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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 93 LCM-66

Date: June 14, 1993

Division: Management Support &
Quality Improvement

TO: Local District Commissioners

SUBJECT: Local Share For Participant Reimbursement and Dependent Care
under the Food Stamp Employment & Training Program

ATTACHMENTS: None

The purpose of this Local Commissioners Memorandum is to inform the local social services districts that the State Budget enacted for state fiscal year 1992-93 contained a requirement for a local share for participant and dependent care reimbursement expenditures made under the Food Stamp Employment & Training (FSET) Program. The State Budget enacted for 1993-94 continues this local share funding requirement.

We have received a waiver from this requirement for the claim period of April 1992 through September 1992 from the Division of the Budget but we must implement this requirement starting with the original claims for October 1992.

Effective with the original claim submission for May 1993 all local social services districts must calculate a local share at 25% for their FSET participant and dependent care reimbursement expenditures that are reported for reimbursement on their Schedule D-3-Allocation and Claiming of Administrative Costs for Employment Programs (DSS-2347-B1) in the RF2A Claim Package. The local share should be entered in Section I on line 10, columns 8 and 9. Revision to the Local Cost Allocation Manual - Bulletin 143b to reflect this change is being made at this time.

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For the claims filed effective October 1992 through April 1993 an adjustment will be made to the RF2 settlement to recover the State reimbursement that was overpaid. Please remember that for reimbursement purposes, payments are limited to \$25 for participant reimbursement and \$160 for dependent care for each calendar month in which a FSET enrollee participates in a employment program component. Reimbursement for these expenditures will be 50% Federal Share, 25% State share and 25% Local share.

The following entry should be made to record the local share charge back for the October 1992 through April 1993 period as adjusted on the RF2 settlements.

DR. A 980 Revenues XXX

A 3610 Social Services Administration XXX

CR. A400 Due from State and Federal Social Services XXX

If you have any questions on the above, please contact the Bureau of Local Financial Operations:

Upstate - Roland Levie 1-800-342-3715, extension 4-7549; User ID# AX2060

Metropolitan - Marvin Gold at (212) 383-1733 (new #); User ID# OFM270

Nelson Weinstock
Deputy Commissioner
Management Support & Quality
Improvement