



Office of Children and Family Services

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Sheila J. Poole
Acting Commissioner

Informational Letter

Transmittal:	16-OCFS-INF-01				
To:	Commissioners of Social Services				
Issuing Division/Office:	Strategic Planning and Policy Development				
Date:	February 22, 2016				
Subject:	2016 Income Standards for the Child and Family Services Plan				
Suggested Distribution:	Directors of Social Services Adoption Supervisors/Staff Foster Care Supervisors/Staff Day Care Subsidy Supervisors Planning Coordinators Accounting Supervisors WMS Coordinators				
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Attachments:	None				
Previous ADMs/INFs	Releases Cancelled	NYS Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
15-OCFS-INF-02		18 NYCRR 404.5(b)	81 FR 4036 42 U.S.C 9902		

I. Purpose

The purpose of this Informational Letter (INF) is to transmit to the local departments of social services (LDSSs) the 2016 income standards to be used in determining eligibility for services.

II. Background

State income standards are established using [poverty guidelines](#) that are updated periodically in the Federal Register [[81 FR 4036](#)] by the U.S. Department of Health and Human Services under authority of 42 U.S.C. §9902(2). LDSSs' eligibility levels are recorded in Appendix F of the LDSS Child and Family Services Plan. This information is used to update each LDSS's Welfare Management System services matrix.

III. Program Implications

The following are the income standards that are to be used, effective June 1, 2016, to determine eligibility for services between June 1, 2016, and May 31, 2017.

<u>Family Size</u>	<u>Income Standards</u>
1	\$11,880
2	16,020
3	20,160
4	24,300
5	28,440
6	32,580
7	36,730
8	40,890

For families/households with more than eight persons, add \$4,160 for each additional person.

When determining eligibility for a service, apply the appropriate percentage for that service to the above income standards. For example, if a family of three is applying for a service that an LDSS provides at 200 percent income level, multiply the income standard for a family of three by 200 percent ($\$20,160 \times 2.00 = \$40,320$) to determine the income eligibility for that size family for that service.

/s/ Thomas R. Brooks

Issued By:

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