

ATTACHMENT #1
IFB # 1140

**NYS Office of Children and Family Services
Commission for the Blind
Business Enterprise Program**

Bid Locations Included:

NOTE: See **Appendix D** for the complete addresses of each location.

The United States Postal Service (USPS), 5640 Taft Road, Syracuse, New York 13220

BID COMMITMENT

Please indicate the **percentage of Net Sales** (Net Sales being defined as Total Sales minus bottle deposit minus sales tax) per month you will pay for IFB # 1140 Automatic Vending Machine Services, and sign below:

_____ % per month for 60 months (**must be 20% or greater**)
(REQUIRED)

Please indicate the **percentage of Net Sales** (Net Sales being defined as Total Sales minus bottle deposit minus sales tax) per month you will pay for IFB # 1140 Micro Mart Services, and sign below:

_____ % per month for 60 months (**must be 15% or greater**)
(REQUIRED)

NOTE: The award of a contract pursuant to this IFB will be made to an eligible, responsive, and responsible bidder based on the highest total bid amount as outlined in Section IV "Selection Criteria / Award of Contract" which meets or exceeds the minimum acceptable bid rates. See IFB Section I "Information for Prospective Bidders" sub-section #3 entitled "Minimum Bid Requirement and Eligibility Criteria" for additional information regarding the minimum acceptable bid percentages.

Name	Title
Company Name	Email
Address	Phone #
	Fax #

Non-Collusive Bidding Certification:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his/her knowledge and belief:

- (1) The monthly percentage amount in this bid has been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such percentage amount with any other bidder or with any competitor;
- (2) Unless otherwise required by law, the monthly percentage amount quoted in this bid has not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor;
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Policy on Sexual Harassment Prevention/Training Certification:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies its own organization, under penalty of perjury, that the bidder has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees. Such policy shall, at a minimum, meet the requirements of section two hundred one-g of the labor law. Please note that a bid will not be considered for award, nor will any award be made to a bidder who is not able to make this certification in compliance with State Finance Law section 139-l; provided, however, that if the bidder cannot make the foregoing certification, such bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therein.

Signature of Individual authorized to bind the Bidder contractually _____ Date _____

Note: This sheet must be completed, signed, dated, and returned with your bid proposal.

**BID PROPOSALS MUST BE RECEIVED NO LATER THAN
 THE DATE/TIME SET FORTH IN THE CALENDAR OF EVENTS.
 ALL BIDS MUST MEET OR EXCEED THE MINIMAL ACCEPTABLE BID RATE.
 OFFERERS ASSUME ALL RISKS FOR TIMELY, PROPERLY SUBMITTED BIDS.
 PLEASE REMEMBER TO INCLUDE YOUR REFERENCES IN YOUR SUBMISSION.**