



Office of Children and Family Services

52 WASHINGTON STREET
RENSSELAER, NY 12144

Andrew M. Cuomo
Governor

Sheila J. Poole
Acting Commissioner

Local Commissioners Memorandum

Transmittal:	15-OCFS-LCM-08
To:	Local District Commissioners
Issuing Division/Office:	Division of Administration / Bureau of Budget Management
Date:	July 15, 2015
Subject:	SFY 2015-16 Social Services Block Grant (Title XX) Allocations
Contact Person(s):	See page 4
Attachments:	Federal Fiscal Year (FFY) 2015 Social Services Block Grant (Title XX) Allocations as authorized by the FY 2016 Budget: *Attachment A: Adult Protective & Domestic Violence Services *Attachment B: All Eligible Title XX Services)

I. Purpose

The purpose of this New York State Office of Children and Family Services (OCFS) Local Commissioners Memorandum (LCM) is to provide Local Departments of Social Services (LDSSs) with their Title XX Social Services Block Grant allocations for State Fiscal Year (SFY) 2015-16.

II. Background

The Social Services Block Grant (SSBG) (CFDA# 93.667) or Title XX of the Social Security Act, (Public Law 106-66, U.S.C. 1397 et seq.) provides annual capped entitlement funding from the United States Department of Health and Human Services. In Federal Fiscal Year (FFY) 2015, New York State will receive \$97,413,396, a net decrease of \$389,008 from the prior year.

Approximately five percent of the total New York State allotment or \$4,870,670 has been allocated to support training activities for LDSSs and state staff. The remaining amount of \$92,542,726 is allocated to the LDSSs. Chapter 53 of the Laws of 2015 directs that \$66,000,000 will continue to be provided for the reimbursement of LDSS expenditures for adult

protective and domestic violence services, and the remaining funding of \$26,542,726 will be available to reimburse other eligible Title XX services expenditures. Claims submitted for expenditures from October 1, 2014, through September 30, 2015, will be accepted through March 31, 2016.

III. Other Related 2015-16 Budget Actions

The SFY 2015-16 Enacted Budget continues to appropriate \$964 million of Temporary Assistance for Needy Families (TANF) funding for the Flexible Fund for Family Services (FFFS). Under the FFFS, child welfare services may be funded for families that meet the TANF-Emergency Assistance to Families (EAF) eligibility criteria and/or for families with incomes up to 200 percent of the federal poverty level. LDSSs also have the option to transfer a portion of their FFFS allocation to the Title XX Social Services Block Grant. Federal law requires that any FFFS funding transferred to the Title XX Social Services Block Grant must be used for families and individuals with incomes below 200 percent of the federal poverty level. Recipients of the Title XX below 200 percent funds also must be either U.S. citizens or qualified aliens as defined by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

Among the programs that can be supported with funds transferred to Title XX from an LDSS's FFFS allocation are the TANF Transfer to Title XX below 200 percent for preventive, child protective, aftercare and adoption services and the TANF transfer to Title XX for otherwise eligible Title XX below 200 percent expenditures. Consistent with federal statute, a statewide total of 30 percent of the state's total TANF funds may be transferred to the Child Care and Development Block Grant (CCDBG) and/or to the Title XX Social Services Block Grant, with an upward statewide limit of 10 percent for the Title XX transfer. Under Chapter 53 of the Laws of 2015, for FY 2016, an LDSS may transfer up to 32 percent of its FFFS allocation to the amount of TANF funds that may be transferred to the CCDBG and Title XX combined, with up to 25 percent of its FFFS allocation going to Title XX.

With the establishment of FFFS in SFY 2005-06, district-specific child welfare services thresholds were enacted. For SFY 2015-16, the total combined threshold continues to be \$342,322,341. In order for districts to receive state reimbursement for eligible child welfare expenditures, each district must expend FFFS funds for Title XX below 200 percent, TANF-EAF child welfare services, FFFS child welfare direct services for families with income below 200 percent, and administration at a level equal to or greater than that district's portion of the \$342,322,341 statewide child welfare services threshold. If districts do not meet the child welfare threshold through child welfare expenditures under FFFS and FFFS funds transferred to Title XX, they will not receive 62 percent reimbursement for their other child welfare costs, other than community optional preventive services.

IV. Title XX Social Services Block Grant Allocation Methodology

The Title XX allocations provide \$66,000,000 for the reimbursement of LDSS expenditures for adult protective and domestic violence services and \$26,542,726 for the reimbursement of other

eligible Title XX services expenditures for a total of \$92,542,726. The allocation methodology is as follows:

Adult Protective and Domestic Violence Services (Attachment A): In accordance with appropriation language, \$66,000,000 is set aside to provide 100 percent reimbursement to LDSS for eligible Title XX services expenditures for adult protective and domestic violence services, incurred on or after October 1, 2014, through September 30, 2015, and claimed by March 31, 2016, for settlement purposes. Allocation of this funding is based on each LDSS's share of claims for those services, adjusted by the applicable cost allocation methodology and net of any retroactive payments, for the twelve-month period ending June 30, 2014, that was submitted on or before January 2, 2015.

It should be noted that FFFS funds also are available to cover costs eligible for Title XX below 200 percent. An LDSS can elect to transfer a portion of its FFFS funds allocation to Title XX to fund adult protective and domestic violence services for children and their families with incomes less than 200 percent of the federal poverty income level for the family.

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSSs with eligible claims that exceed their allocations. Eligible adult protective and domestic violence services expenditures in excess of the allocation are eligible for state reimbursement at the rate of 98 percent of 50 percent (or 49 percent) after any additional federal reimbursement is applied.

