

OFFICE OF CHILDREN AND FAMILY SERVICES

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| LOCAL COMMISSIONERS MEMORANDUM |
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OCFS-4616EL (Rev. 11/98)

Transmittal No: 00 OCFS LCM-15

Date: July 13, 2000

Division: Administration

TO: Local District Commissioners

SUBJECT: Child Care Reserve Fund Subsidy Program Allocations

ATTACHMENTS: Attachment A - Child Care Reserve Fund Federal
Fiscal Year 1999-2000 Allocation

The purpose of this Local Commissioners Memorandum (LCM) is to inform social services districts of their initial allocation of subsidy funds under the Child Care Reserve Fund. The initial allocation, available for services provided from October 1, 1999 to September 30, 2000 is \$38,500,000.

The source of funds for the Reserve Fund is the transfer of \$200,000,000 of Temporary Assistance for Needy Families Block Grant (TANF) funding to Child Care in the SFY 1999-2000 State Budget. Of the \$200,000,000, \$25,000,000 is available for quality activities and \$175,000,000 is available for subsidies over three Federal fiscal years, beginning with Federal fiscal year 1999-2000. For Federal fiscal year 1999-2000, \$38,500,000 is available for subsidies.

The Reserve Fund was established to enable localities to serve the increased number of recipients making the transition from welfare to self-sufficiency and low-income families needing child care subsidies to remain employed. Subsequent Reserve Fund subsidy allocations will be made available for Federal fiscal years 2000-2001 and 2001-2002.

ACCESS

There are three requirements that must be met for a social services district to access its Federal fiscal year 1999-2000 Reserve Fund allocation. A social services district may access its Federal fiscal year 1999-2000 Reserve Fund allocation only after it has fully expended its entire New York State Child Care Block Grant (NYSCCBG) allocation for Federal fiscal year 1999-2000, including NYSCCBG funds rolled into Federal fiscal year 1999-2000 from prior Federal fiscal years. A

district must also have expended local funds for child care to meet its annual maintenance of effort level. Finally, a district must have submitted and received approval from the Office of Children and Family Services, of an amendment to the district's Consolidated Services Plan indicating the amount of the Reserve Fund allocation being requested and the need for and intended use of the funds.

Local districts were issued NYSCCBG allocations for the first half of Federal fiscal year 1999-2000 as well as annual maintenance of effort levels in 99 OCFS LCM-28. Additional NYSCCBG allocations for the first half of Federal fiscal year 1999-2000 were issued in 00 OCFS LCM-2 and 00 OCFS LCM-11. A subsequent LCM will publish NYSCCBG allocations for the second half of Federal fiscal year 1999-2000 based on the enacted SFY 2000-2001 State Budget.

ALLOCATION INFORMATION

Attachment A indicates local district Reserve Fund allocations for the October 1, 1999 to September 30, 2000 period totaling \$38,500,000. The factors considered in determining the allocations include a district's level of NYSCCBG subsidy expenditures relative to the district's NYSCCBG allocation, the number of children in need of child care and the cost of child care.

Any portion of a district's Reserve Fund allocation for the period October 1, 1999 through September 30, 2000 that is not claimed by the district by March 31, 2001 will be available to the district through the end of Federal fiscal year 2000-2001, which is September 30, 2001. Claims for the period October 1, 1999 through September 30, 2000 cannot be rolled forward into the next Federal fiscal year.

Each social services district may expend no more than 5 percent of its Reserve Fund allocation for administrative services. Administrative activities do not include the costs of providing direct services such as eligibility determinations and re-determinations; preparation for and participation in judicial hearings; child care placement; the recruitment, licensing, inspection, review and supervision of child care placements; rate setting; resource and referral services; training; and the establishment and maintenance of computerized child care information systems.

REIMBURSEMENT

Claims for expenditures for child care services for families receiving public assistance will be reimbursed from the Reserve Fund at 75 percent, up to the district's Reserve Fund allocation. Claims for expenditures for child care services for all other eligible families will be reimbursed from the Reserve Fund at 100 percent, up to the district's Reserve Fund allocation.

SYSTEMS INFORMATION AND CLAIMING INSTRUCTIONS

The Systems and Claiming procedures for the Reserve Fund are the same as those for the NYSCCBG. Please refer to 99 OCFS LCM-28 for detailed information concerning these requirements.

ELIGIBLE FAMILIES AND PARENTAL CHOICE

The requirements under the NYSCCBG concerning families eligible for child care services and concerning parental choice also apply to this Reserve Fund allocation. Please refer to 99 OCFS LCM-28 for detailed information concerning these requirements.

CONTACT PERSON

If you have any questions regarding the information contained in this LCM, please contact Eileen Mahoney of the Bureau of Early Childhood Services at 1-800-343-8859, extension 3-0711, or direct dial (518) 473-0711. Ms. Mahoney also may be contacted on-line, OFISLINK User ID #SVC109.

If you have any fiscal questions, please contact the Office of Temporary and Disability Assistance Bureau of Financial Services:

Regions 1-4 - Roland Levie at 1-800-343-8859, extension 4-7549
or dial direct (518) 474-7549; User ID #FMS 001.
Region 5 - Marvin Gold at (212) 383-1733; User ID #OFM270.

If you have WMS/Services questions, please contact Gerald Seeley of the Bureau of Services Information Systems at 1-800-343-8859, extension 2-3087 or dial direct (518) 402-3087; User ID#OFL130.

If you have WMS/IM questions, please contact Tully Lenihan of the Office of Temporary and Disability Assistance at (518) 474-8749; User ID#73A002.

Melvin I. Rosenblat
Acting Executive Deputy Commissioner

Donald K. Smith
Deputy Commissioner
Division of Development and
Prevention Services

ATTACHMENT A
NEW YORK STATE CHILD CARE BLOCK GRANT
LOCAL DISTRICT ALLOCATIONS
10/1/1999 - 9/30/2000
RESERVE FUND - INITIAL ALLOCATION

DISTRICT	OCTOBER 1, 1999 THROUGH SEPTEMBER 30, 2000
Albany	\$ 462,443
Allegany	56,551
Broome	192,804
Cattaraugus	106,671
Cayuga	71,213
Chautauqua	217,727
Chemung	183,237
Chenango	63,929
Clinton	93,603
Columbia	103,445
Cortland	62,844
Delaware	64,554
Dutchess	330,897
Erie	1,254,206
Essex	49,973
Franklin	58,850
Fulton	79,750
Genesee	86,528
Greene	21,694
Hamilton	1,127
Herkimer	68,308
Jefferson	130,229
Lewis	16,855
Livingston	38,441
Madison	70,617
Monroe	973,934
Montgomery	39,426
Nassau	2,853,350
Niagara	144,886
Oneida	282,664
Onondaga	666,972
Ontario	96,071
Orange	328,777
Orleans	73,435
Oswego	105,796
Otsego	34,235
Putnam	69,832
Rensselaer	117,915
Rockland	356,816
St Lawrence	107,331
Saratoga	179,382
Schenectady	376,232
Schoharie	31,843

DISTRICT	OCTOBER 1, 1999 THROUGH SEPTEMBER 30, 2000
Schuyler	16,306
Seneca	24,494
Steuben	94,892
Suffolk	1,490,922
Sullivan	88,188
Tioga	52,479
Tompkins	101,587
Ulster	196,404
Warren	66,957
Washington	51,174
Wayne	53,601
Westchester	1,355,764
Wyoming	21,911
Yates	23,328
New York City	24,136,600
State Totals	\$38,500,000