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| LOCAL COMMISSIONERS MEMORANDUM |  
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Transmittal No: 95 LCM-125

Date: November 22, 1995

Division: Services & Community  
Development

TO: Local District Commissioners

SUBJECT: FY 1995/96 Maximum State Aid Rates (MSAR) for Foster Care  
Programs and Approved Private Schools

ATTACHMENTS: A-NYS Foster Boarding Home Payments FY 1995/96 Ceilings;  
B-Cost-of-Living Adjustments for the FY 1995/96 Parameters  
C-SILP Double Occupancy Rate Budget Cal. for FY 1995/96;  
D-SILP Triple Occupancy Rate Budget Cal. for FY 1995/96;  
E-SILP 4-Bed Occupancy Rate Budget Cal. for FY 1995/96;

All attachments are available on-line

This memorandum advises you of the maximum state aid rates (MSAR) for foster care programs and private schools for the handicapped for the period from July 1, 1995 through June 30, 1996. The promulgated rates were calculated using the approved reimbursement methodology for FY 1995/96.

For the FY 1995/96 calculation, allowable historic program costs will receive no cost-of-living adjustments (COLAs) for the two-year period. The model budget rate parameters will receive the calculated two-year COLAs approved for FY 1995/96. All FY 1995/96 calculated rates will be adjusted by -4.0% to arrive at the FY 1995/96 promulgated maximum state aid rate (MSAR) for each foster care program and private school for the handicapped.

A. All Rates:

1. Approved COLA Increases - Attachment B lists the approved two-year COLAs used to trend the cost center parameters for the rate calculation.
2. Rate Stabilization for New Programs - The Department is continuing the rate stabilization policy for all new programs for which we are first using historical program expenses. There is a 10% margin of rate variance. No new program rate will be allowed to go up or down by more than 10% of its prior year rate. The 4% adjustment will be applied to the stabilization rate.

B. Group Care Rates:

The FY 1995/96 changes affecting group care programs are as follows:

1. Cost-of-Living Adjustments (COLA)

a) Personnel Services: - The two-year COLA for personnel services standards is 4.7%.

b) Other Than Personnel Services (OTPS): - The two-year aggregate COLA for trending other-than-personnel services parameters is 5.3%.

2. CSE Maintenance Rates - The Committee on Special Education (CSE) Maintenance rate for on-campus schools and Special Act School Districts is composed of the FY 1995/96 institution program's state aid rate plus the FY 1995/96 medical per diem.

The published CSE rates are 12-month maintenance rates except where noted. As in the past, summer school maintenance costs for children placed by CSEs are reimbursed by the State Education Department. In those cases, the billing for both maintenance and tuition for summer school will go directly to the placing school districts from the providers. Rates for children placed via the CSE process must be paid as published by the Department.

3. Out-of-State Schools - All rates promulgated by other states will be approved and accepted by the Department.

4. Program Classification Reviews - Department review of current program classifications will continue. We will focus monitoring efforts on programs which have not been reviewed recently.

C. Foster Boarding Home Rates:

The FY 1995/96 changes affecting foster boarding home (FBH) programs are as follows:

1. Administrative/Services Rates: Cost-of-Living Adjustments (COLA)

a.) Personnel Services: The two-year COLA for personnel services standards is 4.7%.

b.) Other Than Personnel Services (OTPS): The two-year aggregate COLA for trending other-than-personnel services parameters is 5.6%.

2. AIDS Per Diem - The revenue from the \$15.00 AIDS per diem flat rate was subtracted from the actual trended FBH program direct care costs. The reduced trended expenditures were then compared with the direct care parameter to determine the rate base. The \$15 AIDS per diem add-on remains in effect.

3. Pass-through to Foster Parents - The maximum state aid rates for foster parents will not be increased in FY 1995/96.
4. Clothing Allowance - The maximum clothing allowances for FY 1995/96 will not be increased.
5. Diaper Allowance - The maximum diaper allowance for infants from birth through three years will not be increased in FY 1995/96.
6. Finder's Fee for New Foster Homes - The Department is continuing the policy of allowing local social services districts to pay a voluntary finder's fee of up to \$200 to foster parents who recruit new foster parents. The policy will continue in effect through June 30, 1996. For detailed information on how to apply this policy please refer to 88 ADM-54 dated December 23, 1988.

D. Supervised Independent Living Programs (SILP):

The FY 1995/96 annual fees for service rates for double and triple occupancy and four-bed mother/child SILPS will not be increased.

The enclosed chart (available on-line) represents the official promulgation of the maximum state aid rate(s) for FY 1995/96.

Copies of this information should be shared with Child Welfare Staff and Accounting Supervisors. If you have any questions, please contact Santo Vivona, Bureau of Resource Management at 1-800-345-5437, extension 4-9605 or (518) 474-9605, (User ID AZ1440).

