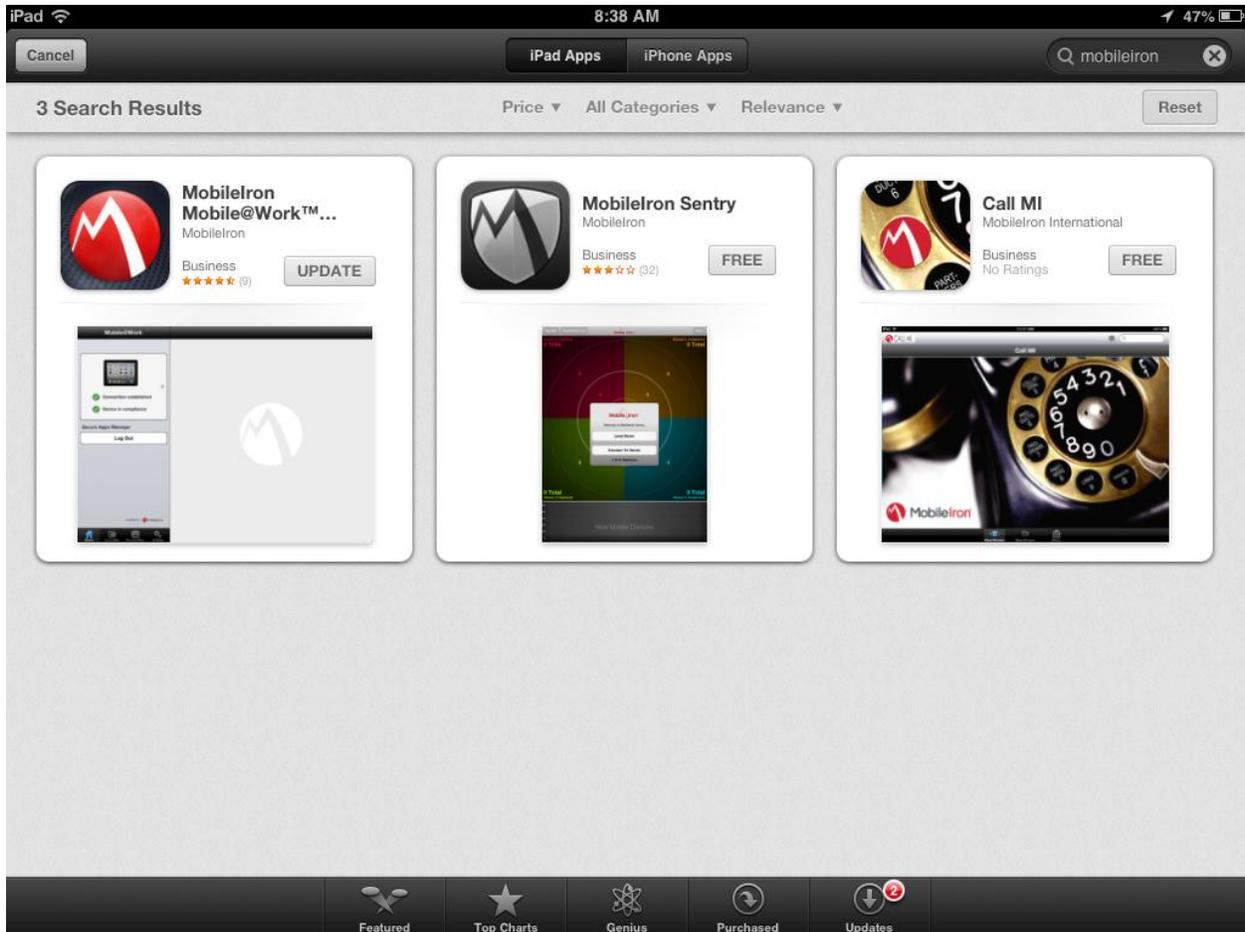


Instructions for installing and configuring MobileIron on your iPad

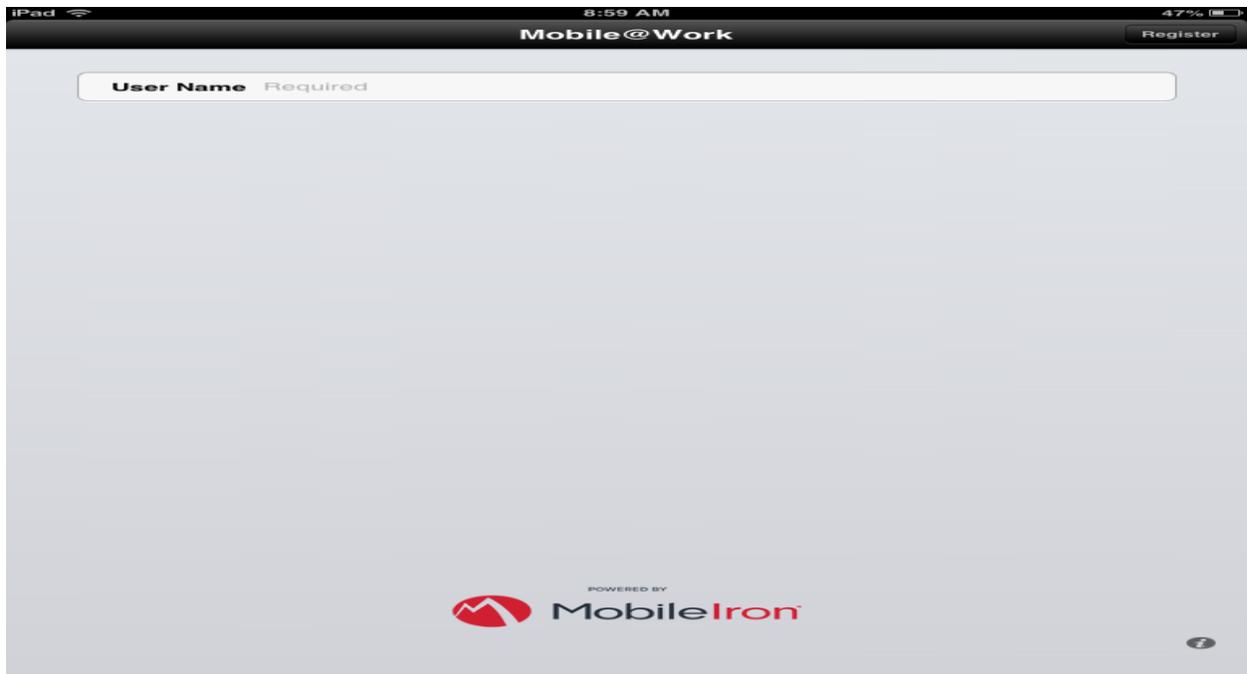
First you will need to go to the iTunes App store to download and install the MobileIron Mobile@Work app.

