

Responses to Questions for IFB# 1054 Speech Therapy Services at Industry Residential Center and Harriet Tubman Residential Center

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| <b>Q1</b> | <b>My organization is a speech therapy service company employing over 160 speech therapists. Should we win, we will utilize staff member(s) to provide the therapy. Shall I send the licenses, etc. of the principals / managers with our bid? Do we need to have a candidate prepared upon bidding for the position?</b>  |
| A1        | If your organization has multiple licensed speech therapists, please provide the resumes of up to five (5) candidates who could be assigned to work under the contract. In the event a different individual provides service to OCFS, OCFS reserves the right to request the license of the provider.  |
| <b>Q2</b> | <b>Section 4.3 states it is the intention of the State to award up to 2 contracts. Is the anticipated volume to be split amongst the 2 awards?</b>   |
| A2        | OCFS will be make one award at each facility, for a total of two (2) contracts. Each facility has their own anticipated volume. Please see <b>Section 3.2 Product/Service Specifications</b> and <b>Section 3.3 Delivery</b> for details on anticipated volume of need. It is possible that one bidder may be selected to receive both contracts, contingent on bid price and satisfying all requirements of the IFB.  |
| <b>Q3</b> | <b>Section 3.3 states the service estimations “not to exceed X per month” what if there are more children who require service?</b>   |
| A3        | The approximate number of initial evaluations is five (5) per month at Industry Residential Center and three (3) per month at Harriet Tubman Residential Center. The approximate total number of speech therapy/language development session for Industry Residential Center is seventy (70) per month and ten (10) per month for Harriet Tubman Residential Center. <b>Please note:</b> These levels of required service are not guaranteed and are estimated based on current needs. Actual monthly services could, and most likely will, fluctuate over the course of the contract as the population at each of the facilities changes. |
| <b>Q4</b> | <b>What is the schedule during the week?</b>   |
| A4        | Please see IFB <b>Section 3.3 Delivery</b> .   |
| <b>Q5</b> | <b>Is there an expectation to provide service on holidays?</b>   |
| A5        | No, speech therapy services will not be provided on holidays or during school breaks.  |
| <b>Q6</b> | <b>Does the site provide treatment/evaluation materials or is that on us as the provider?</b>  |
| A6        | The provider is expected to bring their own testing materials and resources to each of the locations where speech therapy services are being provided and to coordinate with the educational administrator (Principal) to obtain permission for the selected materials at each facility.   |
| <b>Q7</b> | <b>What does the training/orientation process consist of?</b>  |
| A7        | Before any services are provided, a discussion will take place between the successful bidder(s) and the principal or their designee, to review the general expectations for entry/exit into the facility, securing vehicle, health screening questions (related to COVID), what materials/items are permitted to be brought into the facility in accordance with OCFS/DJJOY security protocols and additional information would be shared about general operation of the facility, how to contact the principal/designee and orientation as to where the services would be provided to students at the site, etc.                          |
| <b>Q8</b> | <b>Is this full-time/part time position? I am a bit confused reading through it- it seems as though it is not a full caseload and subject to change they say they cannot guarantee hours.</b>  |

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| A8 | These are part time positions. The number of students requiring services can fluctuate throughout the year and this will affect a provider's caseload. Therapy sessions are not guaranteed and are based on population need. See A2 and A3 for additional information.   |
| Q9 | <b>In reference to the bid requirement of 1) licenses and 2) resumes what is preferred/necessary:</b><br><b>1. License(s) of the current staff in the facility and/or license(s) of current director and/or officials and principal owners?</b><br><b>2. Resume (s) of current staff in the facility and/or resume of the agency as a whole and/or resume of the officials and principal owners?</b> |
| A9 | The license(s) and resume(s) of those who may provide speech therapy services are required. If your organization has multiple licensed speech therapists, please provide the resumes of up to five (5) candidates who could be assigned to work under the contract. In the event a different individual provides service to OCFS, OCFS reserves the right to request the license of the provider.    |