



# Office of Children and Family Services

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Commissioner

## Local Commissioners Memorandum

|                                 |   |
|---------------------------------|---|
| <b>Transmittal:</b>             | 24-OCFS-LCM-10  |
| <b>To:</b>                      | Local Departments of Social Services Commissioners<br>Detention Administering Agency Administrators<br>Supervision and Treatment Services to Juvenile’s Program Lead Agencies |
| <b>Issuing Division/Office:</b> | Division of Youth Development and Partnerships for Success  |
| <b>Date:</b>                    | Date issued June 26, 2024   |
| <b>Subject:</b>                 | <b>Calendar Year 2024 Detention Allocations</b>   |
| <b>Contact Person(s):</b>       | <a href="mailto:ocfs.sm.detention@ocfs.ny.gov">ocfs.sm.detention@ocfs.ny.gov</a>  |
| <b>Attachments:</b>             | <i>Calendar Year 2024 Detention Allocations by County</i><br><i>JDAS Claiming and Billing Logic Flowchart</i>   |

### I. Purpose

The purpose of this Local Commissioner Memorandum (LCM) is to advise municipalities (counties and the City of New York) of the 2024 detention allocations (January 1, 2024 – December 31, 2024).

### II. Background

Executive Law § 530 provides that municipalities are eligible for state reimbursement for the costs of secure and nonsecure detention services. Claims for reimbursement of Raise the Age (RTA)-eligible expenditures are not covered by this LCM.

On an annual basis, the New York State Office of Children and Family Services (OCFS) provides every municipality an allocation for reimbursement of allowable secure and nonsecure detention related expenditures.

Municipalities may seek reimbursement of 49% of the cost associated with secure and nonsecure detention of youth, not to exceed the amount of the municipality’s detention allocation. Municipalities will be billed by OCFS for the cost of detention care days provided by an out-of-county provider.

#### **Key Terms:**

*Detention Providing Counties/Facilities* – Detention facilities do not directly contract with individual municipalities. All facility rates are established by OCFS on a quarterly basis based on each facility-approved operating budget and the number of care days provided. Certified detention facilities are responsible for entering all youth into the Juvenile Detention Automated System upon admission.

Counties operating detention facilities may claim reimbursement of 49% of the costs of care for youth for whom the county is responsible and may claim 100% state-share reimbursement for care days associated with out-of-county youth. Reimbursement claimed for out-of-county youth does not count against the county's detention allocation.

*Juvenile Detention Automated System (JDAS)* – A web-based data system that serves a variety of functions including billing and claiming for all county detention-related expenses and reflects the approved detention and Supervision and Treatment Services for Juveniles Program funding allocations.

*Non-RTA Detention Costs* – Any allowable costs related to the care, custody, and transportation of youth who allegedly committed an offense after reaching 12 years of age (7 years of age if they are alleged to have committed a homicide offense) and before reaching 16 years of age. Youth can be remanded to detention by police, family court, or criminal court/youth part.

*Raise the Age Detention Costs* – Any detention cost related to the care and custody of a youth who allegedly committed an offense at 16 or 17 years of age is covered through the RTA allocation if the municipality is eligible and has an RTA plan approved by the Division of the Budget.

*STSJP Funding Allocations* - STSJP funds are used to provide local services that are intended to divert from detention, placement in residential care, or incarceration youth who are at risk of becoming, alleged to be, or adjudicated as Persons in Need of Supervision (PINS) or Juvenile Delinquents (JD), and youth who are alleged to be or convicted as Juvenile Offenders (JO) or Adolescent Offenders (AO), or adjudicated as Youthful Offenders (YO). These services are also intended to maintain youth safely in the community, pending a family court disposition or conviction in criminal court. Counties can shift money from their detention allocation to STSJP to expand their array of community-based services. However, after shifting detention allocation to the STSJP allocation, the allocation is no longer available for detention-related costs. For more information regarding STSJP allocations, please see 24-OCFS-LCM-05, Supervision and Treatment Services for Juveniles Program Funding.

### **III. Program Implications**

The county chief executive/administrative official must designate a lead detention administering agency for each county. In addition to being the entity that is responsible for locating an appropriate detention facility, when necessary, the detention administering agency is also responsible for the quarterly review and submission of claims into JDAS.

### **IV. Other Related Budget Actions**

State fiscal year (SFY) 2024-25 appropriation authority is available for reimbursement of eligible RTA claims, provided the provisions of the law and claiming deadlines are met.

