

OCFS Data Warehouse Newsletter: June 2020

Welcome to the June 2020 OCFS Data Warehouse Newsletter. We hope you are safe during this very difficult time. As usual, this newsletter highlights what's new and/or improved in Data Warehouse and offers some helpful information. This specifically provides the following: (a) information on how to access data warehouse videos on family first reports; (b) two sets of new reports; and (c) modifications to existing critical reports. The new reports are Risk Assessment Profile (RAP) reports and Lean/Performance Improvement Plan (PIP) Reports. RAP reports will allow you to identify most frequently occurring risk factors. Lean/PIP reports are to assist counties in identifying children that can be moved to permanency. The modified critical reports are family first and casework contact reports. Applicable family first reports were modified to better capture kinship care. Casework contact reports were modified to identify video conference option in case work contacts. Additionally, Federal casework contact reporting indicator was modified to include the video conference option during the COVID 19 period. More details on these are provided below.

Still have questions? Remember you can always reach out to the Data Warehouse Mailbox (data.warehouse@ocfs.ny.gov) for assistance.

How do you access the family first related reports available in the data warehouse?

There are two videos on family first reports. The first video can serve as a basic tutorial on accessing data warehouse and the original set of family first reports. The second, a more recent video, provides details on the reports that will provide data on kinship care. This video also briefly describes the changes related to kinship care. You can access these through the OCFS website using the URL below:

<https://ocfs.ny.gov/main/sppd/family-first-data.php>

The above URL also provides a wealth of other information to assist in family first planning efforts.

What's New in Data Warehouse? What are New Reports? What are Modified Critical Reports?

Report Titles	Report Path	Description: Filters and Data Provided	Drill Through	Purpose/Details
New Reports: Risk Assessment Profile Reports				
Generates the number and proportion of CPS reports where families have been identified with having various risk factors, risk levels (low to very high) and elevated risk elements. Users may focus on all CPS reports or narrow their selection to certain types of reports, such as indicated reports. Within each cell, users may drill down to see a list of RAPs that make up each measure, along with report identifying information.				

Report Titles	Report Path	Description: Filters and Data Provided	Drill Through	Purpose/Details
<p>These reports may be used to identify the most frequently occurring risk factors in their district to align and plan for services to address these problems. Another way to use these reports might be to select cases for further review based on risk levels (e.g. moderate risk), risk factors (e.g. drug abuse), or elevated risk elements (e.g. serious abuse within the past 6 months). Data in these RAP reports may also be matched to other CONNECTIONS data, such as allegations, family composition, or subsequent reports.</p>				
<p>Preliminary Risk Ratings - Report Frequencies</p>	<p>Team content > Global Reports > OCFS > OCFS Data Warehouse > Child Protective Services > Risk Assessment Profile</p>	<p>Filters:</p> <ul style="list-style-type: none"> • Start/End date • County • Determination type (all determined, all unfounded, all indicated) <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Risk ratings • County 	<p>Yes</p>	<p>The purpose of this reports is to identify most frequent preliminary risk ratings and identify case details associated with each of the risk ratings.</p> <p>This report provides the distribution (count and percent) of preliminary risk ratings (low to very high) by types of determinations and by county for a specified date range.</p>
<p>Risk Elements 1 - Report Frequencies</p>	<p>Team content > Global Reports > OCFS > OCFS Data Warehouse > Child Protective Services > Risk Assessment Profile</p>	<p>Filters:</p> <ul style="list-style-type: none"> • Start/End date • County • Determination type (all determined, all unfounded, all indicated) <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Number of prior reports • County 	<p>Yes</p>	<p>The purpose of this reports is to identify most frequent categories associated with risk element one on prior reports (unfounded and indicated) and identify case details associated with each of the prior report categories.</p> <p>This report provides the distribution (count and percent) of the number of prior reports by types of determinations and by county for a specified date range.</p>
<p>Risk Elements 2 thru 15 - Report Frequencies</p>	<p>Team content > Global Reports > OCFS > OCFS Data Warehouse > Child Protective Services > Risk Assessment Profile</p>	<p>Filters:</p> <ul style="list-style-type: none"> • Start/End date • County • Determination type (all determined, all unfounded, all indicated) <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Risk elements (e.g. unsafe housing, CG alcohol problem) • County 	<p>Yes</p>	<p>The purpose of this reports is to identify most frequent risk ratings among elements 2 through 15 and identify case details associated with each of the risk ratings.</p> <p>This report provides the distribution (count and percent) of risk elements from the Risk Assessment Profile by types of determinations and by county for a specified date range.</p>
<p>Elevated Risk Elements 16 thru 23</p>	<p>Team content > Global Reports > OCFS > OCFS Data Warehouse ></p>	<p>Filters:</p> <ul style="list-style-type: none"> • Start/End date • County 	<p>Yes</p>	<p>The purpose of this reports is to identify most frequent risk ratings among elements 16 through 23 and identify case details associated with each of the risk ratings.</p>

