~ The CONNECTIONS WEEKLY ~
July 7~ 14, 2006

"On Vacation"...
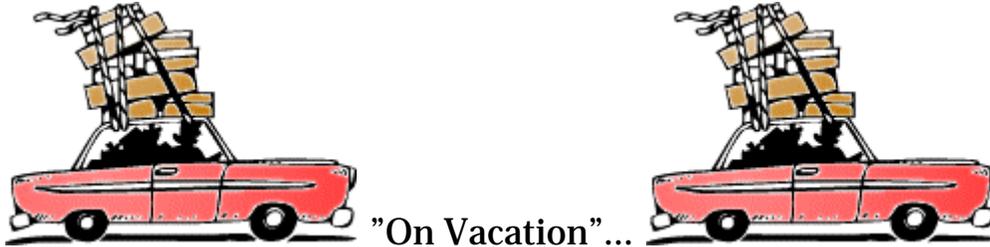
The CONNECTIONS Program Improvement Plan Update...

The CONNECTIONS PIP (CPIP) team continues to monitor the system to track performance and asks that if users experience any issues with the application they report them to the NYS OFT Enterprise Help Desk at 1-800-NYS (697)-1323. The CPIP team thanks you for your continued assistance in this regard!

Activities for the week of June 30 ~ July 7, 2006

The CPIP team has designated July 14, 2006, as the revised target date for the CPIP Phase II.

CONNECTIONS Build 18.8...

The implementation of CONNECTIONS Build 18.8 is scheduled for Friday, July 7th. The anticipated application downtime will be from 6:00 PM, Friday, 7/7, through midnight - a window of six hours. As you are aware, the implementation of this Build was postponed because of the commitment from the CONNECTIONS team, to fully test the user impact of the Build functionality prior to the Build implementation.

In preparation of the Build modifications and enhancements, we developed two documents; the *Build 18.8 Release Notes,* that describe the content and impact of the Build functionality and, the *Build 18.8 Purpose Definition* document*,* which was developed in concert with the Office of Children and Family Services Policy team, and describes the purposes of Permanency Consultation and 24 Hour Contact. Both of these documents are also available on the CONNECTIONS intranet website.

CPS Open Caseload Inquiry (OCI) Management Report Info...

** Please note that the information below pertains to local districts only

Just a reminder that the CPS OCI Management Report will be run *this* weekend (July 8th-9th). The CPS OCI Management Report identifies Investigation Conclusions and CPS Safety Assessments due and overdue. Designated local district OCI report recipients should see the report on their *Reports* menu on Monday, July 10th.

CONNECTIONS Tip Sheet ~ Family Services Open Caseload Inquiry (OCI) Report...

A *new* tip sheet was created by the SUNY Training Strategies Group, that describes the Family Services OCI Report, as well as information on how to access the report. The Family Services OCI Report is a "real time" report that lists the Family Services Intakes (FSI) and Family Services Stages (FSS) assigned to individual workers with coming-due and overdue FASPs. The new tip sheet has been posted to the CONNECTIONS website and can be accessed by following this path: CONNECTIONS website (http://ocfs.state.nyenet/connect/) > Step-by-Step/Job Aids/Tips > Job Aids/Tip Sheets > scroll down to the *Tip Sheets* heading > click on: *CONNECTIONS Tip Sheet – Family Services OCI Report.*

News from the OCFS Data Warehouse...

New Data Warehouse FASP Reports...

The OCFS Data Warehouse Team has announced a new set of predefined FASP reports in the Cognos ReportNet environment. The FASP Activities Series focuses on the FASP submittal-approval process and includes four main reports:

- Overdue FASP Activities
- Due FASP Activities
- Current Pending FASP Activities
- Approved FASP Activities

Each report contains a list of FASPs, relating to a particular phase in the submittal-approval process. Based on the parameters selected at the report prompts, the reports display a list of FASPs with the number of times each has been submitted, rejected, and approved, as well as the number of days the FASP has been in the submittal-approval process. Users can "drill thru" any FASP in the main reports to access the FASP Activity Details report, which provides a chronological list of its submissions, rejections, and approvals.

If you already have access to the Cognos ReportNet environment, you can find the new reports in the "OCFS DW – FASP Reports" folder, along with our other FASP reports. If you do not have access to the Cognos ReportNet environment, you can request access by emailing the Data Warehouse Team at data.warehouse@ocfs.state.ny.us. Include your full name and HSEN ID, and "cc" your Director or Security Coordinator on the email.

