

CCR&R Core Activities Deliverable Definitions: 2024-2025

CCR&R Core Activities Deliverables: This is a category of CCR&R core activities that includes deliverables which, while not captured in the measurable milestones, remain services that CCR&Rs are contractually required to provide. Payment will be based upon the provision of the core activities identified below at the quarterly unit cost.

The activities include the following:

- The general administration and management functions of the CCR&R agency, including operational costs associated with running an agency.
- Child care resource development and the support of provider associations.
- Professional Development and support services through opportunities for training and assessment services to child care providers in enforcement status, grant funded or otherwise identified by OCFS as needing said services to support the health and safety of children and child care business success. Such training and support to be provided by at least one staff identified as a Business Specialist in addition to other agency staff.
- Community outreach services, which include the provision of consultation to business and government agencies, promoting the importance of quality early care and education services, and providing education services to parents.
- Management functions of the CCR&R, including, but not limited to, staffing and personnel development, planning and operations, fund development, reporting requirements, submission of (A133) annual audits to OCFS, and the flow of day-to-day operations within the agency.
- Child care resource development functions including, but not limited to, recruitment of and outreach to prospective providers, support in the application process to become registered and licensed, and maintenance of a resource/toy lending library.
- Community outreach services including, but not limited to, compiling data about supply and demand in the community, annual submission to OCFS of community needs assessments, development of public education and other resource materials, networking with other human services programs, and marketing CCR&R services.
- Participation in programmatic reviews conducted by OCFS to monitor if the CCR&R agency adheres to outcomes of appropriate quality and consistent with established performance standards.
- Developing and maintaining a referral database and milestone database (currently MATCH), which is important for determining services utilization and unmet needs in the community(ies) served.
- Assuring the availability of the Child and Adult Care Food Program (CACFP) for child care providers through either direct administration or through planning, advocacy, and coordination with other appropriate local sponsoring agency(ies) for both licensed/registered and Legally Exempt providers.
- Supporting state initiatives to improve the quality of licensed/registered child care programs.
- Providing outreach to homeless shelters and other emergency dwellings to help families access child care.