APPENDIX D

Guidelines for Service Responsibility

Service Functions (X indicates responsibility)	Home Care[1/]			Adult Care Facilities		
	PC	CHHA	LTHHCP	Adult Homes	Enriched Housing	Family Type H.
Home Health Aide/Personal Care Services-Level I[2/]						
Making and changing beds				X	X	X
Dusting & vacuuming resid. bedroom				X	X	X
Light cleaning of bedroom & bath.				X	X	X
Dishwashing				X	X	X
Listing needed supplies				X	X	X
Shopping				X	X	X
Payment of bills & other errands				X	X	X
Resident's laundry				X	X	X
Ironing & mending				X	X	X
Preparing meals (simple mod. diets)				X	X	X
Home Health Aide/Personal Care Services-Level II						
Preparing meals (modified diets- diabetic, low salt & low residue diets)				X	X	X
Bathing						
Some assistance[3/]				X	X	X
Total assistance[4/]	X	X	X			
Grooming (inc. hair, shaving, nails, teeth & mouth)						
Some assistance				X	X	X
Total assistance	X	X	X			
Dressing						
Some assistance				X	X	X
Total assistance	X	X	X			
Toileting						
Some assistance	May provide only in EH			X		X
Total assistance	X	X	X			
Walking						
Some assistance	May provide only in EH			X		X
Total assistance	X	X	X			

Revised 11/91

Service Functions (X indicates responsibility)	Home Care[1/]			Adult Care Facilities		
	PC	CHHA	LTHHCP	Adult Homes	Enriched Housing	Family Type H.
Transferring						
Some assistance	May provide only in EH			X		X
Total assistance	X	X	X			
Feeding						
Some assistance	May provide only in EH			X		X
Total assistance	X	X	X			
Administration of medication						
Some assistance				X	X	X
Total assistance		X	X			
Routine skin care				X	X	X
Changing simple dressings				X	X	X
Using medical supplies and durable medical equipment						
Some assistance	May provide only in EH			X		X
Total assistance	X	X	X			
Personal Emergency Response Service	May provide only in EH					
Home Health Aide[5/]						
Using prescribed medical equipment, supplies & devices		X	X			
Changing dressings of stable surface wounds		X	X			
Performing simple measurements & tests to routinely monitor medical condition including taking vital signs		X	X			
Caring for an ostomy after the ostomy has achieved normal function		X	X			
Performing a maintenance exercise program		X	X			
Medical Transportation			X			
Medical Supplies & Equipment		X	X			
Physical Therapy		X	X			
Occupational Therapy		X	X			
Speech Therapy		X	X			
Radiology		X	X			

Service Functions (X indicates responsibility)	Home Care[1/]			Adult Care Facilities		
	PC	CHHA	LTHHCP	Adult Homes	Enriched Housing	Family Type H.
Laboratory			X			
Podiatry			X			
Dentistry			X			
Audiology			X			
Nursing Services		X	X			
Physician Services		X	X			
Waivered services for LTHHCP[6/]						
Meals				X	X	X
Nutritional Counseling				X	X	X
Home Maintenance Services						
Chore Services				X	X	X
Emergency Alarm Response System	May provide only in EH			X		X
Housing Improvement Services				X	X	X
Moving Assistance Services			X			
Social Day Care				X	X	X
Respite Care				X	X	X
Medical Social Services		X	X			
Respiratory Therapy		X	X			

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Special Notations

1/ CHHA and LTHHCP providers may either provide directly or make arrangements for the provision of these services.

2/ There may be special circumstances occasioned by a medical condition in which the provision of Level I nutritional and environmental support functions would be appropriately performed by a home care provider.

3/ Some assistance means that a specific function or task is performed and completed by the resident with help from another individual.

4/ Total assistance means that a specific function or task is performed and completed for the resident.

5/ Some of the following tasks may be indicators of inappropriate retention for an ACF.

6/ Not all LTHHCP providers offer the full range of waivered services. CHHA providers routinely offer these services. As indicated by the chart, only a few of these services are appropriately offered to ACF residents.

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