



Office of Children and Family Services

Kathy Hochul
Governor

52 WASHINGTON STREET
RENSSELAER, NY 12144

DaMia Harris-Madden, Ed.D., MBA, M.S.
Commissioner

Local Commissioners Memorandum

Transmittal:	24-OCFS-LCM-14
To:	Local Departments of Social Services Commissioners
Issuing Division/Office:	Division of Administration
Date:	July 1, 2024
Subject:	State Fiscal Year 2024-25 Social Services Block Grant (Title XX) Allocations
Contact Person(s):	See section VI.
Attachments:	Federal Fiscal Year 2024 Social Services Block Grant (Title XX) Allocations as Authorized by the State Fiscal Year 2024-25 Budget <ul style="list-style-type: none"> • <i>Attachment A: Adult Protective and Domestic Violence Services</i> • <i>Attachment B: Child Welfare Eligible Title XX Services (Intentionally Omitted)</i> • <i>Attachment C: Attachment for U.S. Department of Health and Human Services Grants – Social Services Block Grant</i>

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to provide local departments of social services (LDSSs) with their Title XX Social Services Block Grant (SSBG) allocations for State Fiscal Year (SFY) 2024-25.

This LCM will be re-released with child welfare allocations (Attachment B) when federal funding is made available. There are no other notable changes from the issuance of the last LCM on this topic.

II. Background

SSBG (CFDA #93.667) or Title XX of the Social Security Act (42 U.S.C. 1397 – 1397f) provides annual capped funding from the United States Department of Health and Human Services for a range of social services.

Approximately 5% of the total New York State allotment is allocated to support training activities for LDSSs and the New York State Office of Children and Family Services (OCFS) staff. Chapter 53 of the Laws of 2024 directs that \$66,000,000 be provided for the reimbursement of LDSS expenditures for adult protective services (APS) and domestic violence (DV) services, and that the remaining federal award be available to reimburse eligible child welfare services expenditures. The funds are available to reimburse LDSSs for eligible expenditures made from October 1, 2023, through September 30, 2024, and must be final accepted in the Automated Claiming System (ACS) by March 31, 2025.

III. Other Related 2024-25 Budget Actions

The SFY 2024-25 Enacted Budget continues to appropriate Flexible Funds for Family Services (FFFS) that provide LDSSs with the flexibility to determine local funding priorities. Under the FFFS, LDSSs have the option to transfer a portion of their FFFS allocation to the Title XX SSBG. Federal law requires that any FFFS funding transferred to the Title XX SSBG must be used for children and their families with incomes below 200% of the federal poverty level. These recipients also must be either U.S. citizens or qualified aliens as defined by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996. For information on FFFS allocations, please refer to the annual FFFS Local Commissioner's Memorandum (LCM) located at: [2024 Policy Directives | Policy | Office of Children and Family Services \(ny.gov\)](#).

In addition to Federal FFFS funding, counties also have Federal Title IV-B Subpart 1 funding available to support a portion of their child welfare protective claims. Please refer to the annual Title IV-B Subpart 1 LCM for additional information. It is located at: [2024 Policy Directives | Policy | Office of Children and Family Services \(ny.gov\)](#).

IV. Title XX Social Services Block Grant Methodology

Adult Protective and Domestic Violence Services (Attachment A): In accordance with appropriation language, \$66,000,000 is set aside to provide 100% federal reimbursement up to the LDSS allocation for eligible Title XX services expenditures for APS and for residential services for DV victims who are not receiving public assistance during the time they are in a residential program, and for non-residential services for DV victims (collectively "DV services") incurred on or after October 1, 2023, through September 30, 2024, and claimed by March 31, 2025, for settlement purposes. Allocation of this funding is based on each LDSS's net claims for those services for the 12-month period ending June 30, 2023, that were submitted before January 3, 2024.

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSSs with eligible claims that exceed their allocations. Eligible APS and DV services expenditures that exceed the federal allocation are eligible for state reimbursement at the rate of 49% after any additional federal reimbursement is applied.

It should be noted that FFFS funds also are available to cover costs eligible for Title XX below 200% of the federal poverty level. An LDSS can elect to transfer a portion of its FFFS funds allocation to Title XX to fund APS and DV services for children and their families with incomes less than 200% of the federal poverty income level for the family.

Child Welfare Eligible Services (Attachment B intentionally omitted, set for later release): The remaining funding will be used to reimburse the LDSS at 100% federal share up to the capped allocation for eligible Title XX services expenditures for child welfare protective services that are incurred on or after October 1, 2023, through September 30, 2024, and claimed by March 31, 2025, for settlement purposes. The allocation of these funds is based on each LDSS's net claims for eligible child welfare protective services for the 12-month period ending June 30, 2023, that were submitted on or before January 3, 2024.

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSSs with eligible claims that exceed their allocations. Eligible child welfare protective services expenditures that exceed the federal allocation are eligible for state reimbursement at the rate of 62% after any additional federal reimbursement is applied.

It should be noted that FFFS funds also are available to cover costs eligible for Title XX below 200% of the federal poverty level. An LDSS can elect to transfer a portion of its FFFS funds allocation to Title XX to fund child welfare services for children and their families with incomes less than 200% of the federal poverty income level for the family.

V. Claiming

Expenditures for allocations included in this LCM are claimed as follows:

Title XX	Services for Recipients	Schedule G	LDSS-1372
	Administrative Expenditures	Schedule D2	LDSS-2347-B
	Training	Schedule D6	LDSS-2347-C

Instructions for claiming services for recipients can be found in the *Fiscal Reference Manual*, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the *Fiscal Reference Manual*, Volume 3, Chapter 9. Instructions for claiming training expenditures can be found in the *Fiscal Reference Manual*, Volume 3, Chapter 13. *The Fiscal Reference Manual* is available at <http://otda.ny.gov/resources/fiscal-reference/>. Requests for offline payments made to vendors must be submitted to ocfs.sm.bfo.titlexx@ocfs.ny.gov for approval. Offline payments include payments for services not authorized in the Welfare Management System (WMS) and are paid outside of the Benefits Issuance Control System (BICS).

VI. Contacts

Questions pertaining to the allocations may be directed to:

Shonna Clinton, (518) 474-2812
Bureau of Budget Management
Shonna.Clinton@ocfs.ny.gov

Questions pertaining to the FFFS plan and fiscal claiming may be directed to the Office of Temporary and Disability Assistance:

FFFS Plan:
Emily Maher, (518) 474-9313
Emily.Maher@otda.ny.gov

Automated Claiming System:
Regions 1-5: Justin Gross
(518) 474-7549
otda.sm.Field_Ops.I-IV@otda.ny.gov

Region 6: Michael Simon
(212) 961-8250
Michael.Simon@otda.ny.gov

/s/ Sharon Devine

Issued by:

Name: Sharon Devine
Title: Deputy Commissioner for Administration
Division/Office: Division of Administration