INFORMATIONAL LETTER

TRANSMITTAL: 94 INF-39

DIVISION: Economic Security

TO: Commissioners of Social Services

DATE: August 18, 1994

SUBJECT: Revision of DSS-4398: "WMS Non-Services Code Cards" (April 1994 Update) (Upstate Only)

SUGGESTED DISTRIBUTION: Income Maintenance Directors
Food Stamp Directors
Medical Assistance Directors
Welfare Management System Coordinators
Accounting Supervisors
Staff Development Coordinators
Forms Coordinators

CONTACT PERSON: ES/WMS Program Operations
Bob Gullie User ID - (AV1060)
1-800-343-8859, extension 4-6501

ATTACHMENTS: DSS-4398: WMS Non-Services Code Cards (4/94) - not available on-line

FILING REFERENCES

ADMs/INFs  | Cancelled |          | Law & Other |            |            
|           |          |          | Legal Ref.  |            |            
93 INF-25  | 93 INF-25 |          |            | GIS 94     |            
|           |          |          |            | ES/DC024   |            
|           |          |          |            |            |            
|           |          |          |            |            |            
|           |          |          |            |            |            
|           |          |          |            |            |            

DSS-329EL (Rev. 9/89)
The purpose of this release is to introduce the 4/94 revision of the DSS-4398: "WMS Non-Services Code Cards". The code cards are designed to assist upstate local district examiners in locating WMS data-entered and system-generated codes.

The latest update (4/94) to the code cards reflects additions, deletions and changes in codes which have occurred since the last update (12/92).

Listed below is a detailed summary of the changes which were incorporated into this revision.

I. GENERAL

A. The revision date on every page was changed to 4/94.

B. Any reference to the old form number, "WMS-94", was deleted from the code cards.

C. All MEDICAL INSURANCE INSURER CODES were deleted from the Code Cards. These codes are no longer valid on WMS. They were redefined for MMIS.

II. PAGES i, ii & iii - The INDEX was modified as a result of changes in text and paging.

III. PAGE 1

A new reference section was added below the "MA REASON CODES - REASON CODE" section which reads:

FS REASON CODES - REASON CODE -
(See FS Case Reason Code Cards Pages 13, 14)

IV. PAGE 2

A. The following SOCIAL SECURITY NUMBER codes and definitions were added:

+ A Validation Failed: SSN Not on SSA File
+ B Validation Failed: No Match on Name
+ C Validation Failed: No Match on DOB and Sex
+ D Validation Failed: No Match on DOB
+ E Validation Failed: No Match on Sex
B. The following SSI STATUS CODE definition of the WMS DATA-ENTERED CODES section was changed to read:

   5  Closed SSI, Continue OASDI/Disabled Adult Child

V. PAGE 3

The following INDIVIDUAL CATEGORICAL CODE and definition were added:

   36  Presumptive Eligibility - Pregnant Woman (Case Type 20 Only)

VI. PAGE 4

A. The following information was deleted from the parentheses below the PA AND FS INDIVIDUAL REASON CODES section heading:

   For MA Individual Reason Codes see "MA Case and Individual Reason Codes" section, Pages 11 and 12.

B. The following new PA Individual Reason Code and definition were added to the "OTHER FAILURES" category of the PA AND FS INDIVIDUAL REASON CODES section:

   F17  Failure to Validate Incorrect SSN

C. The following PA Individual Reason Code definition in the "OTHER FAILURES" category of the PA AND FS INDIVIDUAL REASON CODES section was changed to:

   F21  Failure to provide SSN

VII. PAGE 5

A. The following new PA Individual Reason Code and definition were added to the "OTHER" category of the PA AND FS INDIVIDUAL REASON CODES section:

   Y98  Other - Manual Notice Required - No MA Extension

B. The following PA Individual Reason Code definition in the "OTHER" category of the PA AND FS INDIVIDUAL REASON CODES section was changed to:

   Y99  Other - Manual Notice Required - MA Extension

C. The following new FS Individual Reason Code and definition were added to the "INTENTIONAL PROGRAM VIOLATION" category of the PA AND FS INDIVIDUAL REASON CODES section:

   N90  IPV: Traded FS for Firearms, Ammunition or Explosives
VIII. PAGE 6

A. The following MA COVERAGE CODE in the WMS DATA-ENTERED CODES section was deleted:

*03 Catastrophic

B. The following PRINCIPAL PROVIDER CODE in the WMS DATA-ENTERED CODES section was deleted:

09 Hospital-Catastrophic

IX. PAGE 7

The page reference numbers for the "PAYMENT TYPE CODES" reference were changed to read:

PAYMENT TYPE CODES - PAY. Type (PA, MA, FS, HEAP)
(See Payment Type Code Cards Pages 16, 17, I, J)

