

CONNECTIONS SECURITY

DID YOU KNOW that CONNECTIONS has many levels of security designed to allow flexibility in assigning users access so that they can complete their official tasks. Since CONNECTIONS transformation all users can now view security which will enhance user's ability to trouble shoot access issues!

Users should always be assigned the minimum amount of access necessary to allow them to complete their tasks and they should access information only if they have a role in a case or have a duly authorized purpose for accessing information.

CONNECTIONS Security

Roles- Workers are assigned roles such as case planner or case manager for specific cases. They can do work on those cases and nothing else unless assigned other security.

Business Functions- Business Functions provide access to portions of CONNECTIONS by modules and windows, and allow for specific activities such as:

VIEW HEALTH- A Business Function that allows a user to view health information but not update it.

Specialty Business Functions – For example, ENTER PROGRESS NOTE or MAINTAIN EDUCATION that allow users access to only a certain portions of the case to enter a note or to maintain education information while not allowing access to the rest of the case. These Business Functions are used for nurses who provide medical care, clerks who help enter information, or staff who do specific pieces of work.

Unit Hierarchy Access- Provides maintain access for Unit Approvers (supervisors) and other workers who need to complete work on other user's cases. The user is out assigned to units as needed and given a unit role that is above that of the Unit Approver in that unit. That in conjunction with the UNIT SUMMARY ACCESS Business Function allows them to have update access to all of the users' work in that unit.

Designee Access- Specifically assigned to a user with an expiration date and allows that user to have the same Business Functions as another user. Designee access is generally used to provide coverage for workers on leave, vacation, intake coverage, or for temporary access for quality assurance purposes.

Agency Access- CONNECTIONS security that allows access to preventive cases only (FSI and FSS). This is done via those who are case assignable, to Unit Approvers, or to those in a specific organizational hierarchy which has been set up.

Implied Role Access- This access is through a special path that allows a worker to view the case history for someone they have in common on their case.

Historical Access- Access to those business records (cases) to which a district or agency was assigned. Access allows case information up until the time of un-assignment of that district or agency.