

Responses to Questions for RFP # 2018-07
Targeted Regional Permanency Resource Centers

Q1	Can we include additional counties in the proposal?
A1	Per RFP Section 1.0 General Information : The purpose of this “targeted” RFP is to fund one regional permanency resource center (PRC) to serve families in the four (4) upstate counties of Cayuga, Cortland, Madison and Chenango where currently no PRC program exists. There are currently 15 funded PRCs which serve families in all other counties in the state. A proposed program may elect to include additional counties but must obtain letters of commitment as indicated in Section 3.1 Minimum Qualifications which states: Applicants <u>must</u> obtain a letter of commitment, from <u>each</u> LDSS of each county to be served, detailing partnership and collaborative activities between the applicant and the LDSS. The letter should include the plan for providing referrals to families for post adoptive and post guardianship services, proposed trainings for program staff and caseworkers, and examples of successful past partnerships. Letters must be signed by the LDSS’s commissioner or director of services.
Q2	Are home visits required if the family does not want them (for example, if the family only wants to participate in community site and/or group sessions)?
A2	Yes. Per Section 4.1 Desired Outcomes and Program Requirements, A. Case Management Services for Families : A key component of case management services is home visits. These visits <u>must</u> occur, at a minimum, on a monthly basis. Verification of each home visit <u>must</u> be included in mandatory progress notes.