X. PAGE 8 - No Changes

XI. PAGE 9 - No Changes

XII. PAGE 10 - No Changes

XIII. PAGE 11

A. The "Page Heading" for PAGE 11 was changed to read:

MA CASE REASON CODES (CASE TYPE 20 **)  
WMS DATA-ENTERED CODES

B. The following reference symbol "(**)" and its explanation were added to the bottom of PAGE 11:

** Where noted, reason code is also valid for Case Type 22

XIV. PAGE 12

A. The "Page Heading" for PAGE 12 was changed to read:

MA CASE REASON CODES (CASE TYPE 20 **)  
WMS DATA-ENTERED CODES
B. The following MA Case Reason Code and definition were deleted from the "OTHER" category of the UNDERCARE MAINTENANCE (05)/RECERTIFICATION (06) section:

I94 No Eligible Individual (Indiv. R/C Required)

C. The "OTHER" category of the UNDERCARE MAINTENANCE (05)/RECERTIFICATION (06) section was deleted, since there are no longer any reason codes in this category.

D. The reference symbol "(**)" was added to the following MA CASE REASON CODES to denote that these reason codes are valid for case type 22 as well as for case type 20:

** E61 Not a Resident of District
** E63 Not a State Resident
** E95 Death
** Y99 Discontinue Other (Manual Notice Required)

E. The following reference symbol "(**)" and its explanation were added to the bottom of PAGE 12:

** Where noted, reason code is also valid for Case Type 22

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XV. PAGE 13 -

A. The following FS Case Reason Code definition in the "FAILURE TO PROVIDE VERIFICATION" category of the Denial (03) section was changed to read:

E29 Failure/Refusal to Provide Verification - Alien Sponsor

B. The following FS Case Reason Code definition in the "RESOURCES" category of the Denial (03) section was changed to read:

U41 Transfer of Resources

C. The following FS Case Reason Codes and definitions in the "LIVING ARRANGEMENTS" category of the Denial (03) section were deleted:

E73 Not A Separate Household
E75 Living With Sibling

D. The following new FS Case Reason Codes and definitions were added to the "LIVING ARRANGEMENTS" category of the Denial (03) section:

F70 Parental Control of Child
F71 Child Under Parental Control
E. The following FS Case Reason Code definition in the "INCOME RELATED" category of the Closing (07) section was changed to read:

F96 Opened in Error - Excess Income

F. The following FS Case Reason Code definition in the "RESOURCES" category of the Closing (07) section was changed to read:

U41 Transfer of Resources

G. The following FS Case Reason Code in the "LIVING ARRANGEMENTS" category of the Closing (07) section was deleted:

E73 Not A Separate Household

XVI. PAGE 14

A. The following FS Case Reason Codes and definitions in the "LIVING ARRANGEMENTS" category of the Recertification Closing (08) section were deleted:

E73 Not A Separate Household
E75 Living With Sibling

B. The following new FS Case Reason Codes were added to the "LIVING ARRANGEMENTS" category of the Recertification Closing (08) section:

F70 Parental Control of Child
F71 Child Under Parental Control
M68 Added To Another Case

C. The following FS Case Reason Code definition in the "OTHER FAILURES" category of the Recertification Closing (08) section was changed to read:

F17 Failure to Validate Incorrect SSN - HH = 1

XVII. PAGE 15 - No Changes

XVIII. PAGE 16

A. The following HEAP PAYMENT TYPE CODES definitions were changed to read:

H5 HEAP Emergency Benefit - Repair Heating Equipment (Income Tier I)
H6 HEAP Emergency Benefit - Shelter/Relocation (Income Tier I)
H7   HEAP Emergency Benefit - Replace Heating Equipment  
      (Income Tier I)  
H8   HEAP Emergency Benefit - Propane Tank Deposit  
      (Income Tier I)  
04   HEAP Emergency Benefit - Non-Utility (Income Tier I)  
17   HEAP Emergency Benefit - Utility (Income Tier I)  

B. The following new HEAP PAYMENT TYPE CODES and definitions were added:  

J3   HEAP Emergency Benefit - Non-Utility (Income Tier II)  
J4   HEAP Emergency Benefit - Utility (Income Tier II)  
J5   HEAP Emergency Benefit - Repair Heating Equipment  
      (Income Tier II)  
J6   HEAP Emergency Benefit - Shelter/Relocation  
      (Income Tier II)  
J7   HEAP Emergency Benefit - Replace Heating Equipment  
      (Income Tier II)  
J8   HEAP Emergency Benefit - Propane Tank Deposit  
      (Income Tier II)  

XIX. PAGE 17  

The following new PA SHELTER PAYMENT TYPE CODE and definition were added:  

Q6 Residential Domestic Violence  

XX. PAGE A  

A. The following MBL BUDGET TYPE code and definition were deleted:  

03 Catastrophic  

B. The following new MBL EXPANDED ELIGIBILITY CODES and their definitions were added:  

B   EEC for C, D, I, P  
E   Disabled Adult Child (DAC)  

C. The following new MBL BUY-IN INDICATOR CODE and definition were added:  

S   Calculate Buy-In Eligibility for SLMB
XXI. PAGE B

A. The entire MBL COMBINED INCOME FOR TAXES (CTX) section was deleted.

B. The following MBL BOTTOM-LINE REASON CODE was deleted from the "CASE CANNOT BE BUDGETED DUE TO SYSTEM LIMITATION" category because a "MA Catastrophic Category" no longer exists:

