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| LOCAL COMMISSIONERS MEMORANDUM |  
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Transmittal No: 90 LCM-58

Date: April 30, 1990

Division: Administration

TO: Local District Commissioners

SUBJECT: Transitional Child Care

ATTACHMENTS: None

The purpose of this LCM is to detail the fiscal claiming requirements for the new Federally Participating Transitional Day Care program. Transitional Day Care is effective April 1, 1990. It is available for certain individuals who have lost ADC eligibility. The programmatic definitions are defined in LCM 90 LCM-45, distributed by the Division of Family and Children Services on March 30, 1990. Reimbursement for this program will be provided at 50% Federal, 25% State and 25% Local share.

Federally Participating Transitional Day Care should first be claimed on line 11 "JOBS - Transitional" of the Schedule G-2. WIN (Employment Search) districts should report all WIN (Employment Search) POS Day Care on line 10 "JOBS/ADC-WIN" of the G-2. The appropriate distinction of In-Home, Family, Group or Family Group Day Care required for the G-2 must also be provided.

In WMS Services these expenditures should be authorized on the POS line with a Suffix Code of J (Job Transitional) or R (Jobs Transitional Relative). The J or R Suffix Code would be used in conjunction with the Day Care related Service Types (32-37). BICS will be modified to include these expenditures on line 11, and also to include all WIN (Employment Search) Day Care on line 10 of the Schedule G-2. These expenditures may be made as a direct or as an indirect. Regardless of the method of payment, all FP-Transitional expenditures should be claimed in the Purchase of Services portion of the Schedule G-2. The WIN (Employment Search) Day Care expenditures should continue to be paid through the normal BICS process.

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The Automated Claiming System (ACS) will allow entry on the G-2 of the expenditures figures for lines 10 and 11. The sum of these two lines will be forwarded to line 2 "Day Care Services for Children", column 12 "JOBS/WIN" on the Schedule G. Line 27 "Total Expenditures" will continue to identify the sum of all lines in column 12. Line 28 "Fees Collected" will be assumed to be only related to WIN Day Care. All parent fees collected for this new Transitional program are to be paid to the provider and thus would be excluded from the Schedule G. Adjustments will be made by ACS to identify the correct claiming. Line 30 "Federal Share" will be calculated 50% Federal Share for both the FP-Transitional Day Care and for the WIN (Employment Search) expenditures. ASC will then compute 50% of the remaining portion for FP Transitional as State Share on Line 36 "State Share", while computing 90% of the remaining WIN (Employment Search) balance on the State Share line. This will effect 50/25/25 reimbursement for FP-Transitional, and also will determine 50/45/5 reimbursement for WIN, (Employment Search), both, through Column 12 on the Schedule G.

Erie County and New York City should compute the Federal, State and Local Shares in the same manner as ACS described above.

This program has no effect on the payment and claiming of Transitional Day Care for non ADC eligible cases currently paid and reimbursed at 87.5% State share. That program continues to be claimed on line 6 of the G-2 and forwarded to column 10 of the Schedule G.

These claiming instructions will be included in the Fiscal Reference Manual with the JOBS related claim form and line instruction changes.

If you have any question on the claiming of this new Day Care program feel free to contact Irid Gordon (Upstate) at 1-800-342-3715 ext. 4-7549 or Marvin Gold (Metro) at (212) 804-1108.

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Richard Radzynski  
Director  
Local Financial Operations  
Office of Financial Management