Report Titles	Report Path	Description: Filters and Data Provided	Drill Through	Purpose/Details
- Report Frequencies	Child Protective Services > Risk Assessment Profile	<ul style="list-style-type: none"> Determination type (all determined, all unfounded, all indicated) What is provided for filters selected: <ul style="list-style-type: none"> Elevated risk elements (e.g. CG has a previous TPR, severe physical abuse) County 		This report provides the distribution (count and percent) of elevated risk elements from the Risk Assessment Profile by types of determinations and by county for a specified date range.
New Reports: Lean/Performance Improvement Plan (PIP) Reports				
Children in Care with a Goal of Adoption	Team content > Global Reports > OCFS > OCFS Data Warehouse > AFCARS Reports > TPR/Adoption Reports	Filters: <ul style="list-style-type: none"> County Report Date What is provided for filters selected: <ul style="list-style-type: none"> County General child information TPR petition and hearing dates 	Yes	<p>Assist in moving children to permanency by identifying children with goal of adoption.</p> <p>Provides drill through information on children who had a goal of adoption during a report date by county.</p>
Children with a TPR During Period	Team content > Global Reports > OCFS > OCFS Data Warehouse > AFCARS Reports > TPR/Adoption Reports	Filters: <ul style="list-style-type: none"> District TPR Start and End dates What is provided for filters selected: Number of children: With a TPR filed during a period	Yes	<p>Assist in moving children to permanency by providing information on children that had a TPR petition filed during a period.</p> <p>This report may be used to identify children where long lapses have occurred since filing, who need to have TPRs moved to the next stage. It can also be used to identify and address gaps in data entry.</p>
Modified Critical Reports: Family First Reports (Added kinship home category to reports)				
Children in Care by Facility Type	Team content > Global Reports > OCFS > OCFS Data Warehouse > Child Welfare Services Reports > Family First Reports > LDSS	Filters: <ul style="list-style-type: none"> Report date County Child status (24hr care, Absent, Trial discharge) 	No	<p>The purpose of this report is to assist in family first planning efforts including expanding kinship care.</p> <p>This report provides the distribution (count and percent) of children in care by facility, with information on child</p>

Report Titles	Report Path	Description: Filters and Data Provided	Drill Through	Purpose/Details
		What is provided for filters selected: <ul style="list-style-type: none"> Child demographics Facility type 		demographics. This is an aggregate report of selected counties, providing an overview of the population in care.
Family First Prevention Services Act: Outcome Monitoring Report	Team content > Global Reports > OCFS > OCFS Data Warehouse > Child Welfare Services Reports > Family First Reports > LDSS	Filters: <ul style="list-style-type: none"> Report date County What is provided for filters selected: <ul style="list-style-type: none"> County Setting type 	No	<p>The purpose of this report is to assist in family first planning efforts including expanding kinship care.</p> <p>This report provides the distribution (count and percent) of children in care by setting type. This report shows aggregate numbers of children in care separated by county.</p>
Statewide Children in Care by Agency: Facility Settings	Team content > Global Reports > OCFS > OCFS Data Warehouse > Child Welfare Services Reports > Family First Reports > LDSS	Filters: <ul style="list-style-type: none"> Report date County What is provided for filters selected: <ul style="list-style-type: none"> County Agency Facility Settings 	No	<p>The purpose of this report is to assist in family first planning efforts including expanding kinship care.</p> <p>This report provides the distribution (count and percent) of children in 24-hour care or absent, by setting type. The report shows aggregate numbers by county and agency.</p>
Modified Critical Reports: Casework Contact Reports (Added the Video Conference Option to Contact Method to meet the federal case work contact definition during COVID 19 period.)				
Provides Districts and Voluntary Agencies with a detailed list of tracked children, their biological parents, their “Casework Contact” or their “Attempted Casework Contact” and Progress Notes during a specified month.				
Biological Parent Contacts by Case	For VAs: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Voluntary Agencies For LDSS: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact	Filters: <ul style="list-style-type: none"> Unit specialization Agency/LDSS Report period Office name Stage type (CWS/CCR) Contact method Site code 	Yes	<p>Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.</p> <p>This report is ordered by Case ID. All biological parents in a Case are grouped together.</p>

