NYS Office of Children and Family Services
on the **road** to
transforming the Child Welfare Information System

..CONNECTIONS NEWS..
for the week of October 24 - 31, 2008

Developing a more caseworker centric system
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CONNECTIONS Intranet site: http://ocfs.state.nyenet/connect/
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FEATURED IN THIS EDITION

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"Info to Know" for Caseworker

UPDATED Business Function Guidelines for Local Districts and Voluntary Agencies

Please note: This piece was in last week's edition of the CONNECTIONS NEWS.

The Business Functions Guidelines for both local districts and voluntary agencies were recently updated to include new Business Functions introduced in the previous quarterly improvements, and have been posted to the CONNECTIONS Intranet.

Business Function Guidelines for Local Districts:
http://ocfs.state.nyenet/connect/security/BFP%20Guidelines%20District%208-08.pdf

Business Function Guidelines for Voluntary Agencies:
http://ocfs.state.nyenet/connect/security/BFP%20Guidelines%20Vol%20Agency%208-08.pdf

"Did You Know?" - Ten Helpful CONNECTIONS Hints You Might Not Be Aware Of –

- "Did You Know" that, you can open 2 stages at once, or,
- "Did You Know" that, additions can still be made to Progress Notes that are final

The Ten Helpful Hints document describes recent enhancements to the application that you might not be aware of that provide shortcuts, tips and suggested improvements when working within the CONNECTIONS application.

For the answer to the two 'helpful hints' described above and more click here: http://ocfs.state.nyenet/connect/resources/Did%20You%20Know%20tips.pdf

General "Info to Know"

A Reminder About the Foster Care and Adoption Individual Categorical Codes in MA Cases

Please note that this piece is for local districts only and that a General Information System (GIS) message had been written on this subject – GIS 08-#002 dated February 15, 2008.

On 2/15/08 GIS 08-#002 was issued advising local districts of the creation of new WMS Medicaid Individual Category Codes (ICC) for foster and adopted children. These codes, in addition to already existing category codes, should be used by local districts when opening a Medicaid case for foster children – case type 13 or 20 - or when opening a Medicaid adoption subsidy case. The chart below includes both new and existing individual category codes. The use of these codes will help to identify children in foster care that are in receipt of Medicaid.

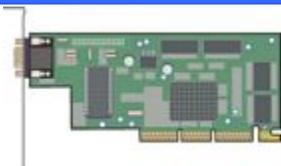| Foster Care	
Non-IV-E Foster Care	77 (new code)
IV-E Foster Care	78 (new code)
SSI Blind Foster Care	79 (new code)

SSI Disabled Foster Care	80 (new code)
NYS Non-IV-E Foster Care Residing Outside of NYS	81 (new code)
Non-NYS IV-E Foster Care Residing in NYS	32 (code already exists)
Adoption	
Non-IV-E Adoption	33 (code already exists)
IV-E Adoption	74 (new code)
NYS Non-IV-E Adoption Residing Outside of NYS	76 (new code)
Non-NYS IV-E Adoption Residing in NYS	34 (code already exists)
Non-NYS Non-IV-E Adoption Residing in NYS	75 (new code)

NEW Postings to the CONNECTIONS Intranet

The following document(s) was recently posted to the CONNECTIONS intranet website:

- The CONNECTIONS NEWS http://ocfs.state.nyenet/connect/
- "Did You Know?" – Ten Helpful CONNECTIONS Hints You Might Not Be Aware Of - http://ocfs.state.nyenet/connect/resources/Did%20You%20Know%20tips.pdf

Weekly System Maintenance

Due to regularly scheduled system maintenance, the CONNECTIONS application will not be available on…

- Wednesday, 10/29/08 from 5:00 AM – 7:00 AM
- Friday, 10/31/08 from 5:00 AM – 7:00 AM

**Office of
Children & Family
Services**
Gladys Carrión, Esq.
Commissioner