TO: Commissioners of Maintenance Social Services

DATE: October 18, 1991

SUBJECT: Fair Hearings - Compliance with Favorable Decisions

SUGGESTED DISTRIBUTION: Public Assistance Staff
Food Stamps Staff
Medical Assistance Staff
Fair Hearing Staff
Staff Development Coordinators

CONTACT PERSON: Mark Schaffer at 1-800-342-3715, extension 4-9346
Food Stamps: County Representative, extension 4-9225

ATTACHMENTS: None

FILING REFERENCES

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DSS-329EL (Rev. 9/89)
As part of our cost containment efforts, we are reminding local districts of the importance of implementing favorable Fair Hearing decisions as soon as possible.

Department reports from the Affirmed Decision Project reveal that in some instances, a lag exists between the time a decision is rendered and the actual closing or reduction. This means that the household is getting benefits to which it is not entitled. This is costly to both local social services districts and the State.

When a favorable decision is issued to the district, steps must be taken to close the case or reduce the benefits immediately. Additionally, if Aid to Continue was authorized, the recoupment of those funds must also begin immediately. Local procedures should be reviewed to assure that this is being done.

Finally, please note that the Fair Hearing decision notice satisfies all notification requirements. No further notices are needed.

Oscar R. Best, Jr.
Deputy Commissioner
Division of Income Maintenance