Transition Plan Timeline

180 days (six months) prior to youth’s 18th birthday

Begin:
Discussing and answering questions on the Transition Plan (OCFS-4922)

90 days prior to youth’s 18th birthday

Review Transition Plan and Complete:
90-Day Transition Plan Update section (OCFS-4922)

30 days prior to youth’s 18th birthday

If youth does not have one provide:
Youth with a copy of their completed Transition Plan (OCFS-4922)

Youth’s 18th birthday

Must have:
All essential documents collected to provide to youth at discharge

Beginning when youth is 18 ½ and every six months thereafter for youth who remain in foster care

Review Transition Plan and
If Changes are Necessary Complete:
A NEW Transition Plan Amendment for Youth Age 18-21 (OCFS-3917)

Collect Essential Documents

- Original or certified copy of U.S. Birth Certificate*
- Social Security Card*
- Driver’s License/Non Driver’s ID
- Medical Records
- Education Records

*if eligible