

NOTE TO All Bidders,

Please note that the rating criteria for a) Proposer Experience cited in the Introduction section, Item #6. Proposal Evaluation and Selection Process indicates that 20% of the total possible points awarded will be based upon experience requirements in Section A, Item 2 of the RFP document(s). The 20% of the total possible points for experience will be based upon all experience requirements described in Section A. Description of Services Requested, Items 2., 3., 4., 5. and 6. Likewise, references required in Section C, Item 1c should be able to speak to the organization's experience in Section A, Items 2 through 6 as well.

Q&As Solicitation #1401 – Training for NYC Voluntary Agencies (RC04)

1Q. Is the contractor required to secure space for trainings and/or the conference, or will OCFS provide space?

1A. Yes, the contractor is required to provide space for training and/or conferences. See RFP Section A "Description of Services Requested" for further details. Also see the "Operations Manual for Training Vendors (OMTV)" which provides implementation policies and operational guidance including conducting training program and events.

2Q. Are there requirements for outreach and promotion? Does the contractor have responsibility to recruit agencies, trainees and/or conference participants, or will OCFS manage attendance?

2A. Yes. Outreach and promotion of training is done through the Consortium. See RFP Section A "Description of Services Requested", Deliverable #8. The successful bidder will manage all aspects of training and/or conference attendance. Also see the "Operations Manual for Training Vendors (OMTV)" which provides implementation policies and operational guidance including requirements for training announcement and registration.

3Q. Can you provide more information on the training consortium? Is it already established, or will the consortium be created newly for this training initiative? Is the contractor able to select participants in the consortium, or will they be selected by OCFS? Can you provide more detail about consortium deliverables?

3A. There is currently a consortium under the existing contract. A new vendor would have to create and manage a new consortium. The consortium's members should include voluntary child welfare agencies providing services in the New York City area. All such agencies will be invited to participate by the successful bidder. The consortium will consist of those agencies that accept the invitation to participate. Neither the vendor nor OCFS select the consortium participants.

4Q. Will New York City office space be made available for up to two full-time contractor's staff?

4A. No.

5Q. Sample Training Material: Are we required to attach of the entire curriculum with [the] proposal or just a module? Can we send one of our supplemental topics instead?

5A. See RFP, Proposal Requirements section. Examples of desired training materials for review can include: trainer manuals, participant manuals, power point presentations, and handouts; full curriculum documents are not necessary.

6Q. Are these new services or existing and, in the case of their being existing, who is the current vendor for these services, and whether that vendor is reapplying/eligible to reapply?

6A. Solicitation #1401 is a competitive procurement for existing services. The Council of Family and Child Caring Agencies (COFCCA) is the existing vendor. Eligible bidders are listed in the RFP(s).

7Q. Can you provide the total allocation or funding level budgeted for each RFP?

7A. Per the RFP #1401 "There are no pre-set minimum or maximum bidding amounts for the project described in this procurement."

8Q. Is it possible to apply as a partnership among several training entities, or would any partnerships necessarily have to be subcontractors.

8A. This procurement is expected to result in a single award to one entity. As per the RFP document, subcontracting is allowed.