Report Titles	Report Path	Description: Filters and Data Provided	Drill Through	Purpose/Details
	Reports > Local Districts and Regional Offices	<p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Parent Name • Worker information • Contact information 		
Biological Parent Contacts by Parent	<p>For VAs: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Voluntary Agencies</p> <p>For LDSS: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Local Districts and Regional Offices</p>	<p>Filters:</p> <ul style="list-style-type: none"> • Unit specialization • Agency /LDSS • Report period • Stage type (CWS/CCR) • Contact method • Site code <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Parent Name • Worker information • Contact information 	Yes	<p>Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.</p> <p>This report is ordered by the biological parent's name. Workers assigned to the parent's stage and their progress notes are grouped together.</p>
Biological Parent Contacts by Worker	<p>For VAs: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Voluntary Agencies</p> <p>For LDSS: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Local Districts and Regional Offices</p>	<p>Filters:</p> <ul style="list-style-type: none"> • Unit specialization • Agency/LDSS • Report period • Office name • Stage type (CWS/CCR) • Contact method • Site code <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Parent Name 	Yes	<p>Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.</p> <p>This report is ordered alphabetically by worker name. Biological parents in the worker's stage and associated progress notes are grouped together. Parents may be listed multiple times throughout the report – once for each worker that has a role in the stage or contact with a parent.</p>

Report Titles	Report Path	Description: Filters and Data Provided	Drill Through	Purpose/Details
		<ul style="list-style-type: none"> • Worker information • Contact information 		
Tracked Child Contacts by Case	<p>For VAs: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Voluntary Agencies</p> <p>For LDSS: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Local Districts and Regional Offices</p>	<p>Filters:</p> <ul style="list-style-type: none"> • Unit specialization • Agency/LDSS • Report period • Office name • Stage type (CWS/CCR) • Contact method • Site code <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Child Name • Worker information • Contact information 	Yes	<p>Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.</p> <p>This report is ordered by Case ID. All tracked children in a Case are grouped together.</p>
Tracked Child Contacts by Worker	<p>For VAs: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Voluntary Agencies</p> <p>For LDSS: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Local Districts and Regional Offices</p>	<p>Filters:</p> <ul style="list-style-type: none"> • Unit specialization • Agency/LDSS • Report period • Office name • Stage type (CWS/CCR) • Contact method • Site code <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Child Name • Worker information • Contact information 	Yes	<p>Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.</p> <p>This report is ordered alphabetically by worker name. Tracked Children in the worker’s stage and associated progress notes are grouped together. Tracked children may be listed multiple times throughout the report – once for each worker that has a role in the Stage or contact with a tracked child.</p>

Report Titles	Report Path	Description: Filters and Data Provided	Drill Through	Purpose/Details
Tracked Child Contacts by Child Name	<p>For VAs: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Voluntary Agencies</p> <p>For LDSS: Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Local Districts and Regional Offices</p>	<p>Filters:</p> <ul style="list-style-type: none"> • Unit specialization • Agency/LDSS • Report period • Office name • Stage type (CWS/CCR) • Contact method • Site code <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Child Name • Worker information • Contact information 	Yes	<p>Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.</p> <p>This report is ordered by the tracked child's name. Workers assigned to the child's stage and their progress notes are grouped together.</p>
Case Manager: Tracked Child Contacts by Case	Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Local Districts and Regional Offices	<p>Filters:</p> <ul style="list-style-type: none"> • LDSS • Report period • Stage type (CWS/CCR) • Contact method • Site code <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Child name • Worker information • Contact information 	Yes	<p>Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.</p> <p>This report is ordered by Case ID. All tracked children with the same Case ID are grouped together. Progress Notes are included in the report if the Case Manager is from the District selected at the prompt.</p>
Case Manager: Tracked Child Contacts by Child Name	Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Local Districts and Regional Offices	<p>Filters:</p> <ul style="list-style-type: none"> • LDSS • Report period • Stage type (CWS/CCR) • Contact method 	Yes	Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.

