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| LOCAL COMMISSIONERS MEMORANDUM |  
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DSS-4037EL (Rev. 9/89)

Transmittal No: 96 LCM-80

Date: September 5, 1996

Division: Management Support  
and Quality  
Improvement

TO: Local District Commissioners

SUBJECT: NCAC Satellite Video Conferences

ATTACHMENTS: Registration Form (available on-line)  
Satellite Video Conference Brochure (not available on-line)

I am happy to announce that the Department is making available a series of four teleconferences sponsored by the National Children's Advocacy Center (NCAC) in Huntsville, Alabama. These teleconferences cover several different topics in child welfare and are detailed in the attached brochure.

Normally, NCAC charges \$48 per participant. The Department has negotiated a site license fee specifically for New York State local districts. Each district can be an authorized site for a \$200 fee for the series. The Department will pay this fee for each district that wishes to be an authorized site. This program will be free to local districts.

Local districts will have the following responsibilities:

- o providing staff to facilitate the site
- o copying materials for participants
- o returning registration rosters and evaluations

In addition, NCAC has requested that our sites allow staff from NYS voluntary agencies to attend (at no charge) at the local districts. We have agreed to NCAC's requirements with the provisos that voluntary agency staff are required to call the staff development office in advance and register with the staff developer; and voluntary agency staff will be admitted after local district staff have been accommodated.

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These programs are offered Friday afternoons from 12:30 to 3:30, September 27 through October 18. Your SUNY SAT receive site must be available during these hours. If you are interested in this program, and would like to be an authorized site, please complete the attached form and e-mail it back to David McGann, Office of Human Resource Development, user ID #AW2950, by Friday, September 13, 1996. If you need additional information, please call Mr. McGann at 518-474-8629.

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David P. Avenius  
Deputy Commissioner  
Division of Management Support  
and Quality Improvement

cc: Staff Development Coordinators

NCAC Registration Form  
(return to AW2950 by Friday, September 13, 1996)

County : \_\_\_\_\_

Contact Person : \_\_\_\_\_

Phone Number : \_\_\_\_\_

Dates	Interested(Y/N)	Probable Attendance
September 27	( )	( )
October 4	( )	( )
October 11	( )	( )
October 18	( )	( )