All Other Eligible Title XX Services (Attachment B): The remaining funding of \$26,542,726 may be used to reimburse other eligible Title XX services expenditures incurred on or after October 1, 2014, through September 30, 2015, and claimed by March 31, 2016, for settlement purposes. The allocation of these funds is based on each LDSS's claims for eligible Title XX services, adjusted by the applicable cost allocation methodology and net of any retroactive payments for the twelve-month period ending June 30, 2014, that was submitted on or before January 2, 2015. The allocation methodology does not consider adult protective and domestic violence services, as those claims were considered in allocating the \$66,000,000 set aside mentioned above. Although the allocation of these Title XX funds did not include claims for adult protective and domestic violence services, these funds may be used to reimburse the costs of such services. The allocation methodology does consider claims for preventive services, child protective services, aftercare services, and adoption services (including post-adoption services).

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSSs with eligible claims that exceed their allocations. Title XX eligible services expenditures, other than adult protective services, domestic violence services and child welfare services, in excess of the allocation are **not** eligible for state reimbursement.

V. Claiming

Expenditures for allocations included in this publication are claimed as follows:

Title XX	Purchased Expenditures	Schedule G	LDSS-1372
	Administrative Expenditures	Schedule D2	LDSS-2347-B
	Training	Schedule D6	LDSS-2347-C

Instructions for claiming purchased expenditures can be found in the Fiscal Reference Manual, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the Fiscal Reference Manual, Volume 3, Chapter 9. Instructions for claiming training expenditures can be found in the Fiscal Reference Manual, Volume 3, Chapter 13. The Fiscal Reference Manuals are available at: <http://otda.state.ny.net/bfdm/finance>.

VI. Contact Information / Questions

Questions pertaining to the allocations may be directed to:

Shonna Clinton, Local Operations Manager, Bureau of Budget Management, (518) 474-1361 or Email – shonna.clinton@ocfs.ny.gov

Questions pertaining to the FFFS Plan and Fiscal Claiming may be directed to the Office of Temporary and Disability Assistance:

FFFS Plan:

Elida Tomasulo, (518) 474-8905
Email – Elida.Tomasulo@otda.ny.gov

Fiscal Claiming:

Regions I-IV: Dan Stuhlman, (518) 474-7549
Email – Dan.Stuhlman@otda.ny.gov

Regions V-VI: Michael Simon, (212) 961-8250
Email – Michael.Simon@otda.ny.gov

Derek Holtzclaw

Issued By:

Name: Derek Holtzclaw
Title: Associate Commissioner for Financial Management
Division/Office: Administration

ATTACHMENT A

**Title XX
FFY 2015
Adult Protective and Domestic Violence Services**

District	Allocation	District	Allocation
Albany	1,373,629	Ontario	98,488
Allegany	80,599	Orange	968,994
Broome	403,360	Orleans	67,526
Cattaraugus	138,602	Oswego	251,300
Cayuga	153,818	Otsego	153,082
Chautauqua	254,905	Putnam	90,073
Chemung	203,304	Rensselaer	238,780
Chenango	120,441	Rockland	594,870
Clinton	220,087	St. Lawrence	225,228
Columbia	167,664	Saratoga	203,822
Cortland	114,937	Schenectady	486,524
Delaware	314,640	Schoharie	146,669
Dutchess	1,071,220	Schuyler	48,948
Erie	1,824,236	Seneca	72,606
Essex	136,639	Steuben	180,871
Franklin	92,862	Suffolk	2,620,051
Fulton	89,372	Sullivan	167,010
Genesee	109,060	Tioga	106,550
Greene	126,940	Tompkins	224,885
Hamilton	5,328	Ulster	386,841
Herkimer	104,824	Warren	111,660
Jefferson	260,808	Washington	95,601
Lewis	63,527	Wayne	131,719
Livingston	161,084	Westchester	3,202,143
Madison	208,380	Wyoming	24,695
Monroe	1,079,189	Yates	40,574
Montgomery	64,602		
Nassau	1,586,356	Upstate	23,168,158
Niagara	315,277		
Oneida	328,035	New York City	42,831,842
Onondaga	1,054,923		
		Statewide Totals	66,000,000

ATTACHMENT B

**Title XX
FFY 2015
All Other Eligible Title XX Services**

District	Allocation	District	Allocation
Albany	165,130	Ontario	24,049
Allegany	45,447	Orange	405,544
Broome	143,910	Orleans	22,343
Cattaraugus	43,696	Oswego	103,097
Cayuga	42,021	Otsego	35,215
Chautauqua	61,346	Putnam	65,629
Chemung	127,848	Rensselaer	83,311
Chenango	24,482	Rockland	157,512
Clinton	67,285	St. Lawrence	49,194
Columbia	78,436	Saratoga	68,342
Cortland	29,688	Schenectady	306,410
Delaware	39,815	Schoharie	52,085
Dutchess	326,575	Schuyler	14,882
Erie	753,679	Seneca	26,935
Essex	24,677	Steuben	88,496
Franklin	47,849	Suffolk	614,217
Fulton	22,496	Sullivan	48,590
Genesee	25,543	Tioga	26,135
Greene	33,462	Tompkins	56,001
Hamilton	1,686	Ulster	111,611
Herkimer	28,029	Warren	21,723
Jefferson	76,719	Washington	27,662
Lewis	15,095	Wayne	87,308
Livingston	42,910	Westchester	1,382,107
Madison	40,985	Wyoming	4,186
Monroe	273,149	Yates	13,519
Montgomery	19,673		
Nassau	776,002	Upstate	7,909,954
Niagara	126,059		
Oneida	127,853	New York City	18,632,772
Onondaga	382,306		
		Statewide Totals	26,542,726