

RESPONSES TO QUESTIONS FOR
RFP # 1131 NYS LEARNING AND ENRICHMENT
AFTER-SCHOOL PROGRAM SUPPORTS (LEAPS)

SECTION 2 of 8: School Age Child Care (SACC) Registration

Amended 4/3/2024

Q1	I want clarification on if the applicant has to have SACC approved or pending.
A1	Per RFP Section 3.1 Minimum Qualifications: applicants must “have or agree to obtain, a school-age child care (SACC) registration through OCFS prior to serving children and within 120 days of the award letter date”.
Q2	If a site has a current SACC license but we want to apply for more spaces, could we specify the amount of slots in the proposal and would we have 120 days from award to secure the updated SACC registration (based on the timing listed for new licenses on page 13)?
A2	Yes.
Q3	Can we expand our SACC capacity that is already on file for the LEAPS proposal numbers?
A3	Yes, applicants/awardees can expand the capacity of their existing SACC to be consistent with the capacity of proposed LEAPS numbers. The SACC capacity is ultimately determined by OCFS DCCS Regional Offices and must meet child care regulations and policies.
Q4	<i>The prequalification in the OCFS LEAPS RFP listed at page 16 include: “Have, or agree to obtain, a school-age child care (SACC) registration through OCFS prior to serving children and within 120 days of the award letter date. Please note: Programs may not begin to provide direct care services to youth without a SACC registration in place. Applicants without a SACC registration must begin the SACC application process as soon as the site location is determined to ensure adequate time for the process to be completed prior to the start of program services.” We would not be able to qualify for SACC registration because of the early education training requirements which are not relevant to our program.</i> Do we need SACC registration in the case where we only serve young adults aged 13 and up?
A4	Please refer to the amended RFP posted on 2/29/2024. Programs for LEAPS must propose to serve children that are Pre-K through age 12 at time of enrollment. Young adults aged 13 and up will not be served by the LEAPS RFP. OCFS recommends that interested parties monitor the OCFS funding website for future opportunities that may be applicable to older youth. The amended RFP is available at https://ocfs.ny.gov/main/contracts/funding/ .
Q5	Is it correct that funded programs targeting high school students older than 13 years of age are also required to have SACC-licenses, even if there are no students who are under the age of 13?
A5	Please see A4.
Q6	Are programs for high school students required to obtain a SACC license for the purposes of this proposal? Is there the possibility of a waiver?

RESPONSES TO QUESTIONS FOR
RFP # 1131 NYS LEARNING AND ENRICHMENT
AFTER-SCHOOL PROGRAM SUPPORTS (LEAPS)

A6	Please see A4.
Q7	<i>RFP Page 26 Paragraph 2:</i> Please confirm that SACC licenses are only required for students under age 13, and that a SACC license is not applicable for high school students to be served through the grant.
A7	Please see A4.
Q8	Since all HS participants would be 13 and over, would High School programs be exempt from needing a SACC license for this initiative?
A8	Please see A4.
Q9	<i>On page 4 of the RFP (section 1.0. General Information/Calendar of Events), the RFP says “OCFS has released this RFP to solicit competitive applications to the NYS Learning and Enrichment After-school Program Supports (LEAPS) initiative to serve youth from Pre-K (with SACC waiver) through high school”, with the RFP stating in several other places that providers can propose to work with high school students. However, on page 15 of the RFP (section 2.3 – Purpose and Funding Availability), the RFP says “The funding amount will be determined based on the registered or proposed school-age child care (SACC) capacity of the sites identified in the proposal” with again, the RFP stating in many other places that all programs that a provider is seeking funding for must have a SACC license.</i> As such, can you please confirm we do indeed need to get a SACC license for any high school programs we apply for, or if this is an error in the RFP and high school programs do not need a SACC license for this RFP? Further, if we do need to have a SACC license for our high school programs, what will the SACC application process look like, since currently no process exists for a high school program to apply for a SACC license through OCFS?
A9	Please see A4.
Q10	<i>SACC licenses are only required for children under the age of 13. If we intend to serve high school students, we do not need a SACC license, correct?</i>
A10	Please see A4.
Q11	How is a high school's registered capacity determined? One of the questions is based on the target program enrollment being based on the registered capacity of a site. How can an applicant proposing a high school site possibly achieve the maximum score, if high schools are not registered?
A11	Please see A4.
Q12	Can you confirm the SACC license requirement is N/A for high school-aged programs?
A12	Please see A4.

RESPONSES TO QUESTIONS FOR
RFP # 1131 NYS LEARNING AND ENRICHMENT
AFTER-SCHOOL PROGRAM SUPPORTS (LEAPS)