The app will be the one on the left of the screenshot below...

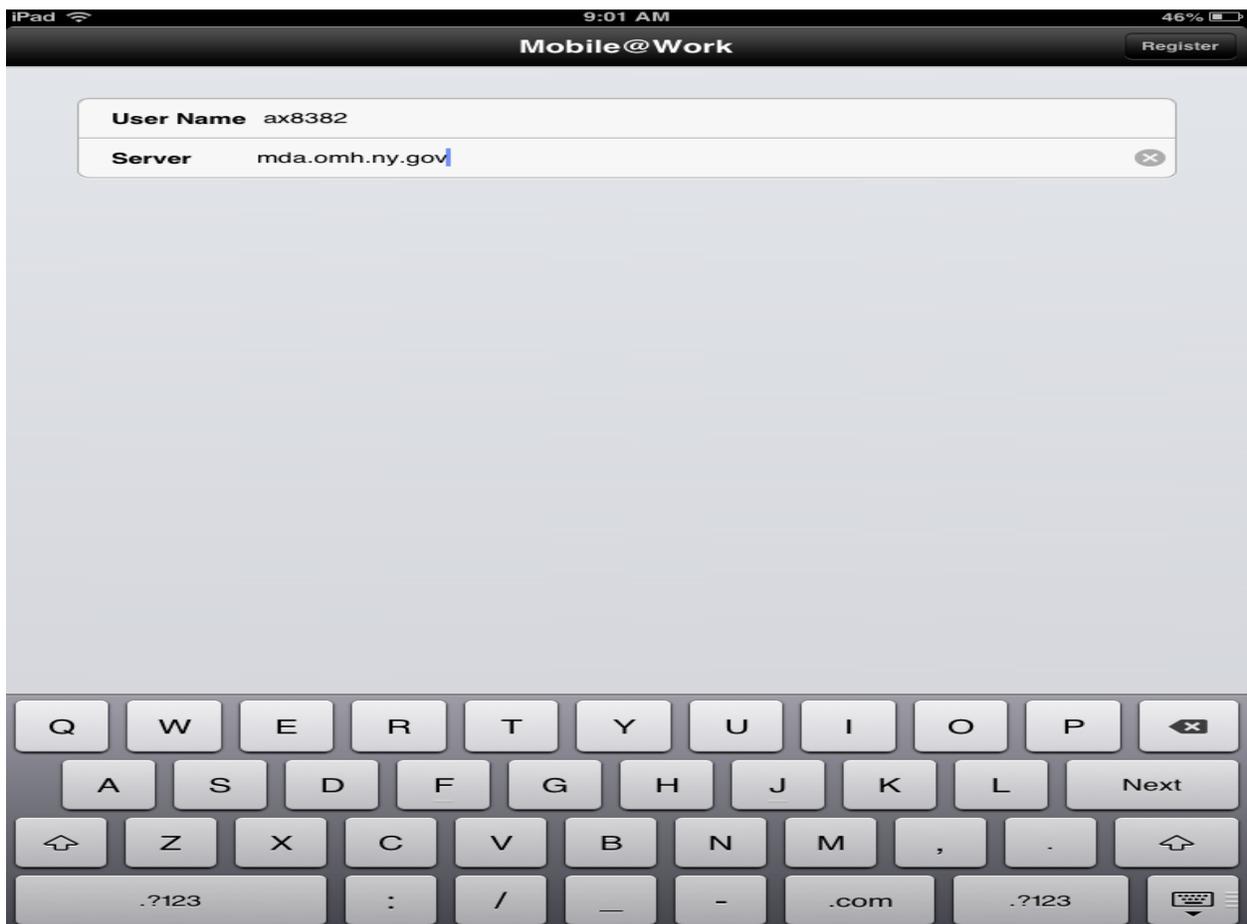


Once you have downloaded and installed the MobileIron app you will need to follow the below instructions for setup.

