



LL: Changes to the Family Services Intake (FSI) Stage in CONNECTIONS: Learning to Use the Transformed FSI *Build iLinc Training*

TRAINING LENGTH

1 1/2 hours

RECOMMENDED PREPARATION

Prior to beginning this course, it is highly recommended that all participants:

- be experienced with CONNECTIONS.
- complete *Introduction to iLinc*.
- complete one of the following:
 - ◆ *Case Management for Child Welfare Workers*
 - ◆ *Specialized Preventive Case Management*

REGISTRATION

Pre-registration in STARS/HSLC is required.

Please note: There are no training fees charged to local district social services and voluntary agency personnel for CONNECTIONS trainings.

TRAINING HANDOUTS

The handouts for this training are accessible from the iLinc registration confirmation email. It is recommended that you print the course handouts prior to the training.

PURPOSE

The purpose of this course is to familiarize local district and voluntary agency workers with the redesigned Family Services Intake (FSI) stage. Through demonstration, discussion, and hands-on practice, participants will learn about enhancements made to the FSI stage, including changes to search and navigation, and expanded functions in the Person List.

This training is intended for child welfare workers who are not already familiar with the previously transformed Child Protective Services (CPS) and Foster and Adoptive Home Development (FAD) stages, as the changes to the FSI stage are similar in appearance and function to those in Investigation (INV) stages and Foster and Adoptive Home Development (FAD) stages.

LEARNING OBJECTIVES

As a result of completing this course, participants will be able to:

- ✓ identify changes made to the FSI stage in CONNECTIONS.
- ✓ create a new FSI stage using the new navigation.
- ✓ search before adding or relating a person to the FSI stage.
- ✓ record information on the Person Demographics tab.
- ✓ describe how to access and navigate within the Stage Summary.

INTENDED AUDIENCE

Non-CPS and non-FAD local district and voluntary agency workers and supervisors responsible for recording FSI stages in CONNECTIONS.





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2015 TRAINING SCHEDULE (all classes 90 minutes)

- ✓ **Monday, January 5** - 11:30am and 2:00pm
- ✓ **Tuesday, January 6** - 11:30am and 2:00pm
- ✓ **Wednesday, January 7** - 9:30am, 11:30am, and 2:00pm
- ✓ **Thursday, January 8** - 9:30am, 11:30am, and 2:00pm
- ✓ **Friday, January 9** - 9:30am and 11:30am
- ✓ **Monday, January 12** - 11:30am and 2:00pm
- ✓ **Tuesday, January 13** - 9:30am, 11:30am, and 2:00pm
- ✓ **Wednesday, January 14** - 9:30am, 11:30am, and 2:00pm
- ✓ **Thursday, January 15** - 9:30am, 11:30am, and 2:00pm
- ✓ **Friday, January 16** - 9:30am and 11:30am
- ✓ **Tuesday, January 20** - 11:30am and 2:00pm
- ✓ **Wednesday, January 21** - 9:30am, 11:30am, and 2:00pm
- ✓ **Thursday, January 22** - 9:30am, 11:30am, and 2:00pm
- ✓ **Friday, January 23** - 9:30am and 11:30am



Search in HSLC for additionally scheduled training dates.