### **V. Allocation Methodology**

The methodology used to allocate the calendar year (CY) 2024 detention services appropriation of \$76,160,000 distributes funding with \$80,000 as the minimum allocation. The balance is distributed based on the highest claiming year between CY 2015 and CY 2020 for each county, applying each county's proportion of the sum of the highest claiming years for all counties to the balance of the appropriation. Please see Attachment A: *Calendar Year 2024 Detention Allocations by County*. Please

note that OCFS reserves the right to reallocate any unspent detention allocation money. Furthermore, counties do not have the ability to roll over any unspent allocations to the following year.

## **VI. Claiming**

All claims must be submitted in JDAS within one year of the end of the calendar quarter in which the costs were incurred.

Please see Attachment B: *JDAS Claiming and Billing Logic Flowchart*. In addition, the *Juvenile Detention Automated Systems (JDAS): Managing Detention Claims-Participant Manual*, located in JDAS through the “help” button, is a resource that may assist in the submissions of claims in JDAS.

## **VII. Contacts**

All questions related to detention allocations and claiming should be sent via email to the detention mailbox at [ocfs.sm.detention@ocfs.ny.gov](mailto:ocfs.sm.detention@ocfs.ny.gov).

***/s/ Nina Aledort, Ph.D.*** \_\_\_\_\_

**Issued by:**

Name: Nina Aledort, Ph.D.

Title: Deputy Commissioner

Division/Office: Division of Youth Development and Partnerships for Success

## Attachment A- Calendar Year 2024 Detention Allocations by County

| County       | 2024 Allocations | County        | 2024 Allocations     |
|--------------|------------------|---------------|----------------------|
| ALBANY       | \$ 1,406,873     | ONEIDA        | \$ 825,307           |
| ALLEGANY     | \$ 152,326       | ONONDAGA      | \$ 2,266,632         |
| BROOME       | \$ 958,203       | ONTARIO       | \$ 204,419           |
| CATTARAUGUS  | \$ 148,124       | ORANGE        | \$ 645,595           |
| CAYUGA       | \$ 252,712       | ORLEANS       | \$ 80,000            |
| CHAUTAUQUA   | \$ 367,655       | OSWEGO        | \$ 261,159           |
| CHEMUNG      | \$ 241,560       | OTSEGO        | \$ 80,000            |
| CHENANGO     | \$ 80,000        | PUTNAM        | \$ 80,000            |
| CLINTON      | \$ 80,000        | RENSSELAER    | \$ 411,917           |
| COLUMBIA     | \$ 100,127       | ROCKLAND      | \$ 203,766           |
| CORTLAND     | \$ 92,658        | ST. LAWRENCE  | \$ 122,099           |
| DELAWARE     | \$ 80,000        | SARATOGA      | \$ 117,006           |
| DUTCHESS     | \$ 787,025       | SCHENECTADY   | \$ 625,760           |
| ERIE         | \$ 4,791,980     | SCHOHARIE     | \$ 80,000            |
| ESSEX        | \$ 80,000        | SCHUYLER      | \$ 80,000            |
| FRANKLIN     | \$ 80,000        | SENECA        | \$ 80,000            |
| FULTON       | \$ 80,000        | STEUBEN       | \$ 290,253           |
| GENESEE      | \$ 80,000        | SUFFOLK       | \$ 2,195,340         |
| GREENE       | \$ 80,000        | SULLIVAN      | \$ 259,928           |
| HAMILTON     | \$ 80,000        | TIOGA         | \$ 80,000            |
| HERKIMER     | \$ 92,848        | TOMPKINS      | \$ 162,512           |
| JEFFERSON    | \$ 107,552       | ULSTER        | \$ 186,043           |
| LEWIS        | \$ 80,000        | WARREN        | \$ 83,667            |
| LIVINGSTON   | \$ 80,000        | WASHINGTON    | \$ 98,435            |
| MADISON      | \$ 135,054       | WAYNE         | \$ 87,578            |
| MONROE       | \$ 4,693,380     | WESTCHESTER   | \$ 3,343,109         |
| MONTGOMERY   | \$ 117,375       | WYOMING       | \$ 80,000            |
| NASSAU       | \$ 2,995,628     | YATES         | \$ 80,000            |
| NIAGARA      | \$ 336,045       | NEW YORK CITY | \$ 44,392,350        |
| <b>Total</b> |                  |               | <b>\$ 76,160,000</b> |