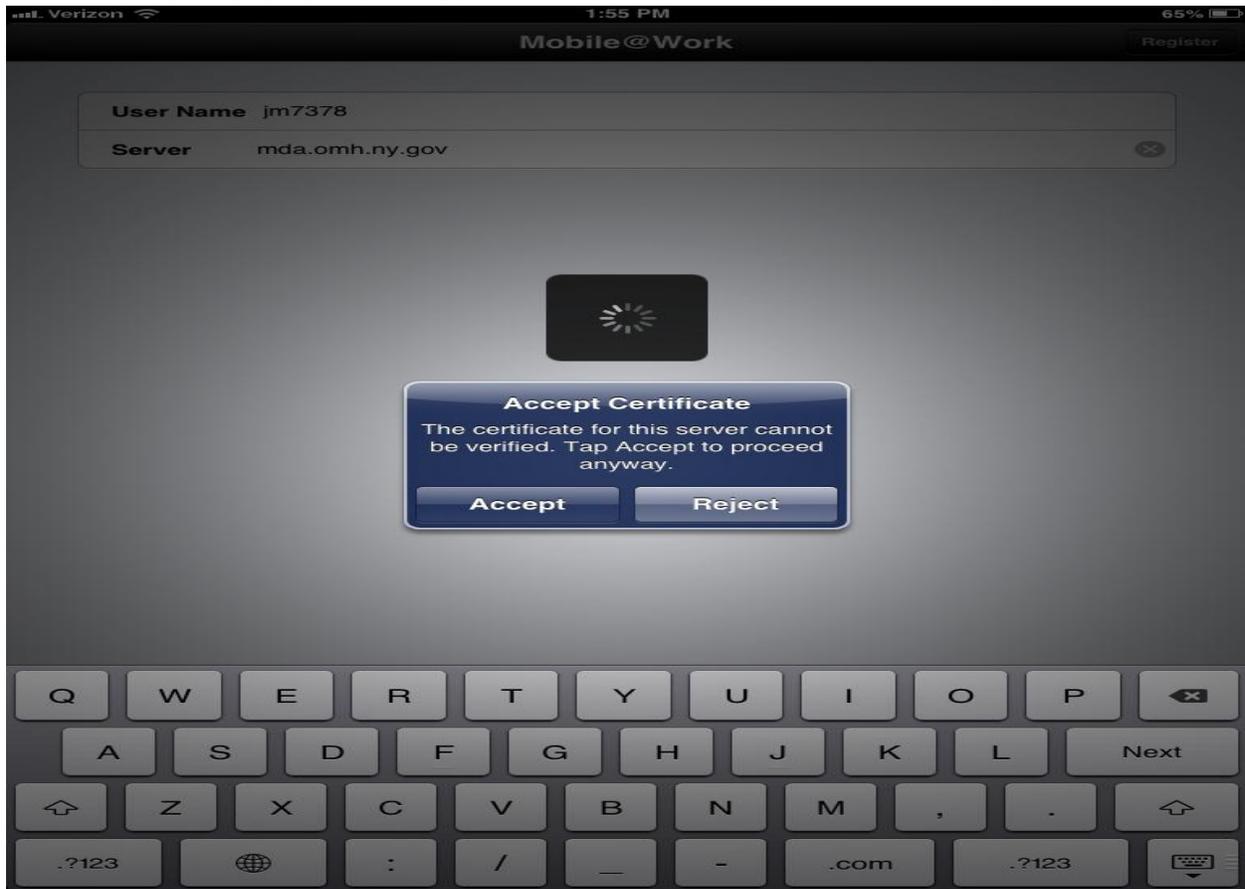
When you first open the app you will see a login screen. Here you will type in your HSEN user ID and click Next.