The OCFS Data Warehouse Case Management (Build 18) Reports FASP Reports Step-by-Step Guide has been modified to include information on the new FASP Activities Series and can be downloaded from the Data Warehouse page of the CONNECTIONS Intranet site: (http://ocfs.state.ny.us > Data Warehouse > DW Reports > OCFS Data Warehouse Case Management (Build 18) Reports FASP Reports Step-by-Step Guide.

CFSR PIP Info...

The OCFS Data Warehouse Team is pleased to announce that 2005 data has been added to the CFSR PIP Six National Indicators reports in the Data Warehouse.

As part of the Child and Family Services Review (CFSR) process, the federal government established six data indicators for which there are national standards. In a continuing effort to support districts in the implementation of the State's CFSR PIP, the OCFS Data Warehouse maintains a report that replicates the six data indicators. For each indicator, data is provided on the national standard, New York's rate and a rate for each county. Drill-through reports provide child-level data with key pieces of information to permit reviewing other dynamics of the indicator on a case-by-case basis.

Access to these reports is through the OCFS Data Warehouse Cognos PowerPlay/Impromptu environment:

1. From the Welcome screen of the PowerPlay/Impromptu environment double-click on the **CFSR PIP** folder.

2. Double-click on the **Pre-Defined User Reports** folder to open it.

3. Double-click on the **2005** folder to open it.

4. Double-click on the **Six National Indicators 2005.imr** report to open it.

5. Click on the **OK** button to the message: "This report is locked by another user or is read only. A copy will be made."

6. If the **Cognos Common Logon** dialog box displays, enter your **User ID** and **Data Warehouse Password** and click the **Log On** button.

If you need assistance using the report, please contact the Data Warehouse Team at data.warehouse@ocfs.state.ny.us.

NYS OFT Customer Relations Communication ~ 2006 – CRC – 26 dated June 20, 2006...

The following message was forwarded by the NYS OFT Customer Relations team to local district LAN Administrators on June 2oth:

All sites that access the http://ocfsws.ocfs.state.ny.us website must ensure that their networks can route to the new IP address for this website **(10.70.4.68)** and that any local name resolution entries are updated accordingly. We ask that LAN Administrators inform your users and/or voluntary agencies as appropriate. This change becomes effective on the ***morning of Friday July 7, 2006.***

Impact: On the morning of Friday July 7, 2006, the Office for Technology is changing the IP address for the intranet/NYeNet website http://ocfsws.ocfs.state.ny.us from **192.168.170.62 to 10.70.4.68**. There will be **no** changes to the URL. The OCFS applications hosted off this site include:

- *https://ocfsws.ocfs.state.ny.us/app*
- *https://ocfsws.ocfs.state.ny.us/ccfs*
- *https://ocfsws.ocfs.state.ny.us/obl*
- *https://ocfsws.ocfs.state.ny.us/cms*
- *https://ocfsws.ocfs.state.ny.us/pps*

- *https://ocfsws.ocfs.state.ny.us/ppsweb*
- *https://ocfsws.ocfs.state.ny.us/domesticviolence*
- *https://ocfsws.ocfs.state.ny.us/car*
- *https://ocfsws.ocfs.state.ny.us/yss*
- *https://ocfsws.ocfs.state.ny.us/learnlinc*
- *WebFocus on Internet*
- *MapInfo on Internet*

The DNS address for this website (192.168.170.62) will be disabled and the URL will resolve to 10.70.4.68. All sites must ensure that their network can route to the new address before the morning of July 7th and that any local name resolution entries are updated accordingly on the morning of July 7th to access this website. **If local resolution is changed prior to that time, users will not be able to access the webpage.**

Users who access this website from the Internet through the address 198.22.236.62 will not need to make any changes.

Users who encounter difficulties accessing this website and its hosted applications after July 7th should contact the NYS OFT Enterprise Help Desk at 1.800.697.1323. If you have any questions regarding this communication we ask that you contact your customer relations manager.

A Note About the Training Database…

Just a note, that the training database will not be available from *Wednesday, July 5th through Friday, July 7th*.

New Postings to the CONNECTIONS Intranet…

The following document(s) were recently posted to the CONNECTIONS intranet website:
- The CONNECTIONS Weekly
- CONNECTIONS Tip Sheet – Family Services OCI Report

Weekly System Maintenance…
CONNECTIONS Application Downtime…
*** Please note the additional downtime on Friday, July 7th, for the implementation of Build 18.8.**
- ***Friday, 7/7/06*** from 5:00 AM – 7:00 AM
- *** **Friday, 7/7/06** from 6:00 PM – midnight (a 6 hour window) *for the implementation of Build 18.8*
- ***Wednesday, 7/12/06*** from 5:00 AM – 7:00 AM
- ***Friday, 7/14/06*** from 5:00 AM – 7:00 AM