Q13	If we intend to serve high school students and therefore do not have/cannot obtain a SACC license, how do we determine the amount of funding we are eligible to request (since that is determined by registered SACC capacity per the RFP)?
A13	Please see A4.
Q14	<i>2.3 Purpose and Funding Availability Page 12 - Will sites serving only high school age students be required to adhere to SACC program requirements? Will there be accommodations for these sites given that SACC requirements, ratios, etc. were written with a younger age group in mind?</i>
A14	Please see A4.
Q15	What happens if you want to serve only 13+ at one site and are prohibited from getting a SACC license?
A15	Please see A4.
Q16	<i>P.12 paragraph #5 and p. 25 paragraph #4. If we plan to have a high school after-school program for youth 13 and older is a SACC registration still required?</i>
A16	Please see A4.
Q17	<i>SACC Regulations identify through age 12. Is the State prepared to Register programs that serve ages 13-18?</i>
A17	Please see A4.
Q18	If site is already OCFS licensed for PreK and only services PreK students, does the facility have to be SACC licensed?
A18	The site must have a SACC registration that includes the students to be served by LEAPS after-school programming. In order to serve Pre-K students, a waiver is required pursuant to Policy 16-2. https://ocfs.ny.gov/programs/childcare/policies/Childcare-Policy-16-2-Enrollment-of-Prekindergarten-Children-in-School-Age-Child-Care.pdf
Q19	<i>RFP Section 2.3, paragraph 5: If our SACC License has an extension to provide Pre-K services, do those students count towards SACC capacity?</i>
A19	Yes.
Q20	<i>We do occasionally offer some small programs or events at our office (like a summer session less than 30 girls), or we may use the local library to provide a short run program (1-3 days), or we could take the girls on a one- to two-day outing/excursion at an organized location or event.</i> Do you need a SACC license to operate in the ways that are described above? Or, because we mainly operate in a school location to provide our programs are we covered with any license the school has?

RESPONSES TO QUESTIONS FOR
RFP # 1131 NYS LEARNING AND ENRICHMENT
AFTER-SCHOOL PROGRAM SUPPORTS (LEAPS)

A20	To be eligible for the grant, a SACC registration is required. Programming off-site of the registered SACC location would need to be in compliance with SACC regulations for field trips. Please refer to the School Age Child Care (SACC) regulations 414 and 413.2(b) at Child Care Regulations Division of Child Care Services Office of Children and Family Services (ny.gov) .
Q21	2.3 Purpose and Funding Availability Page 13 – What if I have a higher SACC capacity than the number of students I can and wish to serve?
A21	Applicants can must propose to serve less students than their registered SACC capacity allows . It is intended that the Technical Assistance Provider will work with all programs to increase enrollment and participation; however, if necessary, programs can request to reduce their SACC capacity by contacting the regional office.
Q22	If our current SACC license is higher than the number of youth we are proposing to serve with this initiative, can our award and attendance rates be based on the proposed number, rather than the higher SACC number?
A22	See A21.
Q23	In the past we have written a letter to help with SAAC licenses- a. Will school districts need a SACC license if the school district assumes liability for Safety with a letter from the Superintendent? b. Will this be accepted for LEAPs?
A23	a. Public school systems are not eligible to apply. Please review RFP Section 3.1 Minimum Qualifications. Eligible NFP applicants must have or agree to obtain a SACC registration. b. No.
Q24	If an NFP proposes to operate the LEAPS Program within a school building, is a SACC waiver acceptable if the district superintendent agrees in writing to assume all liability?
A24	No. See A23. All applicants are required to have an approved SACC registration within 120 days of award letter date.
Q25	Will School-based sites located in Districts where the district requires an administrator to be in charge and assumes oversight of the after-school programs be exempt from the SACC license requirement?
A25	No. See A24.
Q26	<i>In a similar NYSED RFP the Superintendent provided a letter that the Public School District would accept the liability for the buildings in place of having each building SACC licensed. Is this letter an option for this RFP for non-profit applicants?</i>
A26	No. See A24.
Q27	<i>We have intentions of dissolving a DCC license due to underutilization in preschool enrollment. We would not be displacing children as the 8 preschool students we have this year are aging out.</i>

RESPONSES TO QUESTIONS FOR
RFP # 1131 NYS LEARNING AND ENRICHMENT
AFTER-SCHOOL PROGRAM SUPPORTS (LEAPS)

	If we switch this DCC to a SACC will we be disqualified for changing modalities?
A27	No, switching modalities will not be a disqualification.
Q28	<i>If we have a program that currently has a DCC license, but we have additional space, we can rent in the wing to put school-age children. Can we have a SACC and DCC license in the same building if they are in different parts of the building with their entrance/exit/classrooms, etc.?</i>
A28	For a SACC registration to be approved, it must be in compliance with School Age Child Care regulations and policies. Consult your regional office for additional information: Regional Offices Directories Office of Children and Family Services (ny.gov) . It is possible for both a SACC and DCC to operate at the same site, but they must operate as separate and distinct programs. This is a case-by-case determination that would be made as part of the SACC registration application process.
Q29	What is the average registered capacity for SACC programs currently?
A29	Information regarding registered capacity for SACC programs is available on Open Data NY at https://data.ny.gov/ . (Click Human Services > Child Care Regulated Programs > Actions > Query Data.)
Q30	What is the lowest and highest registered SACC capacity in the state?
A30	See A29.
Q31	If we have a low student capacity on our SACC License, would we be least likely to receive the LEAPS Grant?
A31	Scoring will be in accordance with RFP Section 5.4 and based on the information provided by the applicant in their RFP Attachment 2 - Application Template. The number of points allocated to each area in the evaluation appear in each section.
Q32	What is OCFS's capacity to approve SACC licenses and how will that impact the application process?
A32	Please contact the regional office in your area for information regarding application time frames. The application process is not anticipated to be impacted by OCFS' capacity to approve SACC licenses.
Q33	If a provider submits their application and OCFS is late to respond of the 120 days, how will that impact the CBO? If it is in process, will that suffice?
A33	Section 2.3 states <i>All applicants are required to have an approved OCFS SACC registration within 120 days of the award letter and prior to program delivery to students.</i> A SACC registration for a new program must be obtained within 120 days (from the date of notification of award) unless there are extenuating circumstances, and the provider submits documentation demonstrating the delay is out of the provider's control for OCFS final determination. Per the RFP, if there are extenuating circumstances, the provider must submit documentation demonstrating the delay is out of the provider's control for OCFS final determination.