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Rose M. Pandozy  
Deputy Commissioner

NEW YORK STATE  
FOSTER BOARDING HOME PROGRAMS  
1995/96 CEILINGS

EFFECTIVE JULY 1, 1995 THROUGH JUNE 30, 1996

A. PAYMENTS TO FOSTER PARENTS - FBH

<u>REGION</u>	<u>AGE 0-5</u>		<u>AGE 6-11</u>		<u>AGE 12 &amp; OVER</u>	
	Monthly	Per Diem	Monthly	Per Diem	Monthly	Per Diem
METRO	\$401	\$13.15	473	15.51	547	17.93
UPSTATE	367	12.03	441	14.46	510	16.72

SPECIAL CHILDREN - UP TO \$ 879/MONTH, \$28.82/PER DIEM

EXCEPTIONAL CHILDREN - UP TO \$1,332/MONTH, \$43.67/PER DIEM

B. MAXIMUM FBH RATES UPON WHICH ADOPTION SUBSIDY PAYMENTS ARE CALCULATED FOR ADOPTIONS FINALIZED PRIOR TO JULY 1, 1987.

<u>REGION</u>	<u>AGE 0-5</u>		<u>AGE 6-11</u>		<u>AGE 12 &amp; OVER</u>	
	Monthly	Per Diem	Monthly	Per Diem	Monthly	Per Diem
METRO	\$322	\$10.56	380	12.46	440	14.43
UPSTATE	295	9.67	354	11.61	411	13.48

SPECIAL CHILDREN - UP TO \$ 708/MONTH, \$23.21/PER DIEM

EXCEPTIONAL CHILDREN - UP TO \$1,074/MONTH, 35.21/PER DIEM

C. EMERGENCY FOSTER FAMILY BOARDING HOME CARE - CEILING IS 200% OF THE MAXIMUM PAYMENT FOR A NON-SPECIAL OR NON-EXCEPTIONAL CHILD IN THE DISTRICT.

D. ANNUAL CLOTHING REPLACEMENT ALLOWANCE

<u>AGE</u>	<u>YEARLY RATE FOR REPLACEMENT</u>	<u>PER DIEM EQUIVALENT</u>
0 - 5	\$304	\$0.83
6 - 11	425	1.16
12 - 15	659	1.80
16 AND OVER	806	2.20

DIAPER ALLOWANCE

<u>AGE</u>	<u>MONTHLY ALLOWANCE</u>	<u>PER DIEM EQUIVALENT</u>
0 - 3	\$ 47	\$1.54

NOTE: FOR ESTABLISHMENT OF FY 1995/96 PARAMETERS ONLY

COST-OF-LIVING ADJUSTMENTS FOR THE 1995/96 RATE YEAR

I. GROUP CARE BY COMPONENT	One Year <u>7/1/95-6/30/96</u>	Two Year <u>7/1/94-6/30/96</u>
<u>Child Care</u>	0.0	4.7
<u>Social Services</u>	0.0	4.7
<u>Child Support and Food</u>	1.7	5.5
- Child Support PS	0.0	4.7
<u>Miscellaneous Direct Care</u>	3.2	6.5
<u>Fixed Property</u>	2.6	5.5
<u>Variable Maintenance</u>	1.1	4.0
- Variable Maintenance PS	0.0	4.7
<u>Utilities</u>	3.2	4.9
<u>Administration</u>	0.9	5.1
- Administration PS	0.0	4.7
II. FOSTER BOARDING HOME BY COMPONENT	One Year <u>7/1/95-6/30/96</u>	Two Year <u>7/1/94-6/30/96</u>
<u>Social Services</u>	0.0	4.7
<u>Miscellaneous Direct Care</u>	2.4	6.3
- Miscellaneous Direct Care PS	0.0	4.7
<u>Property</u>	1.8	4.5
- Maintenance PS	0.0	4.7
<u>Administration</u>	0.6	4.9
- Administration PS	0.0	4.7

Note: Personnel Services COLAs are based on salary increases granted to New York State employees.

