

Responses to Questions for IFB # 1140
Automatic Vending Machine and Micro Mart Service
The United States Postal Service (USPS), 5640 Taft Road, Syracuse, NY 13220

Q1	The gross sales numbers on page 2 of the IFB seem high. Are those figures accurate?
A1	Thank you for asking about this. OCFS amended the IFB on 6/2/2023 to provide correct information. The amended IFB is available on the OCFS website https://ocfs.ny.gov/main/contracts/funding/ and the NYS Contract Reporter at https://www.nyscr.ny.gov/agency/adsView.cfm?numID=2098667 . Please ensure you are consulting the amended gross sales numbers when formulating your bid rates.
Q2	It appears that OCFS is asking for references now as a part of the bid. I see that there is an Attachment 8 – References Template available for download. We have done business with the state in the past, are we still required to provide references? Why are you asking for this?
A2	<p>a) Yes, all bidders are required to provide three references as a part of their bid so that all bids are treated the same and there is no preferential treatment. If you have done business with OCFS you may use that as one of the references. If references are not provided with the bid proposal submission, bidders will have five (5) business days from the date of notification from OCFS to provide them or they will be found non-responsive and disqualified from consideration for award under this IFB. Please refer to Section 8. References on page 7 of the IFB document for additional information.</p> <p>b) References are being requested by OCFS as they are required by Section 3. Minimum Bid Requirement and Eligibility Criteria on page 3 of the IFB document. Prospective bidders must have previous experience providing automatic vending machine services and/or micro marts. All bidders must be treated equally, therefore this is being requested from all applicants.</p>