TO:       Local District Commissioners

SUBJECT: Food Stamp Employment & Training - Claiming Deadline

ATTACHMENTS: There are no attachments to this LCM.

As you know each of the local districts, (except Hamilton and
Putnam), was given an allocation for Food Stamp Employment and Training
(FSE&T) administrative costs for the Federal fiscal year beginning
October 1, 1989.

Local districts should continue to submit claims against FSE&T even if
such claims exceed their allocation.

The State, however, will only settle these claims up to the limit of
each district's allocation. If there are any unspent funds at the end of
the Federal fiscal year, or if additional federal funds become available,
the State will reallocate these funds to those districts who have exceeded
their allocation ceiling on a basis proportionate to their original
allocations.

If there are no unspent funds, or the claims still exceed the available
funding, the State will shift these excess costs to the Schedule D-1
Claiming of Eligibility/Income Maintenance (E/IM) Expenditures (DSS-2347-A)
as Home Relief administrative costs reported on Line 2 - Identifiable E/IM
Expenditures. There will be a corresponding credit adjustment on the
Schedule D - DSS Administrative Expenses (DSS-2347) Column 11 - Other
Reimbursable Programs F17 for these costs. Any costs reimbursed this State
Fiscal Year as Home Relief administration will not count toward a district's
cap, if qualified as exempt based upon the Department's approval of a local
plan. Please note that these adjustments will be based on all claims
submitted by November 30, 1990, the claiming deadline for this program.
If you have any questions on the above matter, please call Upstate Office - Mr. Irid Gordon at 1-800-342-3715, extension 4-7549 or Metropolitan Office - Mr. Marvin Gold at (212) 804-1108.

Sincerely,

Richard Radzyminski  
Director  
Local Financial Operations  
Office of Financial Management