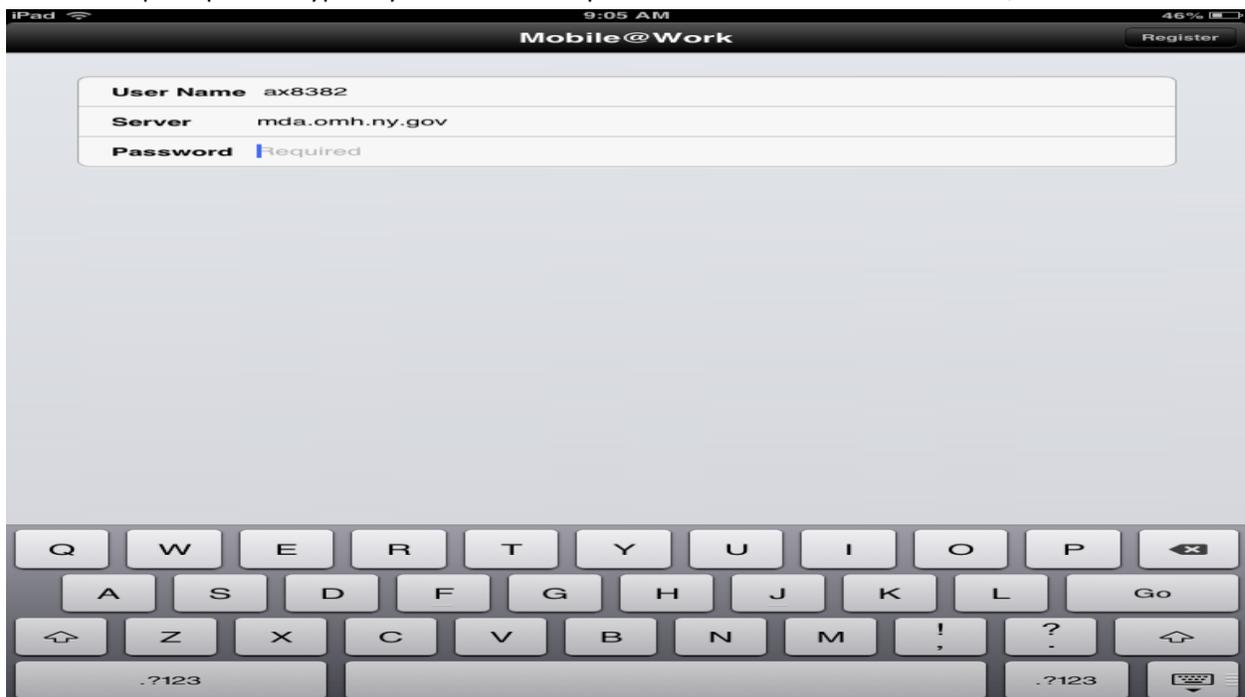
The next field will be the MobileIron Server Name. Here you will type in **mda.omh.ny.gov** and click Next.



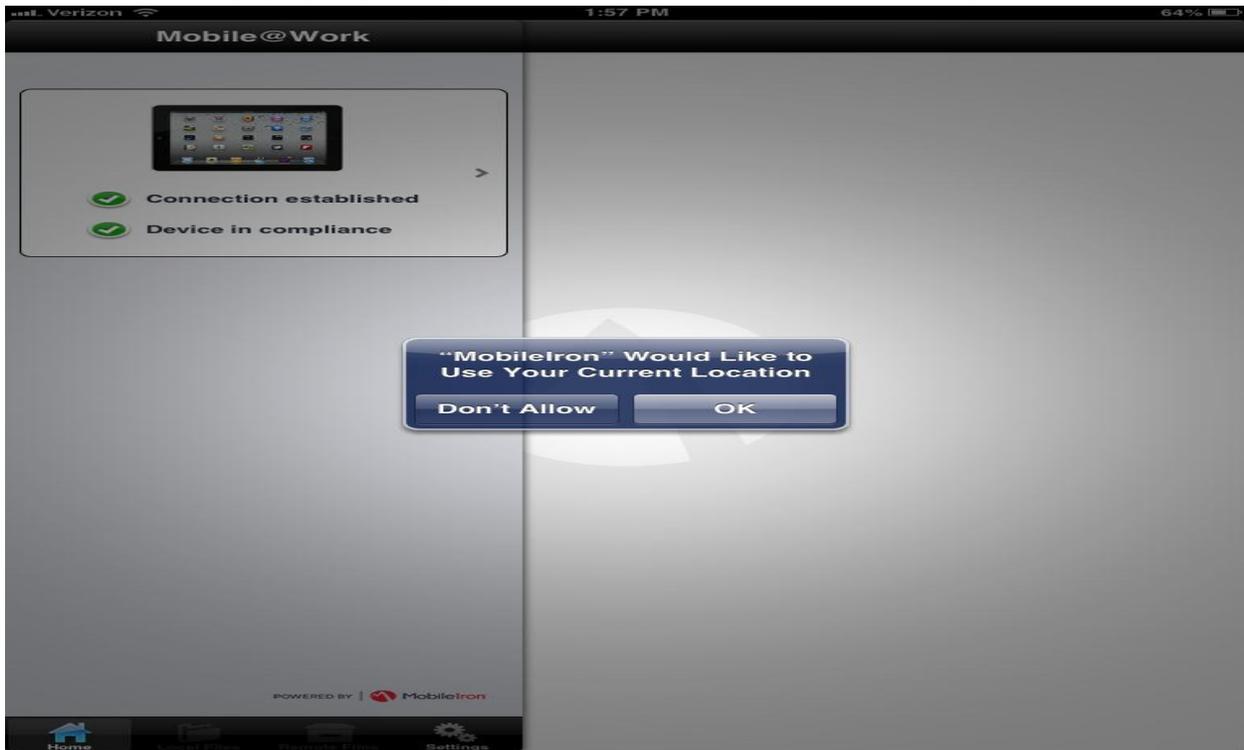
Next you will get a pop-up requesting you to Accept Certificate, please choose **Accept**.



