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| LOCAL COMMISSIONERS MEMORANDUM |  
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Transmittal No: 91 LCM-120

Date: June 24, 1991

Division: Income Maintenance

TO: Local District Commissioners

SUBJECT: 1991-92 HEAP

ATTACHMENTS: Appendix F-2e - not available on-line

This is to provide you with information regarding the reauthorization of the Low Income Home Energy Assistance Program (LIHEAP). The Augustus F. Hawkins Human Services Reauthorization Act of 1990 (Public Law 101-501) requires that, beginning in FY 1992, states that provide outreach and intake for heating and crisis assistance through local departments of public welfare must also provide outreach and intake for these types of assistance through additional state and local governmental entities or community-based organizations. Examples of community-based organizations are not-for-profit neighborhood-based organizations, area agencies on aging, and community action agencies. The reauthorization further requires that in states where such organizations do not administer these functions as of September 30, 1991, preference in awarding grants or contracts for intake services is to be provided to agencies that administer the low income weatherization or energy crisis intervention programs.

We recommend that districts begin the process of establishing these additional sites. We also recommend that districts begin negotiations with potential alternate certifiers prior to September 30, 1991, so that the selection and contracting can be in place prior to HEAP 1991-92 startup. For your convenience, we have enclosed a sample of a model contract for use between LDSS and other local HEAP certifiers.

You should also be aware that there will be no additional funding to meet the requirement of alternate sites. As contracts will be negotiated locally, districts must fund the additional site from the LDSS administrative allocation.

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Thank you for your cooperation. If you have any questions, please call your Energy Bureau liaison at 1-800-342-4100, extension 4-9321.

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Oscar R. Best, Jr.  
Deputy Commissioner  
Division of Income Maintenance