CONNECTIONS TRAINING NEWS

Build 17 Training is Coming Soon!

Build 17 of CONNECTIONS is scheduled for release on Friday evening, March 19, 2004. Build 17 provides several CONNECTIONS system enhancements and introduces new functionality as the foundation for System Build 18. Working in conjunction with current system security, the Build 17 security architecture will overlay the existing security structure to accommodate the needed flexibility and functionality.

Instructor-led training will be offered in several locations across New York State. This course is intended for experienced Security Coordinators or individuals who have completed the basic one-day CONNECTIONS Security Course.

How to register:

Enclosed you will find the Build 17 Training Schedule and Registration Form. You must register in advance. ACS staff interested in this training must call **Sandra Neville** at **(212) 341-2665** or **MIS User Support and Training** at **(212) 676-8714. Voluntary Agencies and Upstate Local Districts** are able to register by choosing one of the following three methods:

- Call SUNY TSG toll-free at (877) 451-4835, or
- Complete the registration form and fax it to (518) 472-5127, or
- Complete the registration form and mail it to the address below.

**SUNY Training Strategies Group
CONNECTIONS Training Project
State University Plaza
Albany, NY 12246-0001**

Please contact the SUNY Training Strategies Group toll-free at (877) 451-4835, if you have any questions.

Training for Build 17 begins on April 6, 2004 and continues through April 22, 2004. This half-day training focuses on these functions:

Changes to the CONNECTIONS toolbar
Build 17 adds new commands to the Options and Maintain menus on the CONNECTIONS Toolbar, in order to provide access to the new Organizational Hierarchy and Agency Access functionalities.

Additional Business Functions
New Business Functions will be added to provide for the new functionality.

Incorporation of Organizational Hierarchy and Agency Access windows

Organizational Hierarchy: Build 17 provides new functionality to enable local districts and voluntary agencies to establish an organizational hierarchy in CONNECTIONS that best represents their own organizational structure.

Agency Access: Build 17 enables Security Coordinators to provide access privileges to workers within their own district/agencies.

Enhancements to Staff Security and the Unit Detail windows
Build 17 adds four new elements to the Staff Security window:
- Job Types field
- Selected Job Types Only check box
- Selected Business Functions Only check box
- Attributes button