TO:       Local District Commissioners

SUBJECT:  Targeted Jobs Tax Credit

ATTACHMENTS: None

The purpose of this memorandum is to revise an instruction contained in Local Commissioners Memorandum, 94 LCM-77, regarding the Targeted Jobs Tax Credit (TJTC) program.

The Department of Labor (DOL) has changed their method of handling requests for TJTC information, supplies, and permission to voucher. These requests should not be directed to the DOL Regional Administration as indicated in 94 LCM-77, but should be forwarded to the DOL central office at the following address:

New York State
Department of Labor
TJTC Unit
Room 238
State Office Building 12
Albany, New York 12240

Any additional inquiries regarding TJTC should be directed to Matthew F. McCue, TJTC Coordinator, at (518) 457-6823 or 1-800-472-8612.

We apologize for any inconvenience this may have caused.

Jack Ryan
Assistant Commissioner
Office of Employment Programs