TO: Commissioners of Social Services

SUBJECT: Use of the DSS-2860, Child Support Enforcement Referral, for Title IV-E Foster Care Cases

SUGGESTED DISTRIBUTION: Public Assistance Staff
Child Support Enforcement Staff
Staff Development Coordinators
WMS Coordinators
Child Welfare Staff

Any Title IV-D questions concerning this release should be addressed to the following staff: Child Support Enforcement Trouble Log Unit, 1-800-342-3012.

Questions concerning Title IV-E should be directed to the Division of Family and Children Services: Veronica Lynch, 1-800-342-3715, ext. 4-9452.

The purpose of this release is to inform appropriate staff of a change in forms to be used for IV-D referrals for Title IV-E foster care cases.

Previously, 84 ADM-4 (page 21) advised local districts to file a DSS-2521 (i.e., Application for Child Support Services) with IV-D in order to pursue child support proceedings for a foster child. At the time when Title IV-E was established, there were no federal provisions for assignment in Title IV-E cases, and the DSS-2521 was the form used for non-AFDC cases where there had been no assignment of support rights.
There was subsequent federal legislation which required assignment of support rights for Title IV-E foster care cases. Thus, since there is also an assignment in effect in the Title IV-E cases, the use of the DSS-2860, which is used for ADC cases, is appropriate. This form collects public assistance information not found on the DSS-2521, and will provide an automated referral to IV-D.

Also, the information which will be collected on the DSS-2860 will be more pertinent for IV-E cases than the DSS-2521 which is used primarily for non-PA individuals, (i.e., non-AFDC cases where there has been no assignment of support rights). 87 INF-44 provides information on use of the DSS-2860.

The DSS-2860 presently does not specifically designate use for Title IV-E foster care cases. However, this form will be amended to reflect usage for Title IV-E, as well as ADC cases.

Effective immediately, the DSS-2521 should no longer be used for Title IV-E support referrals, and the DSS-2860 should be utilized in its place. A copy of the DSS-2860 (5/87), Child Support Enforcement Referral is attached.

Joseph Semidei
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Division of Family & Children Services

Donald J. Faden
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Attachment