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¦        INFORMATIONAL LETTER       ¦        TRANSMITTAL:  95 INF-32
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                                            DIVISION:  System
  TO:           Commissioners of                       Support &
                Social Services                         Info. Services

                                            DATE:  August 30, 1995

  SUBJECT:      Implementation of BICS On-Line Request for Client
                Adjudicated Claims Histories- All Upstate Districts




  SUGGESTED
  DISTRIBUTION:  Systems Coordinators
                 BICS Coordinators
                 Medical Assistance Directors
                 Income Maintenance Directors
                 Accounting Directors
                 Fraud & Recovery Directors
                 Staff Development Coordinators


  CONTACT PERSON:  Lorraine Martin
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  ATTACHMENTS:    None
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FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
None	None	None	None	None	None

DSS-329EL (Rev. 9/89)

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Background

    Beginning September 11, 1995, SSIS is implementing an upstate pilot
systems initiative to support on-line requests for client specific
Adjudicated Claims history reports.   A new BICS request function accessed
from the LDMIP Menu (selection 25: ADJ CLAIMS REPORTS), will generate
"court-presentable" Medicaid payment history reports for all clients
requested.   The report requests will be run overnight against the upstate
districts' Adjudicated Claims history files, and the formatted results will
then be telecommunicated as reports to the requesting district's BICS queue
for printing and distribution.   Up to 10 years of historical Adjudicated
Claims payments, covering services provided in all upstate districts, can be
requested for each Client Identification Number (CIN).   The report produced
will have two optional formats that contain all the claim detail data
currently found on the Adjudicated Claims microfiche, along with claim
expenditure totals, and a "nomenclature" section that translates the various
medical diagnosis codes reported.   This new system request process is
designed to mimic existing BICS report requests, and therefore should be a
"turn-key" installation requiring minimal district training.   A computer
based self-training diskette will be provided to each district,   to walk
staff through the new process.

    This system process is intended to replace the monthly Adjudicated
Claims microfiche, and should reduce staff efforts to manually research
microfiche claim histories, as well as increase revenue recoveries.   Pilot
implementation will begin September 11, 1995 for 13 pilot districts,   and
statewide rollout is expected to be completed by December 1995.   This is an
interim step in SSIS's long range technology planning to provide for direct
customer access to a client's electronic payment history data.

    Plans are to continue the monthly mailout to districts of Adjudicated
Claims microfiche through the end of 1995, including the annual 12 month
summary microfiche file for 1995.   Beginning in January 1996, the costly
microfiche production and mailout operation will cease for local districts.
However,   the round reel or cartridge tape file of the monthly Adjudicated
Claims data will continue to be available to districts.

Security

    A new terminal security function will be added to WMS, for designating
the individual(s) in the district who can request these Adjudicated Claims
client histories through the new LDMIP Menu selection 25.   In most
districts, the designated individual will be the BICS Operator(s).   Local
procedures will need to be established for forwarding the client history
parameter requests (e.g. CIN Number, and From - To Dates of request) to an
operator for system entry.   These topics will be covered in detail in the
training package provided to each district.

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Training

    Approximately 3 - 4 weeks prior to implementation in your district,   a
training package will be sent to the Staff Development Coordinator and
Systems Contact in each district. The packages will include 2 items:

        1.   A diskette containing a "how-to" tutorial on the request
        transaction with sample input and outputs, covering the process for
        establishing the terminal security function,   and recommendations
        for routing Adjudicated Claims history requests to the individual
        responsible for input.   The minimum PC system requirements to run
        this tutorial are a 386 PC with Windows 3.1, and 4MB RAM.

        2.   A hard copy version of the tutorial, which can be used in place
        of the diskette tutorial (if no Windows PC is available),   or in
        conjunction with it.

Implementation

    The schedule for implementing the ADJ CLAIMS REPORTS function is as
follows:
        ·Pilot Implementation (13 pilot districts):
            -9/11/95: Washington County;
            -9/18/95: Chautauqua and Nassau Counties;
            -9/26/95:   Greene, Oneida, Onondaga, Steuben and Wyoming
            Counties;
            -10/95:   Allegany, Columbia, Schenectady, Schoharie, and
            Ulster Counties;
        ·Statewide Rollout:
            -11/95: Regions 2,3,4;
            -12/95: Regions 1,5.

    Regional Consulting staff will be notifying your districts in advance of
the implementation schedule, and will be available to assist in any way with
local implementation planning and preparation.

    If you have further questions, please contact the following SSIS Field
Consultants:
        ·Lorraine Martin (518) 473-0961, or
        ·Rich DeFichy   (315) 423-1155

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                              David T. Meek
                              Deputy Commissioner
                              System Support & Information
                               Services