Report Titles	Report Path	Description: Filters and Data Provided	Drill Through	Purpose/Details
		<ul style="list-style-type: none"> • Site code <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Child name • Worker information • Contact information 		This report is ordered by the tracked child's name. All Progress Notes for the same tracked child are grouped together. Progress Notes are included in the report if the Case Manager is from the District selected at the prompt.
Case Manager: Biological Parent Contacts by Case	Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Local Districts and Regional Offices	<p>Filters:</p> <ul style="list-style-type: none"> • LDSS • Report period • Stage type (CWS/CCR) • Contact method • Site code <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Parent name • Worker information • Contact information 	Yes	<p>Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.</p> <p>This report is ordered by Case ID. All biological parents with the same Case ID are grouped together. Progress Notes are included in the report if the Case Manager is from the District selected at the prompt.</p>
Case Manager: Biological Parent Contacts by Parent	Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports > Local Districts and Regional Offices	<p>Filters:</p> <ul style="list-style-type: none"> • LDSS • Report period • Stage type (CWS/CCR) • Contact method • Site code <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Parent name • Worker information • Contact information 	Yes	<p>Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.</p> <p>This report is ordered by the biological parent's name. All Progress Notes for the same parent are grouped together. Progress Notes are included in the report if the Case Manager is from the District selected at the prompt.</p>

Report Titles	Report Path	Description: Filters and Data Provided	Drill Through	Purpose/Details
Biological Parent Contacts by Parent Contact Number Thresholds	Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports> Casework Contact Frequency Categories	Filters: <ul style="list-style-type: none"> • Unit specialization • LDSS/VA • Report period • Stage type (CWS/CCR) • Contact method • Office name • Site code What is provided for filters selected: <ul style="list-style-type: none"> • Case ID • Stage ID • Parent name • Worker information • Contact information • No. of times contacted/attempted 	Yes	Provide details on casework contacts done to assist in meeting the casework contact requirements and case management. Provide details on casework contacts done to assist in meeting the casework contact requirements and case management. Provides Districts and Voluntary Agencies with a detailed list of Biological Parent and number of times they have been “Casework Contact” or “Attempted Casework Contact”
Case Manager Biological Parent Contacts by Parent and their Contact Number Thresholds	Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports> Casework Contact Frequency Categories	Filters: <ul style="list-style-type: none"> • LDSS • Month/Year • Stage type (CWS/CCR) • Contact method • Site code What is provided for filters selected: <ul style="list-style-type: none"> • Case ID • Stage ID • Parent name • Worker information • Contact information • No. of times contacted/attempted 	Yes	Provide details on casework contacts done to assist in meeting the casework contact requirements and case management. Provides Districts and Voluntary Agencies with a detailed list of tracked children and number of times they have been “Casework Contact” or “Attempted Casework Contact” Progress Notes during a specified month
Case Manager Tracked Child Contacts by child	Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports>	Filters: <ul style="list-style-type: none"> • Unit specialization • LDSS 	Yes	Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.

Report Titles	Report Path	Description: Filters and Data Provided	Drill Through	Purpose/Details
Name Thresholds and Program choice	Casework Contact Frequency Categories	<ul style="list-style-type: none"> • Report period • Stage type (CWS/CCR) • Contact method • Office name • Site code • Program choice <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Child name • Worker information • Contact information • No. of times contacted/attempted 		Provides Local Districts with the number and percentage of tracked children that have successful face-to-face contacts recorded in CONNECTIONS from Case Managers or any staff working with Case Managers during a specified month, as well as the number and percentage of children that have no contacts or attempted contacts by any staff member and number of times they have been “Casework Contact” or “Attempted Casework Contact”
Tracked Child Contacts by Worker Contact Number Thresholds and Program Choice	Team content > Global Reports > OCFS > OCFS Data Warehouse > Casework Contact Reports> Casework Contact Frequency Categories	<p>Filters:</p> <ul style="list-style-type: none"> • Unit specialization • LDSS/VA • Report period • Stage type (CWS/CCR) • Contact method • Office name • Site code • Program choice <p>What is provided for filters selected:</p> <ul style="list-style-type: none"> • Case ID • Stage ID • Child name • Worker information • Contact information • No. of times contacted/attempted 	Yes	<p>Provide details on casework contacts done to assist in meeting the casework contact requirements and case management.</p> <p>Provides Districts and Voluntary Agencies with a detailed list of tracked children and number of times they have been “Casework Contact” or “Attempted Casework Contact”</p>