiming Questions (Upstate): Dan Stuhlman, (518) 474-7549
Email – Dan.Stuhlman@otda.ny.gov

Claiming Questions (Downstate): Michael Simon, (212) 961-8250
Email – Michael.Simon@otda.ny.gov

/s/ Derek J. Holtzclaw

Issued by:

Name: Derek J. Holtzclaw
Title: Associate Commissioner for Financial Management
Division/Office: Administration

Attachment A
Title XX
FFY 2017
Adult Protective and Domestic Violence Services

District	Allocation	District	Allocation
Albany	1,589,971	Ontario	168,838
Allegany	84,971	Orange	857,505
Broome	394,712	Orleans	61,379
Cattaraugus	145,790	Oswego	278,054
Cayuga	175,396	Otsego	145,037
Chautauqua	241,931	Putnam	95,391
Chemung	217,237	Rensselaer	279,210
Chenango	109,336	Rockland	656,902
Clinton	200,065	Saratoga	199,865
Columbia	165,699	Schenectady	450,366
Cortland	143,904	Schoharie	87,368
Delaware	185,356	Schuyler	44,651
Dutchess	1,016,006	Seneca	72,912
Erie	1,868,549	Steuben	203,188
Essex	115,395	Saint Lawrence	226,097
Franklin	109,605	Suffolk	2,324,633
Fulton	101,873	Sullivan	200,736
Genesee	90,213	Tioga	97,984
Greene	114,194	Tompkins	188,123
Hamilton	5,593	Ulster	355,992
Herkimer	102,973	Warren	95,313
Jefferson	254,385	Washington	90,604
Lewis	62,557	Wayne	121,146
Livingston	152,134	Westchester	3,137,430
Madison	190,849	Wyoming	34,309
Monroe	1,015,429	Yates	42,916
Montgomery	59,035		
Nassau	1,448,904	Upstate	22,294,169
Niagara	319,832		
Oneida	328,039	New York City	43,705,831
Onondaga	768,287		
		Statewide	66,000,000

Attachment B
Title XX
FFY 2017
All Other Eligible Title XX Services

District	Allocation	District	Allocation
Albany	145,710	Ontario	68,062
Allegany	32,709	Orange	435,071
Broome	150,179	Orleans	20,272
Cattaraugus	39,790	Oswego	113,265
Cayuga	40,816	Otsego	33,554
Chautauqua	62,325	Putnam	55,237
Chemung	128,013	Rensselaer	96,110
Chenango	22,456	Rockland	159,471
Clinton	82,732	Saratoga	64,020
Columbia	80,836	Schenectady	239,032
Cortland	35,974	Schoharie	62,978
Delaware	40,662	Schuyler	19,707
Dutchess	212,067	Seneca	41,610
Erie	652,739	Steuben	89,487
Essex	25,932	Saint Lawrence	50,991
Franklin	44,263	Suffolk	668,681
Fulton	26,055	Sullivan	66,725
Genesee	24,370	Tioga	27,522
Greene	32,102	Tompkins	61,084
Hamilton	2,162	Ulster	122,401
Herkimer	30,122	Warren	21,011
Jefferson	85,176	Washington	36,208
Lewis	17,239	Wayne	71,687
Livingston	44,450	Westchester	1,356,250
Madison	41,774	Wyoming	10,290
Monroe	253,969	Yates	13,554
Montgomery	23,076		
Nassau	675,887	Upstate	7,654,921
Niagara	142,983		
Oneida	121,039	New York City	18,430,409
Onondaga	333,034		
		Statewide	26,085,330