

# Attention all staff and visitors



**We need your assistance in helping to prevent the spread of the coronavirus**

Our priority is protecting the health of our children, families and youth in care

1. Within the last 14 days, have you traveled to a country that the federal Centers for Disease Control and Prevention should be avoided for nonessential travel or where travelers should practice enhanced precautions?  
(China, Iran, Italy, South Korea, Japan)
2. Have you had contact with any **person with known COVID-19 or person under investigation for COVID-19?**
3. Do you have any symptoms of a respiratory infection (e.g., cough, sore throat, fever, shortness of breath)?
4. Are you or anyone in your home in active quarantine status?

**If you responded “yes” to any of the above, please do not enter the building.**

## What you should do:

- ▶ Telephone your medical provider immediately
- ▶ Check the OCFS website for updates: [www.ocfs.ny.gov/main/news/COVID-19/](http://www.ocfs.ny.gov/main/news/COVID-19/)
- ▶ Visit the NYS Department of Health website and contact your local department of health for further guidance <https://health.ny.gov/>

**Thank you for your cooperation**



**Office of Children  
and Family Services**