



Office of Children and Family Services

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Governor

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Commissioner

Local Commissioners Memorandum

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| Transmittal: | 24-OCFS-LCM-24 |
| To: | Local Departments of Social Services Commissioners |
| Issuing Division/Office: | Division of Administration |
| Date: | August 27, 2024 |
| Subject: | FFY 2023-24 Title IV-B Subpart 1 Allocations |
| Contact Person(s): | See section VI. |
| Attachments: | Attachment A: <i>Title IV-B Subpart 1 FFY 2023-24 Allocations</i> Attachment B: <i>Attachment for U.S. Department of Health and Human Services Grants – FFY 24 Title IV-B Subpart 1</i> |

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to provide local departments of social services (LDSSs) with their Title IV-B Subpart 1 (United States Code §§601-687, Subchapter IV, Chapter 7, Title 42) allocations for federal fiscal year (FFY) 2023-24.

II. Background

Title IV-B Subpart 1 provides annual capped funding from the United States Department of Health and Human Services for child protective services. In FFY 2024, New York State received \$11,541,662, a net increase of \$683,251 from the prior year.

The funds are available to reimburse LDSSs for eligible expenditures made from October 1, 2023, through September 30, 2024, and must be final accepted in the Automated Claiming System (ACS) by March 31, 2025.

III. Title IV-B Subpart 1 Allocation Methodology

The Title IV-B Subpart 1 allocations provide \$11,541,662 for the reimbursement of LDSS expenditures for child protective services. Each LDSS is allocated an amount equal to its proportion of eligible child protective claims in relation to the total statewide claims. Eligible child protective claims are defined as claims for the period of October 1, 2022, through September 30, 2023, that are final accepted in ACS by March 31, 2024. Additionally, per section 424(f) of the Social Security Act, the total number of monthly visits made by caseworkers to children in foster care during the federal fiscal year must not be less than 95% of the total number of visits that would occur if each child were visited once every month while in care. If New York State were to not meet the 95% threshold, the total Title IV-B Subpart 1 grant award would be reduced, and each LDSS that did not individually meet 95% would have its Title IV-B Subpart 1 allocation reduced.

IV. Claims

Expenditures for the allocation included in this publication are claimed as follows:

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|----------------------|-----------------------------|-------------|-------------|
| Title IV-B Subpart 1 | Services for Recipients | Schedule G | LDSS-1372 |
| | Administrative Expenditures | Schedule D2 | LDSS-2347-B |

Instructions for claiming services for recipients can be found in the *Fiscal Reference Manual*, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the *Fiscal Reference Manual*, Volume 3, Chapter 9. The *Fiscal Reference Manual* is available at <http://otda.ny.gov/resources/fiscal-reference/>.

V. Other Related SFY 2024-25 Budget Actions

The SFY 2024-25 enacted budget appropriated \$900,045,000 for child welfare services. All claims in excess of an LDSS Title IV-B Subpart 1 allocation for the period of October 1, 2023, through September 30, 2024, and final accepted in ACS by March 31, 2025, will be reimbursed at 62% state share, subject to child welfare threshold provisions. For additional information on child welfare thresholds, please see the 2023 Bridge Flexible Fund for Family Services (FFFS) Administrative Directive Memorandum (ADM) [23-ADM-05](#) authored by the New York State Office of Temporary and Disability Assistance (OTDA).

VI. Contacts

Questions pertaining to the allocations may be directed to:

Shonna Clinton, Local Operations Manager, Bureau of Budget Management
518-474-1361
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Questions pertaining to ACS should be directed to OTDA, Bureau of Financial Services:

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/s/ Sharon Devine

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