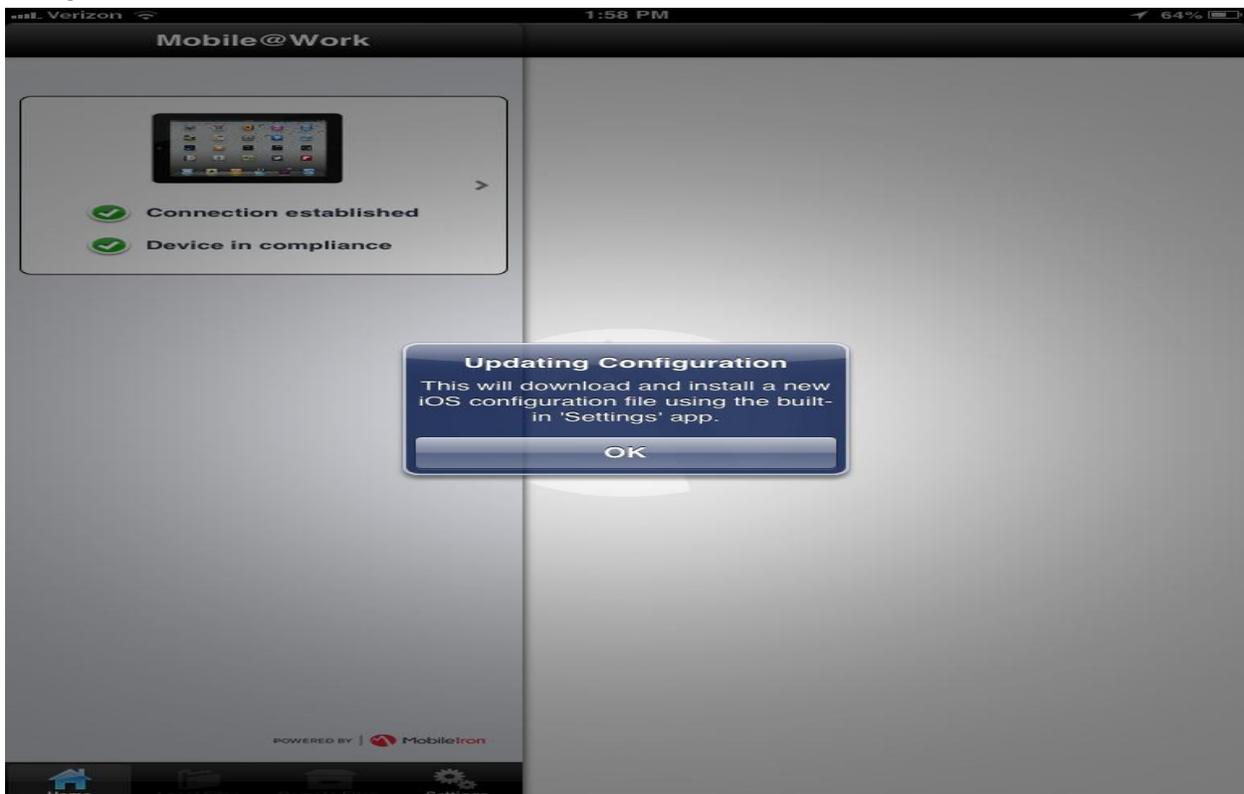
You will be prompted to type in your MobileIron password which will be **MobileIron\$123** and click **Go**.



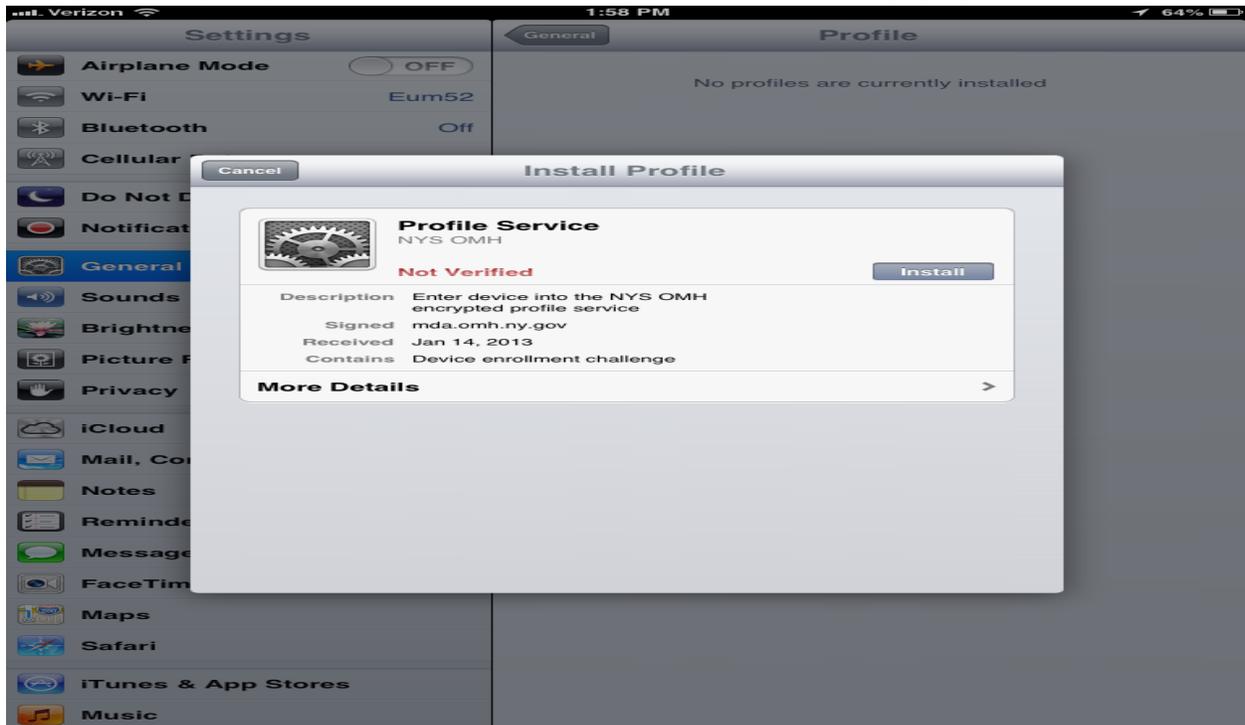
Next you will see a pop-up requesting MobileIron to “Use Your Current Location” please choose **OK**.