   *106 Catastrophic Budgeting

C. The following MBL BOTTOM-LINE REASON CODE was deleted from the "OTHER" category because a "MA Catastrophic Category" no longer exists:

   303 Catastrophic Budget With Variable Income

XXII. PAGE C

A. The entire MBL TAXABLE INCOME CODES (TX) section was deleted.

B. The entire MBL MARITAL STATUS (MS) section was deleted.

XXIII. PAGE D

A. The following new MBL UNEARNED INCOME SOURCE CODE and definition were added:

   47 Social Security Benefit - DAC

B. The following MBL UNEARNED INCOME SOURCE CODE definition was changed to:

   59 Worker's Compensation

C. The following new MBL UNEARNED INCOME EXEMPTION (EXEMPT) CODE and definition were added:

   15 Receipt/Increase in SSICB resulting in SSI Ineligibility

XXIV. PAGE E

A. The following new MA RESTRICTION/EXCEPTION TYPE CODES and definitions were added:

   39 Aid Continuing
   46 Household Community Based Services - F.C., IRA, At Home/Waiver (Pure Waiver)
   47 Household Community Based Services - CR/Waiver Subchapter A
   48 Household Community Based Services - CR Waiver
   62 Care at Home (CAH I)
   63 CAH II
B. The following PRINCIPAL PROVIDER SUBSYSTEM CODE and definition were deleted:

09 Hospital-Catastrophic

C. The following new PRINCIPAL PROVIDER SUBSYSTEM CODE and definition were added:

16 Assisted Living Program (ALP)

D. The entire PA/FS MONTHLY REPORTING SUBSYSTEM CODES section was deleted from this page. Monthly Reporting eliminated (93 ADM-9).

XXV. PAGE F - No Changes

XXVI. PAGE G

The following Social Security Number codes and definitions were added to the SOCIAL SECURITY NUMBER CODES section:

+ A Validation Failed: SSN Not on SSA File
+ B Validation Failed: No Match on Name
+ C Validation Failed: No Match on DOB and Sex
+ D Validation Failed: No Match on DOB
+ E Validation Failed: No Match on Sex

XXVII. PAGE H - No Changes

XXVIII. PAGE I

A. The following HEAP PAYMENT TYPE CODES definitions were changed to read:

H5 HEAP Emergency Benefit - Repair Heating Equipment (Income Tier I)
H6 HEAP Emergency Benefit - Shelter/Relocation (Income Tier I)
H7 HEAP Emergency Benefit - Replace Heating Equipment (Income Tier I)
H8 HEAP Emergency Benefit - Propane Tank Deposit (Income Tier I)
04 HEAP Emergency Benefit - Non-Utility (Income Tier I)
17 HEAP Emergency Benefit - Utility (Income Tier I)
B. The following new HEAP PAYMENT TYPE CODES and definitions were added:

   J3  HEAP Emergency Benefit - Non-Utility (Income Tier II)
   J4  HEAP Emergency Benefit - Utility (Income Tier II)
   J5  HEAP Emergency Benefit - Repair Heating Equipment  
       (Income Tier II)
   J6  HEAP Emergency Benefit - Shelter/Relocation 
       (Income Tier II)
   J7  HEAP Emergency Benefit - Replace Heating Equipment  
       (Income Tier II)
   J8  HEAP Emergency Benefit - Propane Tank Deposit 
       (Income Tier II)

C. The following new PA SHELTER PAYMENT TYPE CODE and definition were added:

   Q6  Residential Domestic Violence

D. The following HLTC PAYMENT TYPE CODE definition was changed to:

   19  Health Maintenance Organization Co-Payment

XXIX. PAGE J - No Changes

XXX. PAGE K - No Changes

XXXI. PAGE L

A. The following OTHER/UNEARNED INCOME SOURCE CODE definition was changed to read:

   59  Worker's Compensation

B. The following RECOUPMENT/CLAIM TYPE CODE was moved to below code 5 and the definition was changed to read:

   6  Applicant Shelter Arrears In Excess of Allowance; Other  
       Non-Rent Shelter Expenses (PA Only)

C. The entire "FORMER STATE OF RESIDENCE" section was deleted.  
   (See GIS 94 ES/DC024)

Each upstate district will automatically receive a supply of the revised 4/94 version of DSS-4398: "WMS - Non-Services Code Cards", based on previous ordering practices. Upon receipt, please discard the 12/92 version of the Code Cards.
Requests for additional copies of these code cards are to be submitted on Form WMS-47 (Rev. 9/89): "WMS Order Form", and should be sent to:

New York State Department of Social Services
Welfare Management System
P.O. Box 1990
Albany, New York 12201
Attention: Don Parker

Questions concerning ordering the code cards should be directed to Don Parker by calling 1-800-343-8859, extension 4-2702.

Oscar R. Best, Jr.
Deputy Commissioner
Division of Economic Security