SUPERVISED INDEPENDENT LIVING PROGRAM  
SILP

DOUBLE OCCUPANCY RATE EFFECTIVE JULY 1, 1995 - JUNE 30, 1996

<u>TYPES OF EXPENSES</u>	<u>DOWNSTATE*</u>		<u>UPSTATE</u>	
	<u>Annual Budget</u>	<u>Per Person/ Per Day</u>	<u>Annual Budget</u>	<u>Per Person/ Per Day</u>
Rent	\$10,701	\$14.62	\$7,134	\$9.75
Food	5,791	7.91	5,791	7.91
Clothing	1,515	2.07	1,515	2.07
Resident Allowance	4,185	5.72	2,510	3.43
Social Worker (1 to 10)	7,440	10.16	7,264	9.92
Supervisor (1 to 4)	2,291	3.13	2,247	3.07
Transportation and Worker	1,058	1.45	1,058	1.45
Telephone	876	1.20	876	1.20
Utilities	1,066	1.46	732	1.00
Supplies (Towels, Blankets, etc.)	267	.36	267	.36
Equipment (Pots, Pans, Silverware, etc.)	<u>389</u>	<u>.53</u>	<u>389</u>	<u>.53</u>
SUB TOTAL OF EXPENSES	\$35,579	\$48.61	\$29,783	\$40.70
Depreciation	\$384	\$.52	\$384	\$.52
Finders Fees	868	1.19	868	1.19
Administration at 21%	<u>7,472</u>	<u>10.21</u>	<u>6,254</u>	<u>8.55</u>
GRAND TOTAL	\$44,303**	\$60.53	\$37,289**	\$50.96
Fee for Services Rate		\$80.71 ***		\$67.95 ***

\* Downstate includes NYC, Nassau, Suffolk, Westchester, Rockland, Orange, and Putnam.

\*\* This represents total annual costs per apartment which is shared equally by each resident.

\*\*\* Rates calculated at 75% utilization

SUPERVISED INDEPENDENT LIVING PROGRAM  
SILP

TRIPLE OCCUPANCY RATE BUDGET EFFECTIVE JULY 1, 1995 - JUNE 30, 1996

<u>TYPES OF EXPENSES</u>	<u>DOWNSTATE*</u>		<u>UPSTATE</u>	
	<u>Annual Budget</u>	<u>Per Person/ Per Day</u>	<u>Annual Budget</u>	<u>Per Person/ Per Day</u>
Rent	\$12,840	\$11.69	\$ 8,560	\$ 7.80
Food	8,673	7.90	8,673	7.90
Clothing	2,273	2.07	2,273	2.07
Resident Allowance	6,280	5.72	3,765	3.43
Social Worker (1 to 10)	11,160	10.16	10,896	9.92
Supervisor (1 to 4)	3,436	3.13	3,370	3.07
Transportation & Worker	1,586	1.44	1,586	1.44
Telephone	1,008	.92	1,008	.92
Utilities	1,330	1.21	1,000	.91
Supplies	400	.36	400	.36
Equipment	<u>522</u>	<u>.48</u>	<u>522</u>	<u>.48</u>
SUB TOTAL OF EXPENSES	\$49,508	\$45.08	\$42,053	\$38.31
Depreciation	\$ 486	\$ .44	\$ 486	\$ .44
Finders Fees	856	.78	856	.78
Administration at 21%	<u>10,397</u>	<u>9.47</u>	<u>8,831</u>	<u>8.04</u>
GRAND TOTAL	\$61,247 **	\$55.77	\$52,226 **	\$47.57
Fee for Services Rate		\$74.36 ***		\$63.43 ***

\* Downstate includes NYC, Nassau, Suffolk, Westchester, Rockland, Orange, and Putnam.

\*\* This represents total annual costs per apartment which is shared equally by each resident.

\*\*\* Rates calculated at 75% Utilization

SUPERVISED INDEPENDENT LIVING PROGRAM  
SILP

FOUR BED MOTHER/CHILD RATE BUDGET  
EFFECTIVE JULY 1, 1995 - JUNE 30, 1996

<u>TYPES OF EXPENSE</u>	<u>DOWNSTATE*</u>		<u>UPSTATE</u>	
	<u>Annual</u>	<u>Per Day</u>	<u>Annual</u>	<u>Per Day</u>
Rent	\$12,876	\$ 8.80	\$ 8,557	\$ 5.84
Food	11,598	7.92	11,598	7.92
Clothing	3,031	2.07	3,031	2.07
Resident Allowance	6,705	4.58	3,347	2.29
Social Worker (1 to 10)	14,880	10.16	14,528	9.92
Supervisor (1 to 4)	4,582	3.13	4,494	3.07
Transportation	2,133	1.46	2,133	1.46
Telephone	868	.59	868	.59
Utilities	1,334	.91	1,000	.68
Supplies	534	.36	534	.36
Equipment	<u>583</u>	<u>.40</u>	<u>583</u>	<u>.40</u>
SUB TOTAL OF EXPENSES	\$59,124	\$40.38	\$50,673	\$34.61
Depreciation	\$ 768	\$ .52	\$ 767	\$ .52
Finders Fees	868	.59	868	.59
Administration (21%)	<u>12,416</u>	<u>8.48</u>	<u>10,641</u>	<u>7.27</u>
GRAND TOTAL	\$73,176 **	\$49.97	\$62,949 **	\$42.99
Fee for Services Rate		\$66.63 ***		\$57.32 ***

\* Downstate includes NYC, Nassau, Suffolk, Westchester, Rockland, Orange, and Putnam.

\*\* This represents total annual costs per apartment which is shared equally by each resident.

\*\*\* Rates calculated at 75% Utilization