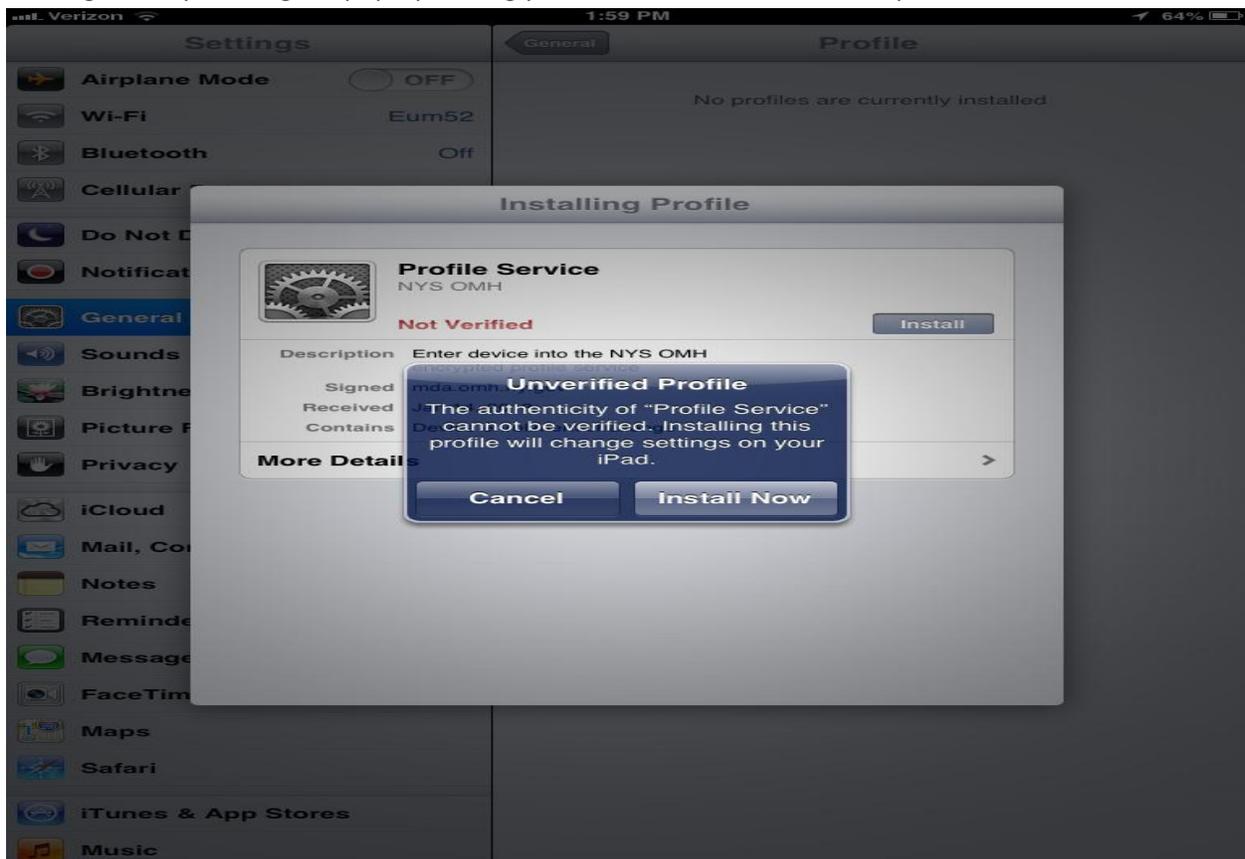
Once you click OK you will get a pop-up requesting you to allow MobileIron to update your configuration. Please choose **OK**.



Next you will be prompted to install the Profile Service. Click **Install** at this pop-up.

