The letter states the caseworker needs to provide notification of the denial in writing to the applicant(s). If a home certification/approval or recertification/reapproval is denied, the certificate or approval letter can be revoked if the authorizing agency determines that the certificate or approval is not warranted. If revocation of the certificate or approval letter does occur, the foster child(ren) must be removed [18 NYCRR §443.8(g)(2)(3)].

As the caseworker responsible for the supervision of a foster home in this situation, you must conduct a "Search and Retain," certain procedures must be followed. The family must be sent a written statement "in a manner that ensures the information is easily understood and provided in a language the foster parent(s) or guardian(s) can understand." The letter should state the alleged criminal charge. The actual criminal convictions, if any, must be provided to the foster parent(s) or guardian(s) in a manner that ensures the information is easily understood and provided in a language the foster parent(s) or guardian(s) can understand.

An authorizing agency must use the information it receives from OCFS to determine whether or not to certify or approve a home's application, or deny an application. Home Closure Due to CHRC Results

An SCR Database Check must be conducted when you initially prepare a foster home for certification or approval. Home Closure Due to the Results of the SCR Database Check

Home Closure Due to CHRC Results

Let's take a closer look at two home closure circumstances that commonly occur when a home is in the application or renewal stage.

1. SCR Database Results

   - The SCR Database Check is performed by OCFS when a foster home is initially certified or approved. This check is also conducted when the home is renewed.
   - If the SCR Database Check results are positive, the authorizing agency must receive notice of the SCR Database Check results and provide it to the foster parent(s) or guardian(s) in a manner that ensures the information is easily understood and provided in a language the foster parent(s) or guardian(s) can understand.
   - The agency must determine whether or not to certify or approve the home's application, or deny an application.

2. Results of CHRC

   - CHRC results are reviewed by OCFS when a foster home is initially certified or approved.
   - If the CHRC results are positive, the authorizing agency must receive notice of the CHRC results and provide it to the foster parent(s) or guardian(s) in a manner that ensures the information is easily understood and provided in a language the foster parent(s) or guardian(s) can understand.
   - The agency must determine whether or not to certify or approve the home's application, or deny an application.

In the closure report, the caseworker will need to document the legal grounds for closure and the reason for closure.

The foster or adoptive parents whose home review has indicated a criminal history record. The letter states the caseworker needs to provide notification of the denial in writing to the applicant(s). If a home certification/approval or recertification/reapproval is denied, the certificate or approval letter can be revoked if the authorizing agency determines that the certificate or approval is not warranted. If revocation of the certificate or approval letter does occur, the foster child(ren) must be removed [18 NYCRR §443.8(g)(2)(3)].