Current Caseload Summary

Report Background   The Current Caseload Summary report can help Local Districts and Voluntary Agencies monitor their current caseloads and resources by providing overall numbers surrounding their workers, cases, and children.

Report Purpose   Provides Local Districts and Voluntary Agencies with the numbers of assigned workers, active cases, open stages, children in open stages, tracked children, and placed children for their current caseload. Workers, cases, and children in any kind of open Intake stage (INT), Investigation stage (INV), Family Services Intake stage (FSI), and Family Services Stage (FSS) are included. Numbers are also provided for each supporting agency that has a worker assigned to the stages.

Target Users   Supervisors, Managers and all case assignable staff from Local Districts and Voluntary Agencies

Classification   Management report

Prompts   Upon opening the report, users are asked to select one or more values from a list of choices for the following report prompts:

- District/Agency: Select the name of the Local District or Voluntary Agency for which you want to run the report. Districts and agencies are listed alphabetically by agency code. Local District staff must run this report for their own District, and Voluntary Agency staff must run this report for their own Agency.

Notes   **This report reflects the current caseload only; no history can be provided. The supporting data package is not available for ad hoc reporting, and users cannot customize this report with Report Studio.** Data for this report is refreshed weekly. The report contains a drill-thru hyperlink to the Current Caseload Details by Worker report, which contains details about the current cases and the assigned workers.

Data Item	Data Definition
Agency/LDSS Name	The 3-digit agency code and name for the Local District or Voluntary Agency selected at the report prompt.
Stage Type	This report includes open Intake stages (INT), Investigation stages (INV), Family Services Intake stages (FSI), and Family Services Stages (FSS).
Data as of date	The latest refresh date of the OCFS Data Warehouse – that is, the last time data was received from CONNECTIONS and CCRS. Data for this report is refreshed weekly.
Report Date	The date on which the report was run.
Agency	The name and 3-digit agency code for agencies working with the Local District or Voluntary Agency selected at the prompt. The agency must have a worker assigned a role in the Stage to be listed.

Data Item	Data Definition
Total Distinct Workers	The number of workers assigned to open Stages in CONNECTIONS. This is a distinct count of the CONNECTIONS Worker ID, so workers are only counted once – regardless of how many Stages they have a role in.
Total Distinct Cases	The number of cases that have an open Stage in CONNECTIONS. This is a distinct count of the Case ID, so each case is only counted once – even if it has more than one open Stage.
Total Distinct Stages	The number of open Stages in CONNECTIONS. This is a distinct count of the Stage ID, so each Stage is only counted once.
The following 4 data items are used to assess LDSS/Agency workloads and are a measurement of the full amount of resources devoted to each child. These are not distinct child counts.	
Cumulative Count of Stage Children	The total number of children in open Stages in CONNECTIONS. This child count is a cumulative total from all assignable staff. For Intake and Investigative Stages, the child must be under age 18 and assigned one of the following roles in the Stage to be counted: - MA - Maltreated Child - CM - Confirmed Maltreated - AB - Abused Child - CA - Confirmed Abused - NO - No Role - UK - Unknown - NA - Non-confirmed Abused - NM - Non-confirmed Maltreated - PC - Primary Child - VI - Victim For FSI and FSS Stages, the child must be in one of the following categories to be counted: - Tracked in CONNECTIONS - Under the age of 18 and not the Primary Caregiver or Secondary Caregiver.
Cumulative Count of CONX Tracked Children	The total number of children in open Stages in CONNECTIONS with at least one valid PPG and Program Choice. This child count is a cumulative total from all assignable staff.
Cumulative Count of CONX Children w/ Program Choice 'Placement'	The total number of children in open Stages in CONNECTIONS with Program Choice 'C' (Placement). This child count is a cumulative total from all assignable staff.

Data Item	Data Definition
Cumulative Count of Foster Care Children	The total number of children with a current CCRS child status code of '04' (In 24 Hr Care), '06' (Absent), or '07' (Trial Discharge). This child count is a cumulative total from all assignable staff. This information only displays for FSS Stages, where the CONNECTIONS data has been synched with WMS data for the case. CCRS remains the system of records for Foster Care placements.