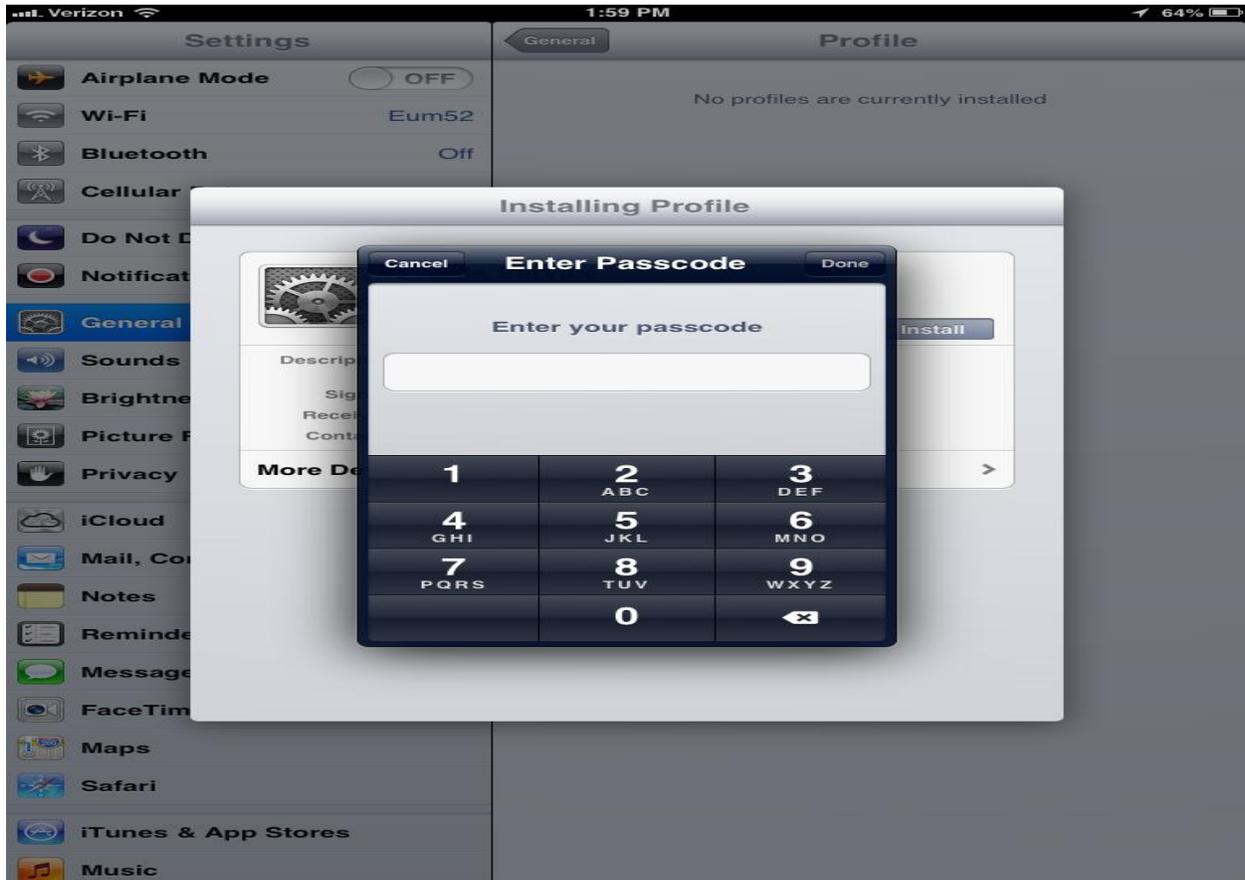


Clicking Install you will get a pop-up stating you have an Unverified Profile, please choose **Install Now**.

