TO: Commissioners of Social Services

DATE: December 14, 1995

SUBJECT: Obsolete Form: Job Readiness Evaluation
DSS-4159 (Rev. 1/91)

SUGGESTED DISTRIBUTION: Income Maintenance Staff
Food Stamp Staff
Employment Coordinators
Staff Development Coordinators
WMS Coordinators
Corrective Action Coordinators
Forms Coordinators

CONTACT PERSON: Tom McGraw
1-800-343-8859, extension 6-5123

ATTACHMENTS: Attachment I - Obsolete Department Form
DSS-4159 (Rev. 1/91) -
(not available on line)

FILING REFERENCES

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The purpose of this release is to notify local districts that the following form is now obsolete:

DSS-4159 (Rev.1/91): "Job Readiness Evaluation"

Effective July 1, 1995, DSS-4159 (Rev.1/91): "Job Readiness Evaluation" was made obsolete by Article VII legislation on employment related changes. A job readiness review is no longer required prior to assigning an employable individual to Job Search.

Any remaining supplies of this form should be destroyed.

______________________________
Patricia A. Stevens
Deputy Commissioner
Division of Economic Security