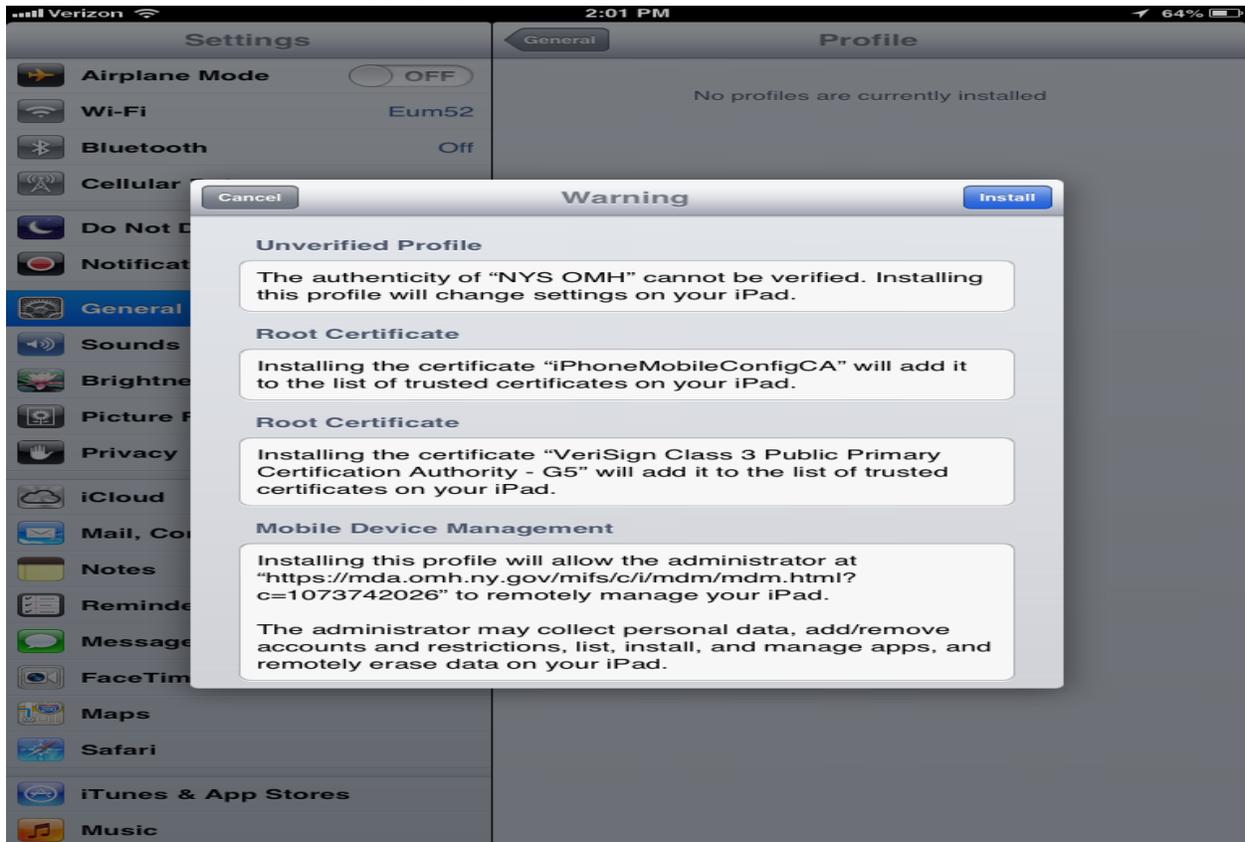


Now you will be prompted to choose a passcode for unlocking your iPad. You will need to follow the MobileIron security guidelines and passcode requirements.

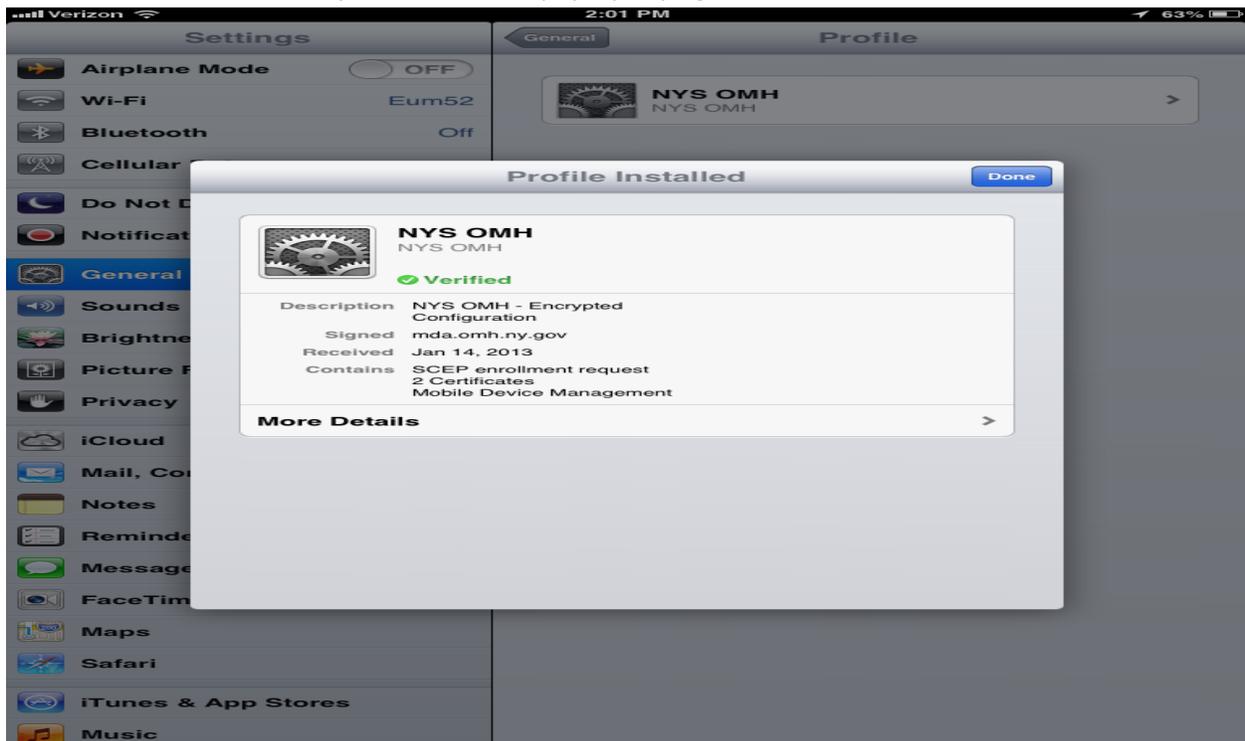
Passcode **MUST** contain a minimum passcode length of 8 alphanumeric characters with a minimum of 2 complex characters.



Next you will receive a Warning pop-up concerning Unverified Profile. Choose **Install**.



Once the Profile is installed you should see a pop-up saying Profile Installed and Verified. Choose **Done**.



You should now be ready to use your iPad.

To check on the status of your iPad and any software installed or Locate your iPad you can use the link below and enter your HSEN ID as your username and use MobileIron\$123 as the password.

<https://mda.omh.ny.gov/employee>

If you have any questions regarding these instructions please contact the EUM52 distribution list.

ocfs.dl.it.eum52 ocfs.dl.it.eum52@ocfs.ny.gov